



Thank you for applying to the Greater Harrisburg Foundation, a regional foundation of The Foundation for Enhancing Communities. Tell your story clearly and concisely. Attachments are required; follow all directions. Failure to answer questions, utilize this template, or attach required documents will disqualify your application. **Answer all questions using information that applies to the project seeking support of grant funds.** Contact Jennifer Strechay, Program Offer for Community Investment, at [jstrechay@tfec.org](mailto:jstrechay@tfec.org) or 717-236-5040 with questions.

## **APPLICANT PROFILE**

### **Applicant Organization Name**

Click or tap here to enter text.

*Provide your organization's name as currently recognized by the IRS*

- Check box if the Applicant Organization Name above is a "Doing Business As" name and the provided 501c3 letter states a different name. To be recognized by the "Doing Business As" name, attach ONE legal document using the provided name. If not provided, TFEC will utilize the 501c3 name.**
- Check box if the Applicant Organization uses a Fiscal Sponsor and provide name here**  
Center for Advanced School Teaching and Learning

### **Name, Title, Email, Phone of Executive Leader**

Mark Hennes, Executive Director, [mhennes@caiu.org](mailto:mhennes@caiu.org), 717-732-8427

*All contracts and notifications of grant status will be addressed to the individual provided here*

### **Applicant Organization's Physical Address**

55 Miller St, Enola, PA, 17025

### **Applicant Organization's Address for Mailed Communications**

55 Miller St, Enola, PA 17025

*All contracts and notifications of grant status will be sent to the address provided here*

### **Name, Title, Email, Phone of Contact Completing Application**

Irene Reedy, [ireedy@caiu.org](mailto:ireedy@caiu.org), 717-328-8400 x8069

*If application questions arise, this individual will be contacted by TFEC staff*

### **Organization's Mission Statement**

The CASTL mission is to improve teaching and learning by the application of technology to improve student achievement. Through the triad of technology, technology-infused content, and pedagogy, CASTL seeks to create modern, effective, and high achieving classrooms.

### **Organization History (Do not exceed this page)**

CASTL was incorporated as a 501 (c)(3) on August 13, 2020. The Board of Directors was officially constituted and approved May 4, 2020. The organization is in the process of applying for multiple grant opportunities and partnerships.

## PROJECT PROFILE

### Project Title

Rapid Response Team

*Project Title must match title listed throughout application and online.*

### Project Areas of Focus

UPSTREAM GENERAL

*Choose UPstream General if your project utilizes upstream strategies but is not principally centered upon the categories below. See the grant guidelines for additional detail.*

### UPSTREAM: FOCUS AREAS

*Choose an UPstream Focus Area (if your project is principally centered upon one or more of the categories below). Please select only those area(s) that apply to this project. See the grant guidelines for additional detail.*

