



Thank you for applying to the Martin M. Sacks Memorial Fund, a fund of The Foundation for Enhancing Communities. Tell your story clearly and concisely. Attachments are required; follow all directions. Failure to answer questions, utilize this template, or attach required documents will disqualify your application. **Answer all questions using information that applies to the project seeking support of grant funds.** Contact Jennifer Strechay, Program Offer for Community Investment, at 717-236-5040 or jstrechay@tfec.org with questions.

APPLICANT SNAPSHOT

Applicant Organization Name

Brethern Community Ministries

Provide your organization's name as currently recognized by the IRS

- Check box if the Applicant Organization Name above is a "Doing Business As" name and the provided 501c3 letter states a different name. To be recognized by the "Doing Business As" name, attach ONE legal document using the provided name. If not provided, TFEC will utilize the 501c3 name.**
- Check box if the Applicant Organization uses a Fiscal Sponsor and provide name here**
Click or tap here to enter text.

Project Title

Bright Futures

Project Title must match title listed throughout application and online

Name, Title, Email, Phone of Executive Leader

Don Mitchell, Board Chair, dvm_90724@yahoo.com, 310-779-9911

All contracts and notifications of grant status will be addressed to the individual provided here

Applicant Organization's Physical Address

219 Hummel St. Harrisburg PA 17104

Applicant Organization's Address for Mailed Communications

Same as physical address

All contracts and notifications of grant status will be sent to the address provided here

Name, Title, Email, Phone of Contact Completing Application

Alyssa Parker, Operations Manager, brethren.com.min@gmail.com, 717-559-5673

If application questions arise, this individual will be contacted by TFEC staff

Areas to be served as part of the project; check all that apply

- City of Harrisburg Immediate Surrounding Areas of the City of Harrisburg Other

Counties to be served as part of project; check all that apply

- Cumberland Dauphin Perry

Projected Number of Individuals to be served by project

<u>10</u>	Total number of ADULTS served
<u>5</u>	Total number of CHILDREN (ages 17 and under) served
<u>15</u>	Total number of ALL INDIVIDUALS served by the project

If above data is not appropriate to project, be sure to fully state the audience type and numbers to be served in Question 2 of the Impact Narrative

Organization's Mission Statement: Do not exceed this page

Serving Allison Hill in becoming a safer, healthier community empowered by God's peace.

Organization History: Do not exceed this page

In 2000, a member of the Harrisburg First Church of the Brethren created Brethren Community Ministries to be an outreach organization for the church. In 2001, that same member launches Agape Satyagraha, a non-violence resolution training program for youth in the community. Soon after we expanded to include Kid's Church and computer classes. In 2012, we partner with On Earth Peace and Heeding God's Call to End Gun Violence. We have been using this organization to connect community members with others, encourage leadership, build peacebuilding skills, and walk alongside them to develop goals and achieve success. As we have grown and expanded, we still have the same mission to connect this community of Allison Hill with the Shalom of God.

Recent Grant History: Do not exceed this page

Did you apply for and receive a grant from the Martin M. Sacks Memorial Fund in 2019? Yes No

If so, state the project's name, amount awarded, and describe the current status of the project that was awarded funds in 3-4 sentences or less. If "no" type NA.

N/A

PROJECT SNAPSHOT

1. Capture your project and the community need it seeks to address in 200 words or less.

This project is for young adults making that next step in their lives, whether it be the workforce, college, trade school, or a service journey. We assist them in funding, searching, and recommending places they can continue their lives. This can include college visits, budgeting courses, finding scholarships, applying for aid, etc.

PROJECT NARRATIVE

Answer questions 2-10 clearly and concisely; no limit.

2. Describe the proposed project, the geographic area it will serve, and the audience to be served; state why this audience was selected. You **MUST** use and complete the following statement within your answer, "Grant funds will be used to _____".

This project was developed to provide a smooth transition for youth and young adults into their next steps in life. This will include meeting with those in the program based on their needs, assisting in applying for schools, scholarships, or any other major life funding. We also offer opportunities for growth through college visits, workshops, etc. This program seeks to target the youth and young adults that are within the Allison Hill neighborhood in Harrisburg, many of whom come from single parent households, low socioeconomic status, and are people of color. We wish to use this program to provide leadership and direction for the young people in the neighborhood. These grant funds will be used to pay for college visits, cover application costs, testing costs, and administrative costs.

