Please answer the following questions in narrative form:

I. DID THE IMPLEMENTED PROJECT DIFFER FROM WHAT WAS ORIGINALLY PROPOSED IN ANY WAY? PLEASE EXPLAIN IN DETAIL.

II. POPULATION SERVED (BASED ON THIS PROJECT):

Please indicate the number of participants served and their demographic information in the following areas:

POPULATION SERVED:
Disabled (includes mental illness, cognitive, emotional, physical or hidden)
Homeless
Immigrant, undocumented, and refugee
Incarcerated/ex-offenders
Non-English speakers
Unemployed/Underemployed
Women
At Risk Children/Youth
Other: ________________________________

RACE/ETHNICITY/NATIONALITY:
African American/Black
Hispanic/Latino
Caucasian/White (non-Hispanic)
Asian
Multi-Racial/Multi-Ethnic
Other: ________________________________

AGE GROUP:
0-5 years
6-11 years
12-17 years
18-25 years
26-55 years
55+ years

AVERAGE HOUSEHOLD INCOME:
$0 - $10,000
$10,000 - $25,000
$25,000 - $50,000
$50,000 +

GEOGRAPHY:
Cumberland County
Dauphin County
Lebanon County
Franklin County
Perry County
Northern York County, Dillsburg Area
III. WHAT SERVICES WERE PROVIDED WITH THIS FUNDING?
   1. Describe your project's activities and outputs (it may be helpful to reference your program logic model).
   2. What was your project's most notable success?
   3. What was your project’s biggest challenge?
   4. If your project involved collaboration with other organizations, please list those parties and comment on the effect of the collaboration on the program.

IV. PLEASE PROVIDE A STORY THAT ILLUSTRATES WHAT YOU CONSIDER TO BE THE MOST SIGNIFICANT IMPACT ON THE LIVES OF INDIVIDUALS SERVED AS A RESULT OF THE PROJECT.

V. OUTCOMES MEASUREMENT
   5. What data was collected and how was it collected?
   6. Who supervised and took part in the evaluation?
   7. What were the program outcomes? (it may be helpful to reference your program logic model).

VI. WHAT HAS YOUR ORGANIZATION LEARNED FROM THE EVALUATION?
   8. What changed for the neighborhood/community as a result of your project?
   9. What did you learn about your strategies?
   10. What did you learn about participants/community/partners?
   11. What advice would you give other organizations planning a similar project?

VII. HOW IS YOUR ORGANIZATION USING THIS INFORMATION?
   12. How is your organization using the evaluation information?
   13. How is evaluation information reported to your project staff, your board, and/or other constituencies?
   14. Describe any changes in your project or organization as a result of your evaluation?

VIII. FINANCIAL REPORTS AND ADDITIONAL INFORMATION
   15. What steps were taken to ensure the sustainability of your project or organization beyond this grant period?
   16. Using the worksheet provided, please submit an itemized list of actual expenditures and income/funding for your project. Please also indicate in the appropriate area the project budget as it appeared in your proposal.
   17. The Foundation for Enhancing Communities requires public recognition for this grant. Please indicate any publicity given to The Foundation for Enhancing Communities as donor. Attach copies of news releases, articles, etc.
Please be thorough when completing this form. Your budget should reflect **ALL** actual expenses and actual income/funding sources for the project as well as all proposed budget items approved with this grant.

If you have questions about completing this form, please contact Jennifer Doyle, Program Officer at The Foundation for Enhancing Communities at (717) 236-5040.

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_______________________________________________ Signature of CEO

____________________________________________________ Signature of Board Treasurer