<p><b>EDUCATION</b></p> <p><input checked="" type="checkbox"/> Programs &amp; projects that focus upon or nurture access to early childhood education</p> <p><input type="checkbox"/> Education &amp; development programs for children &amp; youth</p> <p><input type="checkbox"/> Educational programs serving adults</p>	<p><b>ENVIRONMENT &amp; PARKS</b></p> <p><input type="checkbox"/> Environmental stewardship</p> <p><input type="checkbox"/> Horticulture &amp; the arts</p> <p><input type="checkbox"/> Health &amp; environment</p> <p><input type="checkbox"/> Park beautification &amp; improvement</p>
<p><b>HEALTH</b></p> <p><input type="checkbox"/> Health &amp; human services</p> <p><input type="checkbox"/> Cancer awareness and/or research</p> <p><input type="checkbox"/> Dental care for those in need</p> <p><input type="checkbox"/> Health &amp; human services</p> <p><input type="checkbox"/> HIV &amp; AIDS</p> <p><input type="checkbox"/> Individuals with debilitating or terminal illness</p> <p><input type="checkbox"/> Individuals with intellectual disabilities</p> <p><input type="checkbox"/> Prevention of head and/or spinal cord injury</p> <p><input type="checkbox"/> Purchasing of devices that improve accessibility</p>	<p><b>HOMELESSNESS</b></p> <p><input type="checkbox"/> Homelessness &amp; hunger</p>
<p><b>MENTAL HEALTH</b></p> <p><input type="checkbox"/> Counseling for children with terminally ill family members</p> <p><input type="checkbox"/> Guidance, counseling, or programming that includes guidance and/or counseling for youths</p> <p><input type="checkbox"/> Mental health</p>	<p><b>SENIORS</b></p> <p><input type="checkbox"/> Programs &amp; projects serving older adults</p>
<p><b>COMMUNITIES OF FOCUS</b></p> <p><input type="checkbox"/> Disaster relief &amp; human services that serve the communities of Lebanon City, PA and Cressona, PA</p> <p><input type="checkbox"/> Programs and projects that benefit residents of Millersburg, a borough of Dauphin County, PA</p> <p><input type="checkbox"/> Projects to enhance Camp Hill Borough parks provided by youth organizations such as Scout programs or other youth organizations; programs &amp; projects that focus upon or nurture access to early childhood education within Camp Hill.</p>	

### Counties to be served as part of project; check all that apply.

Cumberland     Dauphin     Franklin     Lebanon     Perry     Northern York (Dillsburg Area)

### Projected Number of Individuals to be served by project

180	Total number of ADULTS served
360	Total number of CHILDREN (ages 17 and under) served
540	Total number of ALL INDIVIDUALS served by the project

*If above data is not appropriate to project, be sure to fully state the audience type and numbers to be served in Question 2 of the Impact Narrative.*

## PROJECT SNAPSHOT

1. Capture your UPstream project and the community need it seeks to address in 200 words or less.

The Rapid Response Team (RRT) works closely with child care staff, families, and children to help develop relationships and address environmental considerations. The team's goal is to help all children become successful in early social settings. The purpose of the RRT is to ensure a child is able to remain in his or her center. The RRT provides assistance within 48 hours of a center's help request. The team will provide guidance after thorough data collection and observation. This information will help determine the function of the child's behavior and guide the team's recommendations on how relationships and the environment may be modified to provide additional support for the child. The team will also meet with providers and families to suggest resources and strategies to not only help children remain in the child care setting but to also grow, thrive, and succeed. The goal of this specific funding request will be to obtain resources necessary to respond to calls virtually. This type of response call allows uninterrupted and socially distanced observational opportunities.

## PROJECT NARRATIVE

Answer questions 2-10 clearly and concisely; no limit.

2. The GHCF UPstream grant opportunity seeks to improve our area communities by supporting existing or new "upstream" systems, interventions, programs, or projects that attempt to create positive social change by addressing a problem at its source rather than managing its "downstream" symptoms. Describe your proposed upstream project, the geographic area it will serve, and the audience to be served; state why this audience was selected. Include how/why your project is "upstream" and how your project is working to address a specific need or needs. You **MUST** use and complete the following statement within your answer, "Grant funds will be used to \_\_\_\_\_".

The RRT is an upstream project opportunity because it proactively supports teachers and young children (Birth-K) before more intensive behavior interventions are necessary. The team looks for ways teachers can build supportive relationships with students and also make modifications to the environments. These are considered Tier 1 strategies that help all children succeed. By making these modifications the goal is to help children become successful and therefore avoid the need for more intensive behavioral interventions. If more intensive behavioral interventions are needed. The RRT has access to provide these resources in a timely and effective manner. Grant funds will be used to purchase 3 Swivl observation devices, 3 ipads to accompany the devices, 3 tripods to hold the devices. Additional funds requested will be used to pay for staffing specialists for response calls in the geographical region of Cumberland, Perry and Dauphin counties.