DATES & LOCATIONS

3. When and where will the project take place? List dates and locations as appropriate in chronological order. State if provided dates/locations are confirmed, estimated, or to be determined.

This project will take place within Brethren Community Ministries offices at 219 Hummel St. between the dates of January 1, 2021 to December 31, 2021. All of this information is confirmed.

ROLES & RESPONSIBILITIES

4. Does the project involve partnerships, collaborations, service, or affiliations with other organizations that will strengthen the project? If so, LIST their name(s) and corresponding role(s) within the categories below OR if this does not apply to you, state why your project would be best positioned for success as a single organization.

SINGLE ORGANIZATION STATEMENT: Brethren Community Ministries is conducting and maintaining this program as a single organization. This positions us for success because we can offer the youth and young adults stability and mentorship. As a single organization, they can form stronger relationships with leaders and other participants that may not be possible with larger collaborations or partnerships. It also allows us to create individualized cases for each participant based on their needs, goals, and skills.

PARTNERSHIPS: *We are equally invested in providing this project and success is dependent upon all organizations and shared roles although one entity serves as the applicant for this grant. Our application includes a letter from each partner that states their role in this relationship.*

Click or tap here to enter text.

COLLABORATIONS: *We are working with other organizations to make this project happen, but we serve as the lead organization for this grant opportunity and our project success is enriched by, but not dependent upon, our collaborators. An additional letter is NOT required, but may help the application.*

Click or tap here to enter text.

SERVICE: *Our project will serve these organizations and cannot take place without their commitment to accept service. Our application includes a letter from each organization (this includes schools) that states their intent to participate.*

Click or tap here to enter text.

AFFILIATIONS: *Our project may be affiliated with these organizations in some way, but is not 100% dependent upon their participation. An additional letter is NOT needed.*

Click or tap here to enter text.

COMPARABLES

5. Are other organizations in your service area providing services that are similar to your proposed project? If yes, state their names or services and explain how your project differs. If no, state NA.

There may be others similar in the area, but there is this idea of looking at the whole person that Brethren Community Ministries makes sure to do. We look at their history, their skills, weaknesses, gifts, passions, and potential to help them find the right fit. It is more than just getting young people into higher education, but putting them on a path to self-sufficiency, leadership, and a successful future.

ASSESSMENT & IMPACT

- 6a. What will project success look like? Provide a brief overview of the project's key outcomes, outputs, and/or other results of success.

Within this program success can look very different based on the person. From a simple standpoint, success would be admission or acceptance of application. There is also a level of success that comes from where the participant is after a number of years, how they are developing new skills, completion of courses, and other smaller steps that are taken.

- 6b. How will project success be measured and documented (i.e.: how will you know the project is successful? Are you collecting value statements, numbers served, surveys, photos, before and after images, or using other methods)?

We can measure this complex idea of success for this program by administering a pre-post narrative. This would include asking about goals, skills, future ideas, and then asking again after a year with the program. We would look at school records, how they are budgeting, goal planning, etc.

FUNDING & SUPPORT

7. If this proposal is not funded at the level requested, will you be able to implement the project as stated? Explain as needed.

If this project is not fully funded, we would have to discuss scaling back the program and using our general operating expenses to fund the major parts of the program.

8. This grant opportunity will not fund 100% of any project. Restate the amount you are seeking and describe other funding sources and amounts.

We are asking for \$1000. The other funding would come from the Barnabas Fund grant we receive from the Church of the Brethren Atlantic Northeast District.

9. Did the applicant organization end its most recent fiscal year with a budget surplus or deficit? If so, briefly state the amount of the surplus or deficit and how the surplus may be used (i.e. is it earmarked for another program) and/or how the deficit may be handled.

We ended 2019 with a surplus of \$21,187.68. This is due to the drop in payroll expenses since we did not have an executive director most of the year. This surplus is going back into the programs as well as a new position (Operations Manager) that will allow us to better execute our programs and develop the organization.

ACCESS & INCLUSION

10. As a community foundation, TFEC fosters a climate of purposeful inclusion that values diversity of gender, age, race, ethnicity, national origin, range of abilities, sexual orientation, and socio-economic status. Please state how your project will be made accessible to all individuals who qualify for participation in the project and describe any accommodations, modifications, technologies, or services you will offer to ensure that all eligible participants experience the best possible services or outcomes.

