



Thank you for applying to the Martin M. Sacks Memorial Fund, a fund of The Foundation for Enhancing Communities. Tell your story clearly and concisely. Attachments are required; follow all directions. Failure to answer questions, utilize this template, or attach required documents will disqualify your application. **Answer all questions using information that applies to the project seeking support of grant funds.** Contact Jennifer Strechay, Program Offer for Community Investment, at 717-236-5040 or jstrechay@tfec.org with questions.

APPLICANT SNAPSHOT

Applicant Organization Name

Catholic Charities

Provide your organization's name as currently recognized by the IRS

- Check box if the Applicant Organization Name above is a "Doing Business As" name and the provided 501c3 letter states a different name. To be recognized by the "Doing Business As" name, attach ONE legal document using the provided name. If not provided, TFEC will utilize the 501c3 name.**
- Check box if the Applicant Organization uses a Fiscal Sponsor and provide name here**
Click or tap here to enter text.

Project Title

The Interfaith Shelter for Homeless Families

Project Title must match title listed throughout application and online

Name, Title, Email, Phone of Executive Leader

Dr. Mark A. Totaro, Executive Director & CEO, MTotaro@cchbg.org, (717) 657-4804 Ext. 272

All contracts and notifications of grant status will be addressed to the individual provided here

Applicant Organization's Physical Address

4800 Union Deposit Road, Harrisburg, PA 17111

Applicant Organization's Address for Mailed Communications

4800 Union Deposit Road, Harrisburg, PA 17111

All contracts and notifications of grant status will be sent to the address provided here

Name, Title, Email, Phone of Contact Completing Application

Ms. Carole A Klinger, Director of Administration, CKlinger@cchbg.org (717) 657-4804 Ext. 277

If application questions arise, this individual will be contacted by TFEC staff

Areas to be served as part of the project; check all that apply

- City of Harrisburg Immediate Surrounding Areas of the City of Harrisburg Other

Counties to be served as part of project; check all that apply

- Cumberland Dauphin Perry

Projected Number of Individuals to be served by project

141	Total number of ADULTS served
179	Total number of CHILDREN (ages 17 and under) served
320	Total number of ALL INDIVIDUALS served by the project

If above data is not appropriate to project, be sure to fully state the audience type and numbers to be served in Question 2 of the Impact Narrative

Organization’s Mission Statement: Do not exceed this page

Based in Dauphin County, Catholic Charities of the Diocese of Harrisburg (Catholic Charities) is a 501(c)3 nonprofit organization that provides human services to people throughout 15 counties in South Central Pennsylvania. Catholic Charities is dedicated to responding to the human service needs of people regardless of their age, race, gender, religion, or ability to pay. The vision of Catholic Charities is to provide help and create hope for the region’s most vulnerable individuals, regardless of their circumstances. The mission of Catholic Charities is to foster the ideas of Christ by providing help, compassion, and dignity to those who come to us in need. Catholic Charities does not discriminate on the basis of race, color, religion, gender, gender expression, age, national origin, disability, marital status, sexual orientation, or military status, in any of its activities or operations.

Organization History: Do not exceed this page

Catholic Charities was officially established in 1938 with the consolidation of two existing orphanages, a Depression relief office, and a school for troubled boys. Over the years, Catholic Charities has grown from a handful of sites and services to an agency containing numerous office locations and programs, including licensed counseling services, substance abuse treatment, adoption, specialized foster care, services for at-risk youth, a refugee resettlement program, housing and services for pregnant women in need (Lourdeshouse Maternity Home), counseling and housing for women recovering from substance abuse (Evergreen House), and an emergency shelter for families struggling with homelessness (the Interfaith Shelter for Homeless Families).

Catholic Charities operates a July 1 to June 30 fiscal year. The most recent fiscal year ended June 30, 2020, and staff are still calculating end of the year service results and budget outcomes. All service data provided below is for FY 2018-2019; however, FY 2019-2020 will be available upon request. The Interfaith Shelter has calculated several, but not all service statistics for FY 2019-2020. This application includes statistics from both FY 2018-2019 and FY 2019-2020. In FY 2018-2019, Catholic Charities served more than 2,500 individuals and provided more than 141,000 client services. A breakdown of those served by each program is detailed below.

