

Application Hints

Your online application must be filled out COMPLETELY or you will not be able to submit the application.

If you are unable to complete your application in one sitting, you will be able to save your application and log back in to complete it or make any changes or updates prior to submitting.

Please be sure to review the scholarship summary page and have ALL required supplemental materials that must be attached to your application prepared and ready to be attached prior to accessing the online application.

Please be sure that you attach your FAFSA Student Aid Report (SAR) in its entirety. The report must include the Estimated Family Contribution (EFC). Please be aware that the SAR is **not** the same as the Summary Report.

There are required supplemental materials that must be mailed. You are encouraged to mail these materials in ONE envelope. Please be sure to label the envelope/materials with your name and the name of the scholarship.

For scholarships requiring letters of recommendation, you **must** make sure that your name **and** the name of the scholarship you are applying for are on the letter. Request your references **early**. Make sure that you ask your reference if you can use them for several scholarships, if you are applying for more than one. Request **one original for each scholarship** that you are applying for.

Remember for all materials that must be mailed, deadline dates are **in office** dates, **NOT** postmark dates. TFEC's hours are 8:00am – 4:30pm for drop-off of scholarship materials. We are located on the 8th floor of the Fulton Bank Building at 200 N. 3rd Street in Harrisburg, PA.

Mailed materials should be addressed to:
The Foundation for Enhancing Communities
Attn: Allison Moesta, Program Associate
PO Box 678
Harrisburg, PA 17108-0678

Additional Information

Scholarship recipients are chosen by committees designated by TFEC and the scholarship donor.

Most scholarship recipients will be notified of their award at their high school senior awards night.

You **must** confirm your acceptance of your award **immediately** after you receive it, using the Scholarship Acceptance Form included in your award packet. Your scholarship will not be processed until the acceptance form is returned to TFEC.

We ask that Scholarship Recipients thank their donors for the generosity of the scholarship. You may send these thank you notes to TFEC and we will send them out on your behalf. Helpful hints for writing these thank you notes will be included in your award packet.