We encourage diversity and inclusion at Brethren Community Ministries. With this program in particular, we make sure we are able to allow ANYONE who would like to participate in this program can. We are in discussion about expanding to have a volunteer who is fluent in Spanish to assist the large amount of Spanish speakers in our neighborhood. We also are assisted by a volunteer and board member who works with Anabaptist Disabilities Network and will assist in keeping us on track to remain inclusive.

BUDGET WORKSHEET

Complete the Budget Worksheet below; a Project Total is required.

ITEM OR SERVICE <i>Examples include: Contracted Services, Equipment, Personnel, Supplies; list your own as appropriate.</i>	DESCRIPTION OF ITEM OR SERVICE	REQUESTED GRANT FUNDS <i>Indicate where funds sought through this grant opportunity will be applied.</i>	OTHER FUNDING SOURCES <i>State the names and amounts of all other funding sources.</i>	PENDING, COMMITTED, OR RECEIVED <i>Using a P, C, or R, indicate the status of all funding sources.</i>	\$ TOTALS <i>Add across to provide a total for each row. Total columns as indicated in bottom row.</i>
Administrative	staff time, office supplies, material for enrichment	\$200	300 - Barnabas Fund		\$500
Trips and Tours	college tours, workshops, job fairs, gas, etc.	\$500	450 - Barnabas Fund		\$950
Testing Fees	fees to take SAT, ACT, GED, etc.	\$100	250 - Barnabas Fund		\$350
Application Fees	fees associated with applying for colleges and programs	\$200	500 - Barnabas Fund		\$700
		\$			\$
		\$			\$
		\$			\$
		\$			\$
		\$			\$
TOTALS		\$1000 Total: Requested Grant Funds	\$1500 Total: Other Funding Sources		\$2500 PROJECT TOTAL

Brethren Community Ministries Staff and Board Members

Don Mitchell –Chair (2008-Present, starting serving as Chair in 2010)

Term: 2014-2019 (HFCOB Member)

Legal Full Name: Don Valliant Mitchell

Date of Birth: 9/16/47

Home Address: 231 Indian Creek Dr.
Mechanicsburg, PA 17050

Cell: 310-779-9911

dvm_90274@yahoo.com

Employment: Retired/Owner of Transportation Services; Taxis' and Limousine, Director of Church Development, Atlantic Northeast District, Church of the Brethren

Involvements: Former Chair of Pacific Southwest District's /Imperial Heights Peace and Justice Center, Chair of Mission and Church Planting Commission of Pacific South West District of Church of the Brethren (PSWD), Member of PSWD Witness Commission (Resigned above duties after moving to Pennsylvania), Member of Urban Peace Tours, sponsored by the Church of the Brethren, General Board Witness Commission, Former member TURF Committee, Member of Urban Peace Tours, sponsored by the Church of the Brethren Witness Agency, TURF Committee, ANE Witness Commission, ON Earth Peace Board.

Steve Seitz – Vice Chair – (2013-Present)

Term: 2014-2019 (2013) (HFCOB Member)

Legal Full Name: Steven Lynn Seitz

Date of Birth: 9/28/1942

Home Address: 3332 Green St.
Harrisburg, PA 17110

Cell [240-305-5504](tel:240-305-5504)

Email slseitz@verizon.net

Employment: Steve is currently self-employed with his wife Dotti in their company, The Puppet and Story Works, providing shows for retirement communities, schools, and churches in the Mid-Atlantic States. Steve is retired from the federal Agency for Healthcare Research and Quality, Rockville, MD. Previously, he was a Project Officer for the National Training System for Substance Abuse Prevention at the Center for Substance Abuse Prevention in the Substance Abuse and Mental Health Services Administration, DHHS. Prior to that he had been a psychodramatist and counselor for the Washington D.C. city Mental Health Services Administration.