- Youth Services: 310 Clients Served
- Immigration and Refugee Services: 440 Client Served
- Counseling Services: 622 Clients Served
- Family-Based Mental Health Services: 26 Clients
- Emergency Shelter for Homeless Families: 108 Clients Served
- Adoption Shelter: 73 Clients Served
- Drug Addiction Services: 76 Clients Served
- Maternity and Pregnancy Services: 55 Clients Served
- Foster Care: 15 Clients Served

Recent Grant History: Do not exceed this page

Did you apply for and receive a grant from the Martin M. Sacks Memorial Fund in 2019? Yes No

If so, state the project’s name, amount awarded, and describe the current status of the project that was awarded funds in 3-4 sentences or less. If “no” type NA.

NA

PROJECT SNAPSHOT

1. Capture your project and the community need it seeks to address in 200 words or less.

The population to be served by the requested grant funds are homeless families across the Capitol Region, including young children. The Capital Area Coalition on Homelessness (CACH) conducted a Point-In-Time Survey during a 24-hour period in January 2019, and found that 410 individuals, including 120 children, reported being homeless on any given day in Dauphin County. Among the individuals surveyed, 10% of respondents were transitional age youth and their children. Over the last five years, CACH's Point-In-Time Survey has continually found that homelessness is not limited to adults, but families with young children. Furthermore, people experiencing homelessness are uniquely vulnerable to contracting COVID-19, and to experiencing harsher effects of the virus. Now more than ever, it is crucial that the Interfaith Shelter for Homeless Families continue to provide a safe home for those in crisis; the tools they need to rebuild their lives; and a pathway to long-term, affordable housing.

PROJECT NARRATIVE

Answer questions 2-10 clearly and concisely; no limit.

2. Describe the proposed project, the geographic area it will serve, and the audience to be served; state why this audience was selected. You MUST use and complete the following statement within your answer, "Grant funds will be used to _____".

The Interfaith Shelter for Homeless Families (Interfaith Shelter) is the longest-running family shelter in the Capital Region providing emergency shelter and services to families experiencing a time of crisis. The Interfaith Shelter is a year-round facility that operates 24 hours a day, seven days a week and services are offered at no charge to the residents. Located in Lower Paxton Township, Dauphin County, the Interfaith Shelter primarily serves families from Dauphin, Cumberland, and Perry Counties. Since 1992, the Interfaith Shelter has provided emergency housing to over 14,000 individuals including single mothers with children, single fathers with children, two-parent families with children, married couples without children and grandparents or relatives with custody of children.

The Interfaith Shelter's mission is to keep families safe and intact while addressing the issues that led to their homelessness. The shelter provides two principal services: the first, and most basic, is the provision of food and shelter for a period of 30 to 60 days. Families are offered a private room and bathroom (toilet/sink combination), three meals a day, snacks, clothing, personal hygiene supplies, bedding, towels, school supplies, and baby items. In addition, families are provided free van transportation to and from medical appointments, job training, interviews, counseling sessions, and other important appointments. The second service is comprehensive Case Management designed to help families achieve self-sufficiency. Each family is assigned a Case Manager who evaluates the family's needs and assist the family in developing a service plan.

At the core of the Interfaith Shelter is a mission to provide families with individualized, comprehensive case management that assesses the needs of the family and, where appropriate, arrange, coordinate and advocate for delivery and access to a range of programs and services that are designed to meet the family's need and provide a path towards self-sufficiency. Upon entry, all families are assigned a Case Manager and are evaluated in seven key areas: housing, health care, education, income, employment, childcare, and transportation. Most families are in "crisis" or "vulnerable" status when they arrive, meaning that they lack the appropriate resources in one or more of these areas to maintain stability. The Case Managers work diligently with the families to assess family history, identify the core cause(s) of homelessness, ascertain any possible service barriers, and address needs in order to develop an individualized service plan for each family. This process is designed to ensure a successful transition from the program into a more permanent environment. The residents of the Interfaith Shelter have access to a variety of community resources to meet their individual needs, including:

Financial Literacy Classes: When a homeless individual is ready to transition into society and open a bank account, the decks are often stacked against them – they may have bad credit or unsure of financial basics such as saving and budgeting. The Interfaith Shelter works with local organizations to provide clients with financial planning and core money-management skills to become economically self-sufficient and prevent them from sliding back into poverty. The financial literacy classes focus on actionable advice and sustainable solutions, allowing residents to gain more confidence and better embrace the development of their long-term financial goals.

Job Training: Increased income is a strong predictor of a person exiting homelessness, maintaining housing, and improved physical and mental health benefits. The Interfaith Shelter actively works with local organizations such as the YWCA of Great Harrisburg's YW Works Job Training Program to provide residents with a variety of job-related services including:

- Skills assessment that helps clients identify their interests and abilities with the goal of pursuing a career that is right for them.
- Training through internships, training schools, on-the-job training and/or higher education.
- Educating clients about how to find a job by applying and interviewing in the right ways. Help is also provided in finding a job once clients are ready to do so.