## DATES & LOCATIONS

3. When and where will the project take place? List dates and locations as appropriate in chronological order. State if provided dates/locations are confirmed, estimated, or to be determined.

Response calls will occur as necessary from September 2020-September 2021. As calls come in the team will send out responders. To date the team has received 1-3 calls per week in Cumberland and Perry Counties, for example between July 1<sup>st</sup> through July 15<sup>th</sup> 2020 response calls were received to support 5 children in 3 child care centers. This data was collected before expansion to Dauphin County. The team is currently in the process of expanding to Dauphin County.

## ROLES & RESPONSIBILITIES

4. Does the project involve partnerships, collaborations, service, or affiliations with other organizations that will strengthen the project? If so, LIST their name(s) and corresponding role(s) within the categories below OR if this does not apply to you, state why your project is best positioned for success as a single organization.

**SINGLE ORGANIZATION STATEMENT:** [Click or tap here to enter text.](#)

**PARTNERSHIPS:** *We are equally invested in providing this project and success is dependent upon all organizations and shared roles although one entity serves as the applicant for this grant. Our application includes a letter from each partner that states their role in this relationship.*

Click or tap here to enter text.

**COLLABORATIONS:** *We are working with other organizations to make this project happen, but we serve as the lead organization for this grant opportunity and our project success is enriched by, but not dependent upon, our collaborators. An additional letter is NOT required, but may help the application.*

Click or tap here to enter text.

**SERVICE:** *Our project will serve these organizations and cannot take place without their commitment to accept service. Our application includes a letter from each organization (this includes schools) that states their intent to participate.*

Click or tap here to enter text.

**AFFILIATIONS:** *Our project may be affiliated with these organizations in some way, but is not 100% dependent upon their participation. An additional letter is NOT needed.*

Rapid Response Team can function independently but we understand and value the strength that comes from alignment with other organizations in our region. In order to develop the RRT, Capital Area Intermediate Unit formed a work group with local stakeholders to discuss the issue and use of suspension and expulsion in child care and pre-school settings. These stakeholders and continued affiliations include Child Care Consultants ELRC Region 9, Cumberland/Perry County Mental Health and Intellectual and Developmental Disabilities, Mental Health Case Management from Cumberland/Perry County MH/IDD, Office of Childhood Development and Early Learning, The Pennsylvania Keys, Managed Care Organization, local school districts and local child care centers.

## COMPARABLES

5. Are other organizations in your service area providing services that are similar to your proposed project? If yes, state their names or services and explain how your project differs. If no, state NA.

Yes, there is a Response Team in York county. We had discussed the development of this project with that team. We serve different geographical areas.

## ASSESSMENT & IMPACT

6a. What will project success look like? Provide a brief overview of the project's key outcomes, outputs, and/or other results of success.

The goal of this project is to support children, families, child care centers and preschools. A successful response call would be for children to remain in their center without being suspended or expelled. Out of 36 response calls from November 2019 through March 2020, 100% of the students supported have remained in the center.

6b. How will project success be measured and documented (i.e.: how will you know the project is successful? Are you collecting value statements, numbers served, surveys, photos, before and after images, or using other methods)?

Project success is measured and documented by collecting numbers served, methods used and outcomes achieved. The team currently collects outcome data from response calls. The team is in the process of developing a collection process for value statements from participants.

## **FUNDING & SUPPORT**

7. If this proposal is not funded at the level requested, will you be able to implement the project as stated? Explain as needed.

Without these devices the project work will continue with virtual sessions using personal laptops. This is not the most effective way to conduct these observations however without the necessary resources it will be the best way we could think of to continue the work. Response call work will continue on a more limited basis. These funds will be used to expand the support given to teachers and families beyond the initial observation.

8. This grant opportunity will not fund 100% of any project. Restate the amount you are seeking and describe other funding sources and amounts.

RRT is seeking 10,000 to fund this portion of the RRT project. The total amount spent on the RRT during the 2019-2020 school year was \$100,000.