Rick Woodard – Treasurer - (2008-Present)

Term: 2014-2019

Legal Full Name: Richard Norman Woodard

Date of Birth: 8/20/1948

Home Address: 219 N. 23rd St.
Camp Hill, PA 17011

Cell: 717-991-4204

richard.n.woodard@gmail.com

Employment: Retired real estate agent with Century 21

Involvements: Founder and Co-Coordinator of the Allison Hill Fund; Member of Camp Hill Presbyterian Church; Board member (and current Chair) of the [Peace Tax Fund](#); Camp Hill Borough Council Member; Board members and Treasurer of Christian Churches United of the Tri-County Area; Current president of West Shore Sertoma, and has served as president in 2003-2005 as well.

Wanda Santiago – Secretary (2004-Present)

Term: 2014-2019 (2004)

Legal Full Name: Wanda Kay Santiago

Date of Birth: 9/18/1956

Home Address: 301 Crescent St.
Harrisburg, PA 17104

Home: 717-236-8147

Cell [717-579-4782](tel:717-579-4782)

sanwuan@comcast.net

Employment: Owner-Operator of Santiago Day Care

Involvements: Volunteer with Community Life Team Activities, Tutor/Mentor with Hope Foundation, Coordinator for Underprivileged Children's Christmas Party, was on Board of Habitat for Humanity, was Tutor with TOYS, and was Chair of Parent Advisory Team for Harrisburg School district, neighborhood resident.

Belita Mitchell- Board Member (2013-Present)

HFCOB Sr. Pastor is Permanent Member (HFCOB Member)

Legal Full Name: Belita Doreen Mitchell

Date of Birth: 3/28/1946

Home Address: 231 Indian Creek Dr.
Mechanicsburg, PA 17050

Cell: 310-779-9911

pastorbelita@yahoo.com

Employment: Senior Pastor at Harrisburg First Church of the Brethren since late 2003.

Previously employed as Associate Pastor and Executive Account Manager for a Fortune 100 Company in So. California.

Involvements: Church of the Brethren Annual Conference Moderator, 2007; Past Chair of Denominational Committee on Interchurch Relations and NCCC (National Council of Christian Churches) Delegate; Revivalist, Retreat Leader, and Workshop Presenter; Past Coordinator of the South Allison Hill Ministerium and member of The Milton Hershey Penn State Medical School Admissions Committee; Current Chair of Harrisburg Chapter of Heeding God's Call to End Gun Violence and National Board Member; Member of Atlantic Northeast (ANE) District Church of the Brethren (CoB) Urban Initiatives Task Team, and ANE District Standing Committee Delegate to the CoB Annual Conference.

Pastor Ron Ludwick – Board Member (2015-Present)

Term: 2015-2020

Legal Full Name: Ronald Elmer Ludwick

Date of Birth: 7/26/1949

Home Address: 920 Melody Lane
Lebanon, PA 17046

Employment: Pastor with Shippensburg Church of the Brethren; Bethany Seminary Student;
Pastor with Hanoverdale Church of the Brethren; Currently Pastor of Lebanon Church of the Brethren

Involvements: Zion Choral; Messiah College Choral Arts; Ministers of Music Quartet; Living Hope Counseling Center Board; Lebanon Valley Brethren Home Board

Cell [717-813-6314](tel:717-813-6314)

Email: lcobpastor@comcast.net

Colin Scott– Board Member (2018-Present)

Term: 2017-2022

Legal Full Name: Colin Wayne Scott

Date of Birth:

Home Address: 5517 Partridge Court,
Harrisburg, PA 17111

Cell [717-645-4711](tel:717-645-4711) Work [717-783-5949](tel:717-783-5949)

Email cwscotty03@hotmail.com

Employment: Assistant Counsel at the Pennsylvania Public Utility Commission

Involvements: Colin began as a Board Member with Brethren Community Ministries (bcmPEACE) in 2017. He currently serves on the Church of the Brethren Mission and Ministry Board to which he was elected at the 2017 Annual Conference, and is a member of the Board's Executive Committee. He assisted the Stewardship of Property II Committee (2017-2018) in his Board capacity. Colin is also a member of the Southern Pennsylvania District Board and is presently on the District Nurture Commission where he focuses on Youth ministry. On the District Board he was previously a member of the Church Development and Revitalization Commission (CDRC).