- Provide support with case management, on-the-job coaching, support groups and professional mentoring.

Legal Services: Residents of the Interfaith Shelter have access to legal services provided by Mid-Penn Legal Services, provided free of charge. The program provides residents of homeless shelters with advice, advocacy and representation on a variety of matters related to public benefits as well as other issues.

Individual and Group Counseling: Homelessness is a complex status that often layers with shame, guilt, addiction, trauma, family strife, legal pitfalls, economic and employment barriers, and inadequate physical and mental health treatment. Catholic Charities offers residents access to individual and group counseling to meet their psychological and emotional needs, which may be impacting their ability to achieve self-sufficiency, and secure safe and stable housing.

Transportation: Lack of transportation has a tremendous impact on a homeless individual's ability to access job opportunities, healthcare services, and other community services. This is especially concerning for individuals with a disability or those who are older, who may not live within walking distance or have access to public transportation. Catholic Charities provides transportation services for individuals to attend medical appointments, job training/interviews, and community events.

Healthcare Services: Residential instability increases risk for serious health problems, exacerbates existing illness, and complicates treatment. Lack of stable housing presents serious barriers to improving the health of people with acute or chronic illnesses. Meeting immediate needs for food and shelter leaves little time for medical appointments. Discomforts associated with illness and treatment side effects are compounded by lack of privacy, risk of abuse, theft of medications, and no place to lie down during the day. Catholic Charities provides residents with healthcare access through coordination with Penn State Hershey Medical Center and Hamilton Health to ensure residents' medical needs are being met.

Children who lack a stable home are vulnerable to a number of adverse outcomes. Some threats, such as poverty and hunger, may precede episodes of homelessness; others stem directly from living without a home. Recognizing the impact of homelessness on young children, the Interfaith Shelter is designed to meet both the needs of adults and children; providing residential services, nutritious food and other necessities to empower residents during their stay. The Interfaith Shelter is designed to strengthen families with children by providing family life education, affordable transitional housing, life skills education, and supportive services for homeless families. The devastating impact of homelessness on children has become starkly clear from decades of study. While poverty alone creates health, developmental, behavioral, and educational problems for children, homelessness compounds these problems by adding additional stress, fear, anxiety and instability to children's lives. A successful Martin M. Sacks Memorial Fund grant will ensure vulnerable families have access to a safe and supportive home, nutritious food, and the community resources to achieve self-sufficiency.

In FY 2019-2020, the Interfaith Shelter served 83 families for a total of 8,508 bed nights. During this time, the shelter served 37,225 meals, estimated at \$62,165.75. This cost is based upon the Central Pennsylvania Food Bank Guidelines (\$1.67 per meal). Catholic Charities provided clients of the Interfaith Shelter 2,102 trips to local destinations, including 453 trips to childcare or doctor's appointments. The primary service area for the Interfaith Shelter is the Harrisburg-Carlisle Metropolitan Statistical Area (MSA). According to the United States Census Bureau, the median household income for the Harrisburg-Carlisle MSA is \$65,952. In FY 2018-2019, clients of the Interfaith Shelter reported the following annual household income levels: 29% reported a household income of \$4,999 or less; 27% reported a household income range of \$5,000 - \$14,999; 24% reported a household income range of \$15,000-\$24,999; 10% reported a household income range of \$25,000-\$35,000; 5% reported a household income range of \$35,000-\$49,000; and 5% did not report income levels because they did not engage in services. In FY 2018-2019, the Interfaith Shelter served 83 families and approximately 80% of residents at the Interfaith Shelter were from the City of Harrisburg, Steelton, or Middletown. In FY 2018-2019, clients of the Interfaith Shelter reported the following ethnicity/race: 15% of residents identified as Hispanic or Latino, 53% identified as Black or African American, 12% identified as White, 20% identified as Two or More Races. In FY 2019-2020, 61% of all individuals served by the Interfaith Shelter were children (Birth – 17), 8% were between 18-24 years old, 30% were between 25-64 years of age, and 1% were senior citizens (65+).

Grant funds will be used to support the continued operations of this family-focused emergency shelter.

DATES & LOCATIONS

3. When and where will the project take place? List dates and locations as appropriate in chronological order. State if provided dates/locations are confirmed, estimated, or to be determined.

The Interfaith Shelter is located at 120 Willow Way in Lower Paxton Township, Dauphin County. The facility is open year-round, 24 hours a day, seven days a week. Funding through the Martin M. Sacks Memorial Fund will be used for operations at the Interfaith Shelter between January 1, 2021 – December 31, 2021. The location and dates are confirmed.