9. Did the applicant organization end its most recent fiscal year with a budget surplus or deficit? If so, briefly state the amount of the surplus or deficit and state how the surplus may be used (i.e. is it earmarked for another program) and/or how the deficit may be handled.

The Rapid Response team ended the most recent fiscal year with a balanced budget. This is a necessary requirement of the most recent grants received.

## **ACCESS & INCLUSION**

10. As a community foundation, TFEC fosters a climate of purposeful inclusion that values diversity of gender, age, race, ethnicity, national origin, range of abilities, sexual orientation, and socio-economic status. Please state how your project will be made accessible to all individuals who qualify for participation in the project and describe any accommodations, modifications, technologies, or services you will offer to ensure that all eligible participants experience the best possible services or outcomes.

The Rapid Response Team is committed to supporting all children and all adults requesting services regardless of gender, race, ethnicity, national origin, ability, sexual orientation or socio-economic status. Our team is committed to equity in education. This is one of the driving forces behind the creation of this team. We serve to advocate for all children and families and are committed to act against injustice and inequality. We look to create systemic change in early childhood care and education by reducing the use of suspension and expulsion. Our purpose is to serve children and families. This project is a small part in the collective action necessary to provide equal opportunities and access to all.

## BUDGET WORKSHEET

Complete the Budget Worksheet below; a Project Total is required.

<b>ITEM OR SERVICE</b> <i>Examples include: Contracted Services, Equipment, Personnel, Supplies; list your own as appropriate.</i>	<b>DESCRIPTION OF ITEM OR SERVICE</b>	<b>REQUESTED GRANT FUNDS</b> <i>Indicate where funds sought through this grant opportunity will be applied.</i>	<b>OTHER FUNDING SOURCES</b> <i>State the names and amounts of all other funding sources.</i>	<b>PENDING, COMMITTED, OR RECEIVED</b> <i>Using a P, C, or R, indicate the status of all funding sources.</i>	<b>\$ TOTALS</b> <i>Add across to provide a total for each row. Total columns as indicated in bottom row.</i>
RRT Personnel	Professional staff to complete response calls	\$ 5106	CAIU- Early Intervention funds 41,000	C from CAIU	<b>\$46106</b>
Equipment	3- SWIVEL-C3	\$ 2577			<b>\$2577</b>
Equipment	3- tripod	\$ 90			<b>\$90</b>
Equipment	3- i-pad	\$ 1152			<b>\$1152</b>
License	SWIVEL pro team license	\$ 75			<b>\$75</b>
Administrative Fee	to CASTL- fiscal sponsorship	\$ 1000			<b>\$1000</b>
		\$			<b>\$</b>
		\$			<b>\$</b>
		\$			<b>\$</b>
<b>TOTALS</b>		<b>\$ 10,000</b> <b>Total: Requested Grant Funds</b>	<b>\$ 41000</b> <b>Total: Other Funding Sources</b>		<b>\$51000</b> <b>PROJECT TOTAL</b>

CENTER FOR ADVANCED SCHOOL TEACHING AND LEARNING  
55 MILLER STREET  
ENOLA, PENNSYLVANIA 17025

The following individuals are members of the Board of Directors for the Center for Advanced School Teaching and Learning for the 2020 calendar year.

Name	Member/Officer	Organization	Position Title
Andrew McCrea	President	Capital Area IU	Assistant Director of Student Services
David Martin	Vice President	Capital Area IU	Director of Technology
Lisa Smiley	Treasurer	Capital Area IU	Educational Consultant
Shana Montgomery	Secretary	Capital Area IU	Educational Consultant
Mark Hennes	Executive Director	Capital Area IU	Special Projects Supervisor
Brian Griffith	Member	Capital Area IU	Director of Educational Services
Ann Tenan	Member	Capital Area IU	Educational Consultant
Keith Watson	Member	Capital Area IU	Program Supervisor
Irene Reedy	Member	Capital Area IU	Project Supervisor
Geri Shaffer	Member	Capital Area IU	Educational Consultant

