



To complete the Application for Funding Cover Page type into the provided fields. Use your preferred word processing program to answer all other questions. **A complete application consists of the Application for Funding Cover Page; a narrative of five pages maximum (exclusive of attachments) answering the questions below; and the required attachments.** Completed applications may be emailed to grants@tfe.org or mailed to The Foundation for Enhancing Communities, PO Box 678, Harrisburg, PA 17108-0678. Emailed applications must be submitted by 4pm on the deadline date. Mailed applications must be postmarked by the deadline date. Contact Jennifer Strechay, Program Offer for Community Investment, at jstrechay@tfec.org or 717-236-5040 with questions.

Name of Organization Community Check-up Center of South Harrisburg

Name, Title, Email, Phone of Executive Leader Shari Bellish, Executive Director, cccdirector@comcast.net, 717-233-1700

Organization Mailing Address 38c Hall Manor, Harrisburg, PA 17104

Website www.communitycheckupcenter.org

Name, Title, Email Phone of Application Contact Shari Bellish, Executive Director, cccdirector@comcast.net, 717-233-1700

Amount of Funding Requested \$6,000

Purpose of Funding Request CCC Children's Home Foundation Fund Application 2020 Briefly Describe Your Organization: A. Mission, purpose, and history Mission: The Community Check-Up Center is a non-profit organization working in partnership with the community to improve, through quality compassionate care, the health and wellness of women, men, and children who are medically underserved. Purpose: Our purpose is to provide compassionate, accessible, up-to-date quality primary health care to the economically and medically underserved women, men, and children of our community. History: The Community Check-Up Center (Center) is a community based, non-profit organization providing health care services in our multicultural community of South Harrisburg for 26 years. The Center was founded in 1994 by a group of low-income Head Start mothers who were concerned about the lack of accessible health care for their children. The services are offered to all persons regardless of insurance status or ability to pay for care. The Center is located in the low-income housing project of South Harrisburg known as Hall Manor. Patients come to the Center from a much larger area to include New Cumberland, Dauphin, York, Lebanon as well as Harrisburg. They come through word of mouth from friends because of the Center's inclusive atmosphere, knowledgeable providers, and bilingual staff. The Children's Health Center provides primary/comprehensive health care to patients from newborn to age 21; a full range of pediatric services including immunizations, preventive health screenings, management of chronic illnesses, such as asthma, high blood pressure, and obesity, as well as health education. The Family Planning Center provides primary gynecological services to teens and women, to include annual examinations, cancer screening, Gardasil immunizations, family planning, pregnancy testing and referral; STD/HIV testing and treatment, evaluation and treatment of infection, menstrual issues, and health education. Reproductive health counseling and STD/HIV testing is also provided as a service to men. B. Service population and geographic area served, including demographics: The communities we serve are South Harrisburg, the City and its surrounds, as well as communities throughout Dauphin, Cumberland, York, and Lebanon Counties. Patient demographics are comprised of approximately 54% Latino/Hispanic; 36% African American; 6% Caucasian; and 4% other (multi-ethnic). In 2019, we provided approximately 4,000 patient visits. Almost 60 percent of our adult patients were uninsured and most of them qualified for free services on our sliding fee scale. Most of our children are covered by CHIP, but we do see a number of children who were not born in the United States, thus are not eligible for any benefits. The community the Center serves is crisis driven, as well as linguistically and culturally challenged. There are a number of ethnic groups in the area necessitating that we have English/Spanish speaking staff always available as well as a link to a translation service. The majority of our families have limited health insurance. As there has been a downturn in the economy due to the COVID19

worldwide pandemic, more of our families are marginally employed or unemployed. The pandemic has created an especially critical situation for our patients, most of whom live in the most distressed region of Harrisburg. South Harrisburg has been designated a primary medical care health professional shortage area by the Federal government. We receive no local or state government sustaining funds to operate our facility. However, we maintain our philosophy that no one is turned away.

C. Current programs, activities, and accomplishments
 Programs: The Center consists of two primary medical practices. The Children’s Health Center provides primary/comprehensive health care to patients from newborn to age 21; a full range of pediatric services to include: immunizations, preventive health screenings, management of chronic illnesses, i.e., asthma, high blood pressure, obesity, and health education. The Family Planning Center provides primary gynecological services to teens and women, to include annual examinations, cancer screening, Gardasil immunizations, family planning, pregnancy testing and referral; STD/HIV testing and treatment, evaluation and treatment of infection, menstrual issues, and health education. The Center also provides reproductive health counseling, and STD/HIV testing as a service to men.