ROLES & RESPONSIBILITIES

4. Does the project involve partnerships, collaborations, service, or affiliations with other organizations that will strengthen the project? If so, LIST their name(s) and corresponding role(s) within the categories below OR if this does not apply to you, state why your project would be best positioned for success as a single organization.

SINGLE ORGANIZATION STATEMENT: The Interfaith Shelter is run independently by Catholic Charities and is not a collaborative project. However, the Interfaith Shelter is strengthened by coordination with many local partners that provide residents additional services, as outlined below.

PARTNERSHIPS: *We are equally invested in providing this project and success is dependent upon all organizations and shared roles although one entity serves as the applicant for this grant. Our application includes a letter from each partner that states their role in this relationship.*

Not Applicable

COLLABORATIONS: *We are working with other organizations to make this project happen, but we serve as the lead organization for this grant opportunity and our project success is enriched by, but not dependent upon, our collaborators. An additional letter is NOT required, but may help the application.*

The Interfaith Shelter for Homeless Families is a member organization of Capital Area Coalition on Homelessness (CACH) and is a crucial part of Dauphin County's and the City of Harrisburg's Continuum of Care. The services provided by the Interfaith Shelter are activities highlighted in HOME RUN: The Capital Area's 10-Year Plan to End Homelessness. The shelter networks with agencies such as Christian Churches United (CCU)/Help Ministries, Downtown Daily Bread, Case Management United (CMU), St. Francis, Community Action Commission (CAC), food pantries, and various other organizations that provide street outreach to the homeless.

The Interfaith Shelter's Case Managers have developed working relationships with area agencies to ensure that families receive the resources needed to overcome their homelessness. The shelter's staff collaborates with more than 50 social service agencies in the community, which offer support and guidance for the families to achieve their specific and measurable goals. Partnering organizations include, but are not limited to, the following: Central Pennsylvania Food Bank, Delta Transitional Housing (transitional housing), Brethren Housing Association (Transitional Housing & HPRP), YWCA Greater Harrisburg (job training), Hamilton Health Center (medical care), Penn State Hershey Medical Center (medical care), Capital Region Counseling Office Homeless Clinic (counseling), Head Start (child care), Harrisburg Area Community College (education), Mid-Penn Legal Service (free legal aid), Community Action Commission (Prepared Renter's Program and enrolling families in their 5 year self-sufficiency program), United States Department of Agriculture, PA Department of Public Welfare, Salvation Army, Boys & Girls Club, Center for Independent Living, Executive Commission on Drugs & Alcohol, Catholic Charities Capital Counseling Office, Case Management Unit, Family Promise, Child Line, Children & Youth Services, New Hope Church/Partnership For Hope, Goodwill, Shining Light, The Foundation For Enhancing Communities, Community Aid, Berks County I.U., Capital Area I.U., Northern Dauphin Resources Center, and local school districts in Dauphin, Cumberland, Perry Counties. Many of these and other agencies send representatives to the shelter to provide services on-site. Coordination of services is crucial in addressing the needs of homeless individuals and families. The Interfaith Shelter's partnership with outside agencies and the connection to mainstream resources helps to strengthen the family unit, which in turn helps to stop the perpetuation of homelessness.

SERVICE: *Our project will serve these organizations and cannot take place without their commitment to accept service. Our application includes a letter from each organization (this includes schools) that states their intent to participate.*

Not Applicable

AFFILIATIONS: *Our project may be affiliated with these organizations in some way, but is not 100% dependent upon their participation. An additional letter is NOT needed.*

Not Applicable

COMPARABLES

5. Are other organizations in your service area providing services that are similar to your proposed project? If yes, state their names or services and explain how your project differs. If no, state NA.

While there are several emergency shelters in the Capital Region, the Interfaith Shelter for Homeless Families is the only local emergency shelter founded with the goal of keeping families together while addressing the issues that led to their homelessness. It is the policy of the Interfaith Shelter to provide families with the support and skills needed to become independent, self-sufficient members of society. Unlike many emergency shelters, which are often focused simply on the basic needs of food and shelter, the Interfaith Shelter is interested in the long-term success of the individual and family. During their stay at the Interfaith Shelter, residents are provided with a variety of resources to help them to achieve long-term stability.