Involvements: Colin is a member of the Mechanicsburg Church of the Brethren (MCOB). In the past, he served on the church's Leadership Team; he was the Chairperson of the Christian Education Ministry Team. As a youth, he served on the Southern Pennsylvania District Youth Cabinet as well as on the Youth Steering Committee at MCOB. Colin teaches the Junior High Sunday School class and is a Youth Advisor at the church. Separately, he umpires baseball and softball as a member of the Central Penn Umpires' Association (CPUA) and USA Softball. He is also a member of Harrisburg Young Professionals (HYP).

Mark Pickens– Board Member (2019-Present)

Term: 2019-2024

Legal Full Name: George-Mark (Mark) Kibble Pickens

Date of Birth: 10/22/1982

Home Address: 345 Hummel St., Unit B,
Harrisburg, PA 17104

Cell : (717) 829-5962

Email: gmkpickens@gmail.com

Employment: Field Associate w/ Anabaptist Disabilities Network (ADN)

Involvements: Harrisburg First Church of the Brethren: Licensed Minister, Christian Education Team Member, Spiritual Life Team Member; Church of the Brethren Disability Advocacy Team Member; Consumer Advocate with Wheels in Motion Advocacy Team and The Center for Independent Living of Central PA; Board Member for PA's Statewide Independent Living Council (SILC), Central PA Diversity Forum Planning Committee Member

Andy Hamilton– Board Member (2019-Present)

Term: 2019-2024

Legal Full Name: Andrew Hamilton

Date of Birth: -

Home Address: -

Cell: -

Email: a.stewart.hamilton@gmail.com

Employment: Pastor at Steven's Hill Church of the Brethren

Involvements: -

NON-VOTING—NOT BOARD MEMBERS

People to include on board discussions / activities:

Gerald Rhodes

Staff

Josiah Ludwick – Program Director (2013- Present)

Legal Full Name: Josiah Ludwick

Date of Birth: -

Home Address: -

Cell : -

Email: josiahludwick@gmail.com

Alyssa Parker– Operations Manager (2020-Present)

Legal Full Name: Alyssa Monette Parker

Date of Birth: 11/10/1996

Home Address: 1317 Derry St. #2R
Harrisburg PA 17104

Cell : (540) 718-6525

Email: alyssamonetteparker@gmail.com

Louise Knight – Property Manager (2020 – Present)

Cell (717) 919-4087

Email larknight1223@gmail.com

2020 MARTIN M. SACKS MEMORIAL FUND SIGN & SUBMIT FORM

Provide signatures from the applicant organization, below. Both organization representatives must sign.

By providing your original OR digital signature below, you agree that the provided information in this application is true to the best of your knowledge and may be submitted for review. Completion of this form is one component of your Complete Application.

President/CEO _____
Ink Signature

Click or tap here to enter text.
Digital Signature

Board President _____
Ink Signature


Digital Signature

REQUIRED ATTACHMENTS TO BE UPLOADED & SUBMITTED BY 4PM IN THE DEADLINE DATE

All grant materials must be submitted through the TFEC online application system by 4pm on the deadline date. This grant opportunity does not utilize delivered or mailed materials.

- Complete Application:** Applicant Snapshot, Project Snapshot, Project Narrative, Budget Worksheet, and Sign & Submit Form with original or digital signatures.
- Board of Directors List:** Professional affiliations (ie: work positions and/or titles as applicable) must be included.
- No more than TWO letters of support with original or digital signatures. LETTERS OF SUPPORT ARE OPTIONAL FOR THIS GRANT OPPORTUNITY but must be received by the deadline date.** Letters of support from the applicant organization's Board of Directors will not be accepted. Identical form letters are discouraged.
- If you have indicated PARTNERSHIP with or SERVICE to other Agencies as stated in Question 4, you must include letters with original or digital signatures documenting the relationship.** A letter of Partnership or Service may also serve as a letter of support if support is expressly stated.
- Applicants who utilize a FISCAL SPONSOR** must include a letter signed by the Executive Leader of the Fiscal Sponsor organization indicating agreement to serve as the Fiscal Sponsor. An original or digital signature is required.
- IRS 501(c)(3) determination letter**
- 1st Page of Applicant Organization's Most Recent 990.** If 990 is not available, upload applicant organization's most recent audit or financial statement to meet this requirement.

QUESTIONS

If you should have any questions regarding this form or TFEC grant opportunities, contact Jennifer Strechay, Program Officer for Community Investment, at jstrechay@tfec.org or 717-236-5040.