  
Mark M. Hennes  
Executive Director



7/17/2020

Irene Reedy  
Project Supervisor  
Capital Area Intermediate Unit  
55 Miller Street  
Enola, PA 17025

RE: Rapid Response

Dear Ms. Reedy

I write on behalf of PerformCare, the Behavioral Health Managed Care Organization that manages the Behavioral Health Services for Medicaid recipients through the Pennsylvania HealthChoices program. PerformCare manages the care for Medicaid beneficiaries in Cumberland and Perry Counties, as well as 5 other counties in central Pennsylvania. Many of our members are families that are already vulnerable and stressed, and the additional stress that comes when a child is at risk of losing their childcare, places the family at even greater risk. The coordination and collaboration that the Rapid Response team is able to provide to a family as well as their child care provider is invaluable and can have a long lasting impact on the child's future.

The Rapid Response program is a wonderful partner that we are able to recommend to our member families who are experiencing behavioral problems with their children in childcare centers. The Coordination and support that they are able to provide for a family can help prevent the need for more intensive/intrusive services, while assisting and empowering the families. PerformCare has collaborated with Cumberland-Perry MH.IDD program to identify cases that can be referred for Rapid Response and we look forward to continuing that collaboration.

Sincerely,

A handwritten signature in black ink that reads "Brian Gannon LSW". The signature is written in a cursive style with a large initial 'B' and 'G'.

Brian Gannon, LSW  
Regional Program Director  
PerformCare



July 22, 2020

To whom it may concern:

I am writing this letter in the way of extending support to the CAIU Rapid Response Team. I am the Inclusion Support Coach for the ELRC Regions 8, 9 and 10, which is administered through Child Care Consultants.

The project that the CAIU Rapid Response team has embarked on is a expansion of work that was piloted in the York/Adams county Early Intervention Program. This work provides supports to children and child care centers that helps to reduce the rate of suspension and expulsion for children who may have behaviors that are challenging. This work supports families who need to work outside of the home and that rely on child care by assisting in setting up resources and referrals in the hopes of securing their places in the care settings. This work is valuable then on many tiers.

Child Care Consultants is a front line resource and service for families looking for care and needing assistance with care. We also administer the STARS program for child care providers. This work by the Rapid Response Team supports all levels of what we do for the ELRC's.

It has been my pleasure to work with this professional team and I look forward to continuing that relationship with them.

Sincerely

*Kim Alloway*

Kimberly Alloway

Inclusion Support Coach ELRC Regions 8,9 and 10

Type text here

**Child Care Consultants, Inc. | ELRC Regions 9 & 10**  
Serving Adams, Cumberland, Dauphin, Lancaster, Lebanon,  
Perry and York Counties | [www.childcareconsultants.org](http://www.childcareconsultants.org)

29 North Duke Street | York, PA 17401  
p: (717) 854-2273 | f: (717) 843-4158

701 Bosler Avenue, Suite C | Lemoyne, PA 17043  
p: (717) 210-3334 | f: (717) 210-3373





July 27, 2020

Ms. Irene Reedy  
Capital Area Intermediate Unit (CAIU)  
55 Miller Street  
Summerdale, PA 17093

Dear Ms. Reedy:

Thank you for your continued commitment to provide ongoing support, training, and education to both childcare providers and families to learn how trauma impacts behavior and how to provide safe environments where children and families can grow and develop daily activities that promote positive wellbeing and opportunities to attain optimum emotional and physical health.

As you know, our offices provide an array of services to children and adults with intellectual and developmental disabilities, and to children and adults with mental illness or who are at risk of developing mental illness.

We embrace our mission to empower & support persons & their families in the community and consistently look for ways to offer assistance to families when the need arises. Our staff and stakeholders support strategic activities designed to support training and early intervention.