Upon entry, all families are assigned a Case Manager and are evaluated in seven key areas: housing, health care, education, income, employment, child care, and transportation. Most families are in “crisis” or “vulnerable” status when they arrive, meaning that they lack the appropriate resources in one or more of these areas to maintain stability. The Case Managers work diligently with the families to assess family history, identify the core cause(s) of homelessness, ascertain any possible service barriers, and address needs in order to develop an individualized service plan for each family. This process is designed to ensure a successful transition from the program into a more permanent environment. Residents of the Interfaith Shelter have access to financial literacy classes, job training programs, legal services, and individual and group counseling. By providing ongoing case management throughout a family's shelter stay, addressing issues/concerns as they arise, evaluating ongoing progress, and referring to agencies throughout the continuum of care, the Interfaith Shelter has achieved marked success in its program, and families often leave the shelter in good standing. Success is defined by a family establishing a “stable,” “safe,” or “thriving” level in each of the seven key areas by the time they leave the program, the most important areas being housing placement and income.

In addition, by keeping families together during their time of crisis, the Interfaith Shelter and its Case Managers are able to take a comprehensive look at the family's needs and the issues that led to their homelessness. In conjunction with the family, the Case Managers create a service plan that addresses all of the family's issues instead of creating a temporary fix to their homelessness. In turn, families take an active role in the development of their service plan and are able to take advantage of the temporary support that the Interfaith Shelter can provide. By keeping the family intact, the Interfaith Shelter provides an environment that allows families to work together to build the skills and strength needed to achieve self-sufficiency.

ASSESSMENT & IMPACT

6a. What will project success look like? Provide a brief overview of the project's key outcomes, outputs, and/or other results of success.

The Interfaith Shelter's mission is to help families resolve the issues that led to their homelessness. The Case Managers, in collaboration with the Program Director and the Christian Churches United HELP Office, determine the family's level of unmet need and ongoing progress. Families are given an intake assessment at the time of admission, progress is tracked throughout their stay, and a close-out evaluation is conducted at the time of discharge.

In FY 2018-2019, the Interfaith Shelter achieved most of the project outcomes and targets. For those outcomes that fell under the targeted goal there were influencing factors such as the high cost of rentals with low incomes that rely on temporary agencies for employment or cash assistance for their family's income. There are waiting lists for assistance with childcare costs. In FY 2018-2019, more than 90% of families stayed at the shelter for 7 days or more and engaged in the program. These families achieved the following outcomes:

1. Indicator: Health care-99% of the 105 families who engaged achieved a stable, safe, or thriving level of outcome at discharge. (The goal was 93%)

2. Indicator: Education–100% of the 48 families served (who engaged, and had school aged children while school was in session) achieved a stable, safe, or thriving level of outcome at discharge. (The goal was 95%)
3. Indicator: Employment-73% of the families (who engaged and were able to work) achieved a stable, safe, or thriving level of outcome at discharge. (The goal was 62%).
4. Indicator: Childcare-68% of the 95 families (who engaged and had young children who were child are age) achieved a stable, safe, or thriving level of outcome at discharge. (The goal was 85%).
5. Indicator: Transportation-100% of the 105 families who engaged achieved a stable, safe, or thriving level of outcome at discharge. (The goal was 85%)

In FY 2020-2021, it is anticipated that the Interfaith Shelter will:

- Serve approximately 112 families containing at least 320 individuals, at least 93% of whom will stay at the shelter for seven days or more and will fully engage in the program.
- Assist a minimum of 62% of the residents with finding employment and at least 85% of the residents with securing childcare.
- Provide healthcare to 93% of clients while residing at the Interfaith Shelter.
- Provide transportation to/from appointments for at least 95% of the residents and will assist at least 95% of the families with enrolling their children into school.

The program goal for FY 2020-2021 is that at least 70% of clients will improve their income while residing at the shelter and more than 90% will obtain stable and safe housing upon leaving the program.

6b. How will project success be measured and documented (i.e.: how will you know the project is successful? Are you collecting value statements, numbers served, surveys, photos, before and after images, or using other methods)?

The Interfaith Shelter utilizes the United Way’s Program Logic Model and Outcomes Measurement Chart to obtain the highest levels of service quality and program efficiency. To measure the program’s success, all families are evaluated and tracked in the following key areas: housing, healthcare, education, income, employment, childcare, and transportation. Success is defined by a family establishing a “stable,” “safe,” or “thriving” level in each of the seven key areas by the time they leave the program, the most important areas being housing placement and income.

FUNDING & SUPPORT

7. If this proposal is not funded at the level requested, will you be able to implement the project as stated? Explain as needed.

