

**The Foundation for Enhancing Communities  
Greater Harrisburg Foundation  
Final Grant Evaluation Report**

Name of Organization: \_\_\_\_\_

Amt. Awarded: \_\_\_\_\_

Name & title of person submitting this report: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Please answer the following questions in narrative form:**

**I. DID THE IMPLEMENTED PROJECT DIFFER FROM WHAT WAS ORIGINALLY PROPOSED IN ANY WAY? PLEASE EXPLAIN IN DETAIL.**

**II. POPULATION SERVED (BASED ON THIS PROJECT):**

**PLEASE INDICATE THE NUMBER OF PARTICIPANTS SERVED AND THEIR DEMOGRAPHIC INFORMATION IN THE FOLLOWING AREAS:**

**POPULATION SERVED:**

Disabled (includes mental illness, cognitive, emotional, physical or hidden)

Homeless

Immigrant, undocumented, and refugee

Incarcerated/ex-offenders

Non-English speakers

Unemployed/ Underemployed

Women

At Risk Children/Youth

Other: \_\_\_\_\_

**RACE/ETHNICITY/NATIONALITY:**

African American/Black

Hispanic/Latino

Caucasian/White (non-Hispanic)

Asian

Multi-Racial/Multi-Ethnic

Other \_\_\_\_\_

**AGE GROUP:**

0-5 years

6-11 years

12-17 years

18-25 years

26-55 years

55+ years

**AVERAGE HOUSEHOLD INCOME:**

\$0 - \$10,000

\$10,000 - \$25,000

\$25,000 - \$50,000

\$50,000 +

**GEOGRAPHY:**

Cumberland County

Dauphin County

Lebanon County

Franklin County

Perry County

Northern York County, Dillsburg Area

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**III. WHAT SERVICES WERE PROVIDED WITH THIS FUNDING?**

1. Describe your projects activities and outputs (it may be helpful to reference your program logic model).
2. What was your project's most notable success?
3. What was your project's biggest challenge?
4. If your project involved collaboration with other organizations, please list those parties and comment on the effect of the collaboration on the program.

**IV. PLEASE PROVIDE A STORY THAT ILLUSTRATES WHAT YOU CONSIDER TO BE THE MOST SIGNIFICANT IMPACT ON THE LIVES OF INDIVIDUALS SERVED AS A RESULT OF THE PROJECT.**

**V. OUTCOMES MEASUREMENT**

5. What data was collected and how was it collected?
6. Who supervised and took part in the evaluation?
7. What were the program outcomes? (it may be helpful to reference your program logic model).

**VI. WHAT HAS YOUR ORGANIZATION LEARNED FROM THE EVALUATION?**

8. What changed for the neighborhood/the community as a result of your project?
9. What did you learn about your strategies?
10. What did you learn about participants/your community/your partners?
11. What advice would you give other organizations planning a similar project?

**VII. HOW IS YOUR ORGANIZATION USING THIS INFORMATION?**

12. How is your organization using the evaluation information?
13. How is evaluation information reported to your project staff, your board, and/or other constituencies?
14. Describe any changes in your project or organization as a result of your evaluation?

**VIII. FINANCIAL REPORTS AND ADDITIONAL INFORMATION**

15. What steps were taken to ensure the sustainability of your project or organization beyond this grant period?
16. Using the worksheet provided, please submit an itemized list of actual expenditures and income/funding for your project. Please also indicate in the appropriate area the project budget as it appeared in your proposal.
17. The Foundation for Enhancing Communities requires public recognition for this grant. Please indicate any publicity given to The Foundation for Enhancing Communities as donor. Attach copies of news releases, articles, etc.

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**FINAL PROJECT BUDGET REPORT**

Please be thorough when completing this form. Your budget should reflect ALL actual expenses and actual income/funding sources for the project as well as all proposed budget items approved with this grant.

If you have questions about completing this form, please contact Jennifer Doyle, Program Officer at The Foundation for Enhancing Communities at (717) 236-5040.

<b>PROJECT EXPENSES</b>	As indicated in original proposal	Actual	<b>INCOME/FUNDING SOURCES</b>	As indicated in original proposal	Actual
<b>TOTAL</b>			<b>TOTAL</b>		

\_\_\_\_\_ Signature of CEO

\_\_\_\_\_ Signature of Board Treasurer