Please accept this letter expressing our support of the CAIU's grant proposal to the Foundation for Enhancing Communities using the "Rapid Response Model" as a framework to respond to families' needs. We also support CAIU's desire to offer ongoing training to caregivers both family members and daycare providers to offer the best support to children who may be experiencing behavioral issues.

Best wishes as you prepare this grant submission.

Sincerely,

A handwritten signature in blue ink that reads "Annette L. Strite".

Annette L. Strite  
MH.IDD Administrator

*Empowering & supporting individuals & their families in the community.*

C: file

CENTER FOR ADVANCED SCHOOL TEACHING AND LEARNING  
55 MILLER STREET  
ENOLA, PENNSYLVANIA 17025

July 22, 2020

Greater Harrisburg Community Foundation  
c/o The Foundation for Enhancing Communities

Dear Sir or Ma'am,

The Center for Advanced School Teaching and Learning (CASTL) is pleased to agree to serve as the Fiscal Sponsor for the Rapid Response Team (RRT) program, if awarded a grant. The RRT offers a proven, cost-effective solution to help pre-K children remain in child care centers and preschools. This aligns with the goals of our organization, and we are honored to play a small part in continuing the initiative.

CASTL shall receive, disburse, and account for all grant funds received in accordance with normal accounting procedures.

CASTL shall submit all required reports within the established deadlines, as required by the grant award.

CASTL shall receive a 10% administrative fee for its fiscal sponsor services, as shown on the project budget.

Best wishes,

Mark M. Hennes  
Executive Director

## 2020 GREATER HARRISBURG COMMUNITY FOUNDATION UPSTREAM SIGN & SUBMIT FORM

Provide signatures from the applicant organization, below. Both organization representatives must sign.

By providing your original OR digital signature below, you agree that the provided information in this application is true to the best of your knowledge and may be submitted for review. Completion of this form is one component of your Complete Application.

**President/CEO** \_\_\_\_\_  
Ink Signature

*Andrew McCrea*

Click or tap here to enter text.

Digital Signature

**Board President** \_\_\_\_\_  
Ink Signature

*Andrew McCrea*

Click or tap here to enter text.

Digital Signature

### REQUIRED ATTACHMENTS TO BE UPLOADED & SUBMITTED BY 4PM ON THE DEADLINE DATE

All grant materials must be submitted through the TFEC online application system by 4pm on the deadline date.. This grant opportunity does not utilize delivered or mailed materials.

- Complete Application:** Applicant Profile, Project Profile, Project Snapshot, Project Narrative, Budget Worksheet, and Sign & Submit Form with original or digital signatures.
- Board of Directors List:** Professional affiliations (ie: work positions and/or titles as applicable) must be included.
- ONE, TWO, or THREE letters of support with original or digital signatures.** Applicants may submit the number of letters that will best support their application. Letters of support from the applicant organization's Board of Directors will not be accepted. Identical form letters are discouraged. A minimum of ONE letter of support is REQUIRED for this grant opportunity regardless of response to Question 4.
- If you have indicated PARTNERSHIP with or SERVICE to other Agencies as stated in Question 4, you must upload letters with original or digital signatures documenting the relationship.** A letter of partnership or service may also serve as a letter of support if support is expressly stated.
- Applicants who utilize a FISCAL SPONSOR** must include a letter signed by the Executive Leader of the Fiscal Sponsor organization indicating agreement to serve as the Fiscal Sponsor. An original or digital signature is required.
- IRS 501(c)(3) determination letter.**
- 1st Page of Applicant Organization's Most Recent 990.** If 990 is not available, upload applicant organization's most recent audit or financial statement to meet this requirement.

### QUESTIONS

If you should have any questions regarding this form or TFEC grant opportunities, contact Jennifer Strechay, Program Officer for Community Investment, at [jstrechay@tfec.org](mailto:jstrechay@tfec.org) or 717-236-5040.