The Interfaith Shelter’s program budget for FY 2019-2020 was \$708,622. While the Interfaith Shelter has been extremely successful, often exceeding anticipated program outcomes, the shelter continues to grapple with meeting with the growing demands of the community. In 2016, Catholic Charities was notified that the primary source of federal funding for the Interfaith Shelter, Emergency Solutions Grants (ESG), was being completely eliminated for emergency shelters. In 2019, the Diocese of Harrisburg, one the largest revenue sources for the Interfaith Shelter, announced a decrease of \$225,000 in subsidies to Catholic Charities for FY 2019-2020. The total elimination of ESG funding and significant decrease in subsidies from the Diocese of Harrisburg, has resulted in an enormous shortfall in the Interfaith Shelter’s revenue sources. In FY 2019-2020, there was a \$47,215 deficit for the Interfaith Shelter. Over the last year, Catholic Charities submitted nine (9) additional grant applications to cover the operating deficit for the Interfaith Shelter. Catholic Charities operates a July 1 – June 30 fiscal year. Due to COVID-19 and recent revenue losses, staff are still preparing the FY 2020-2021 program budget for the Interfaith Shelter. Catholic Charities anticipates the total program budget for FY 2020 -2021 at the Interfaith Shelter will be similar to FY 2019-2020, estimated at \$708,622. The requested grant funds will allow Catholic Charities to continue offering a full spectrum of services to residents of the Interfaith Shelter.

Catholic Charities is wholeheartedly committed to the Interfaith Shelter and will continue to provide food, housing, and case management services for homeless families in need if this proposal is not funded at the level requested. Because the public assistance this program has received in previous years has been reduced, however, Catholic Charities recognizes the importance of ensuring this program has the necessary level of funding to support the crucial services it provides. Catholic Charities will strive to raise the necessary funds to provide the projected levels of service and will prioritize the continued provision of food, shelter, and case management services for as many families as possible. In the event that revenue continues to significantly lag behind projected expenses, the Interfaith Shelter would consider reducing the availability of some of its services.

8. This grant opportunity will not fund 100% of any project. Restate the amount you are seeking and describe other funding sources and amounts.

The largest revenue sources for the Interfaith Shelter include individual and business contributions, Diocese of Harrisburg subsidies, Dauphin County MH/ID Program, and the United Way. Volunteers also play a vital role in the success of the residential program. In FY 2019-2020, a total of 80 volunteers provided 509 hours of service. In 2019, Independent Sector, the only national membership organization that brings together a diverse set of nonprofits, foundations, and corporations to advance the common good, announced the latest value of a volunteer hour at \$25.43, up 2.9% from the previous year. In FY 2019-2020, volunteers have provided \$12,943 in valuable support services to the Interfaith Shelter. Catholic Charities is working diligently to preserve the level of services at the Interfaith Shelter by seeking new funding opportunities. Catholic Charities is requesting \$1,000 from the Martin M. Sacks Memorial Fund to support to operations at the Interfaith Shelter. Funding through the Martin M. Sacks Memorial Fund would be leveraged to secure additional funding commitments from local foundations and organizations.

9. Did the applicant organization end its most recent fiscal year with a budget surplus or deficit? If so, briefly state the amount of the surplus or deficit and how the surplus may be used (i.e. is it earmarked for another program) and/or how the deficit may be handled.

Catholic Charities operates on a July 1 to June fiscal year. FY 2019-2020 ended on June 30, 2020 and staff are still calculating end of the year budget results. A copy of Catholic Charities' audited financial statements for FY 18-19 is included with this submission. In FY 18-19, there was a retention of \$78,076 which was used to fund the balance sheet.

ACCESS & INCLUSION

10. As a community foundation, TFEC fosters a climate of purposeful inclusion that values diversity of gender, age, race, ethnicity, national origin, range of abilities, sexual orientation, and socio-economic status. Please state how your project will be made accessible to all individuals who qualify for participation in the project and describe any accommodations, modifications, technologies, or services you will offer to ensure that all eligible participants experience the best possible services or outcomes.

When a family enrolls in the Interfaith Shelter program, staff take into account any cultural needs, special dietary restrictions, or language limitations, and the family's Case Manager develops a service plan that strives to meet those needs. Interfaith Shelter staff receive cultural diversity training on an annual basis, and the Interfaith Shelter offers culturally-appropriate meals for all clients. Staff members at the Interfaith Shelter are required to have current State Police and Child Abuse Clearances, and must pass the Diocesan web-based training class on child protection. In addition, all staff (from Resident Attendant to Program Director) receive ongoing training in CPR and First Aid, food and fire safety, mental health, drug & alcohol issues, resource coordination and services for families, ethics, and topics related to client interaction. The Interfaith Shelter for Homeless Families abides by Catholic Charities' anti-discrimination policy. In order to continually evaluate and improve upon the program, the Interfaith Shelter's client files are reviewed each quarter as part of the Catholic Charities' Council on Accreditation (COA) process. Findings are presented to the Catholic Charities Board of Directors, which uses the findings in shaping the direction of the agency. In addition, relevant findings are included in Catholic Charities' Catholic Witness Newspaper, which is distributed throughout the year and provided to all of Catholic Charities' funding sources with the Annual Report. The Interfaith Shelter seeks to build on the success of the program by continuing to provide quality services, strengthening relationships with local organizations, and communicating the availability of services to the target population and other supporting agencies.

BUDGET WORKSHEET

Complete the Budget Worksheet below; a Project Total is required.

ITEM OR SERVICE <i>Examples include: Contracted Services, Equipment, Personnel, Supplies; list your own as appropriate.</i>	DESCRIPTION OF ITEM OR SERVICE	REQUESTED GRANT FUNDS <i>Indicate where funds sought through this grant opportunity will be applied.</i>	OTHER FUNDING SOURCES <i>State the names and amounts of all other funding sources.</i>	PENDING, COMMITTED, OR RECEIVED <i>Using a P, C, or R, indicate the status of all funding sources.</i>	\$ TOTALS <i>Add across to provide a total for each row. Total columns as indicated in bottom row.</i>
Salary/Benefits	7 FT Staff and 14 PT Staff	\$0.00	Diocesan Subsidy, Real Alternatives, Donations & Events	P	\$577,835.00
Staff Training	Agency sponsored training, books and memberships	\$0.00	Diocesan Subsidy, Real Alternatives, Donations & Events	P	\$1,320.00
Communications	Telephone & Postage	\$0.00	Diocesan Subsidy, Real Alternatives, Donations & Events	P	\$4,950.00
Occupancy	Rent, Utilities, Maintenance, and Taxes	\$1,000.00	Diocesan Subsidy, Real Alternatives, Donations & Events	P	\$99,367.00
Equipment/Repairs	Equipment and Repairs	\$0.00	Diocesan Subsidy, Real Alternatives, Donations & Events	P	\$5,500.00
Travel	Transportation Costs	\$0.00	Diocesan Subsidy, Real Alternatives, Donations & Events	P	\$5,050.00
Program Supplies	Meals/Snacks, Clothing, Over The County Items, Household Paper Supplies	\$0.000	Diocesan Subsidy, Real Alternatives, Donations & Events	P	\$13,900.00
Advertising/Printing	Advertising, Letterhead, Business Cards	\$0.00	Diocesan Subsidy, Real Alternatives, Donations & Events	P	\$700.00

Indirect Costs		\$0.00	Diocesan Subsidy, Real Alternatives, Donations & Events	P	\$0
TOTALS		\$1,000 Total: Requested Grant Funds	\$707,622.00 Total: Other Funding Sources		\$708,622.00 PROJECT TOTAL



Catholic Charities Board Members (as of July 18, 2020)

Board Member	Profession	Location	Term Begins	Term Expires
Richard Berrones	Senior Director, Flight Operations	Middletown, PA	11/2014	12/31/2020
Norm Basso	CPCU Risk Analysis, CEO/Principal	York, PA	4/18/2018	12/31/2021
Maria DiSanto	Human Resource Specialist	Harrisburg, PA	01/2016	12/31/2021
Brian P. Downey	Attorney	Mechanicsburg, PA	04/2011	12/31/2020
David S. Gash	Staff Representative – AFSCME District Council #90	Hershey, PA	04/2013	12/31/2022
Barbara Yohn Groce	Retired	Harrisburg, PA	04/2013	12/31/2022
Camille Kostelac-Cherry, Esq.	Attorney & Executive Director	Harrisburg, PA	11/2006	12/31/2021
Walter Legenstein	Business Owner	Lancaster, PA	01/2006	12/31/2021
Rev. Paul M. Clark	Canonical Services	Dauphin, PA	07/2019	12/31/2022
Zenoria McMorris Owens	Volunteer & Activist	Harrisburg, PA	04/2013	12/31/2022
John Pagana, M. D.	Physician	Sunbury, PA	11/2009	12/31/2021
Valerie Pritchett	TV News Anchor	Harrisburg, PA	02/2016	12/31/2021
Louis F. Santangelo	Business Owner	Hershey, PA	02/2015	12/31/2020
Joseph Schatt	Personnel Management Professional	Camp Hill, PA	11/2001	12/31/2022
Jeffrey Tearpock	Director-Cash Management & Disbursements	Ephrata, PA	04/2013	12/31/2022
Ron Turo	Attorney	Mount Holly Springs, PA	01/2016	12/31/2021
Luis Villegas	Engineer	Harrisburg, PA	01/2017	12/31/2020
Jim Weber	Business Owner	Lancaster, PA	2/2018	12/31/2021
Sheilah Borne	Assistant VP of Government Health Relations PSH Health, Milton S. Hershey Medical Center	Harrisburg, Pa	2/2019	12/31/2022
Gayla Molinelli	Retired- Hershey Trust	Harrisburg, Pa	04/2019	12/31/2022
Clark Tomlinson	Business Owner	Lancaster, PA	07/2019	12/31/2022



Brethren Housing Association

June 16, 2020

Ms. Jennifer Strechay
Program Officer for Community Investment
The Foundation for Enhancing Communities
200 North 3rd Street, 8th Floor
Harrisburg, PA 17101

**RE: Catholic Charities - Interfaith Shelter for Homeless Families
2020 Martin M. Sacks Memorial Fund**

Dear Ms. Strechay,

On behalf of the Brethren Housing Association, I would like to convey my support for Catholic Charities' grant application to the Martin M. Sacks Memorial Fund for the Interfaith Shelter for Homeless Families in Lower Paxton Township, Dauphin County. The Interfaith Shelter and Brethren Housing Association share a common core value – no person should go without a place to lay their head at night. The Interfaith Shelter is a vital resource in Central Pennsylvania, serving homeless families year-round from Dauphin, Perry, and Cumberland Counties.

Poverty is more complex than lacking material assets; it is a symptom of an underlying lack of access to resources such as education, healthcare, employment, childcare, and others. Addressing poverty requires a multidimensional approach. Not only does the Interfaith Shelter support families with basic needs, but works with clients to address the underlying needs which led families to homelessness. The Interfaith Shelter coordinates with local agencies, including the Brethren Housing Association, to help families back on their feet while restoring their dignity and helping them to survive on their own with the hope that the need for such a shelter would become a thing of the past.

The Brethren Housing Association strongly supports the Interfaith Shelter and asks for your favorable consideration of Catholic Charities' grant application. Should you have any questions, please do not hesitate to contact me. Thank you for your time and consideration.

Sincerely,

Marilyn Bellesfield
Program Director
Brethren Housing Association

2020 MARTIN M. SACKS MEMORIAL FUND SIGN & SUBMIT FORM

Provide signatures from the applicant organization, below. Both organization representatives must sign.

By providing your original OR digital signature below, you agree that the provided information in this application is true to the best of your knowledge and may be submitted for review. Completion of this form is one component of your Complete Application.

<input checked="" type="checkbox"/>	President/CEO	_____	Mark A. Totaro, Ph.D., Digital Signature
		Ink Signature	
<input checked="" type="checkbox"/>	Board President	_____	Brian Downey Digital Signature
		Ink Signature	

REQUIRED ATTACHMENTS TO BE UPLOADED & SUBMITTED BY 4PM IN THE DEADLINE DATE

All grant materials must be submitted through the TFEC online application system by 4pm on the deadline date. This grant opportunity does not utilize delivered or mailed materials.

- Complete Application:** Applicant Snapshot, Project Snapshot, Project Narrative, Budget Worksheet, and Sign & Submit Form with original or digital signatures.
- Board of Directors List:** Professional affiliations (ie: work positions and/or titles as applicable) must be included.
- No more than TWO letters of support with original or digital signatures. LETTERS OF SUPPORT ARE OPTIONAL FOR THIS GRANT OPPORTUNITY but must be received by the deadline date.** Letters of support from the applicant organization's Board of Directors will not be accepted. Identical form letters are discouraged.
- If you have indicated PARTNERSHIP with or SERVICE to other Agencies as stated in Question 4, you must include letters with original or digital signatures documenting the relationship.** A letter of Partnership or Service may also serve as a letter of support if support is expressly stated.
- Applicants who utilize a FISCAL SPONSOR** must include a letter signed by the Executive Leader of the Fiscal Sponsor organization indicating agreement to serve as the Fiscal Sponsor. An original or digital signature is required.
- IRS 501(c)(3) determination letter**
- 1st Page of Applicant Organization's Most Recent 990.** If 990 is not available, upload applicant organization's most recent audit or financial statement to meet this requirement.

QUESTIONS

If you should have any questions regarding this form or TFEC grant opportunities, contact Jennifer Strechay, Program Officer for Community Investment, at jstrechay@tfec.org or 717-236-5040.