Activities
 Our single most important activity - we continue to provide much needed primary health care to a community that is medically underserved; our Center has remained open throughout the pandemic of 2020. Although we have had to cancel our Spring fundraising activities, we are hosting a virtual fundraising event in late July which is specifically designed to increase pediatric immunizations. We are exploring avenues for greater community education and interaction, and grant opportunities. The Center has solicited input from patients who are willing to share their experiences and identify likes and dislikes regarding available services. We continuously adapt and implement change to comply with CDC and PA Department of Health guidelines throughout the pandemic.

Accomplishments in 2020
 • Our dedicated doctors, nurse practitioners and medical assistants have kept the Community Check-Up Center open without interruption throughout the COVID-19 crisis. Despite fewer pediatric visits in March and April, we were able to reach our minor patients and their parents via telehealth.
 • We continue to provide quality, compassionate, up-to-date medical care to all our patients.
 • Upon retirement of our long serving Practice Manager, we hired an Executive Director, who began her tenure at the start of the Covid crisis, and we promoted a Clinic Manager from within.
 • We resolved outstanding issues in completing the transition to a new Electronic Medical Records system installed in 2019.
 • We designed outreach and incentives to inform parents of the importance of bringing children to the Center for their standard immunizations which have not been completed due to fear resulting from the pandemic.
 • We revitalized and expanded our social media presence to attract more patients and gain more community support and involvement.

Briefly describe the project for which you are requesting funding:
A. Project goals, objectives, and planned activities/events
 The overarching project for which the CCC is requesting funds is to be able to continue providing the quality health care to the uninsured children of South Harrisburg and to the geographic areas that we have been servicing for the past 26 years. Although we have a sliding scale structure, we turn no one away if they are unable to contribute to their care. It is important to us to have our patients return for follow-up or continued care. A primary focus for 2020 is to successfully encourage parents to bring children to the Center for immunizations. Alarming, due to the pandemic, pediatric vaccinations across the country have declined dramatically, with our patients and for poor children everywhere. Parents are afraid to bring their well children to health care providers. It affects us financially but, most importantly, it affects public health in our region if children are not protected from these preventable contagious diseases. We collaborate with the patient insurance providers. These insurance providers supply us with a report of patients who are due for vaccinations, well checks and annual exams. Our staff contacts patients to schedule an appointment in an effort to keep them on schedule with their exams and vaccinations. This is a regular practice but is critical this year. We have a number of new projects in the works to assure parents that it is safe to bring children to the Center, including community outreach, social media, and incentives. The Center is hosting a virtual fundraiser on July 30, 2020, which will provide meals to families who bring children for immunizations – meeting two critical needs for our patient population. This is the first fundraiser the Center has been able to conduct due to the pandemic; our standard Spring fundraisers had to be canceled.

B. Project timetable and budget
 The funds received will be used upon receipt. Budget is attached.

C. Constituency served or targeted population
 The Children’s Health Center provides primary/comprehensive care to our patients newborn to age 21. The Center’s primary targeted and served population is the severely medically underserved children and women of South Harrisburg, the greater Harrisburg area and surrounding communities.

D. Other funding resources and amounts
 Received in 2019:

\$1,000	Market Square Peacemaking Committee	\$2,000	Hall Foundation
\$2,000	Women’s & Girl’s Fund Grant – TFEC	\$2,500	Children’s Home Foundation
\$2,500	Community Aid Grant	\$5,000	Derry
Presbyterian Church – Mission and Peace	\$5,000	Contact 2 Care- United Way	
\$5,000	J. Nedra Schilling Foundation	\$5,000	Kline Foundation
\$10,000	Capital Blue Cross	\$10,000	Boyd Foundation
\$15,000	Family Health Council		

\$30,000	Stabler Foundation	\$80,000	Received in 2020:Dauphin County
	Medical Society Alliance	\$1,000	Derry Presbyterian Church – Mission and Peace
	Square Peacemaking Committee	\$2,000	FHC – Healthy Woman
\$4,852	FHC- Drug Screening	\$6,000	Kline Foundation
	\$10,000	Capitol Blue Cross	\$10,000
	Council	\$30,000	Please note: Applications are pending with other grantors, however, as of this date, amounts have not been awarded.

E. Project benefits and anticipated results
 Success in having parents bring children to the Center for standard immunizations has far reaching benefits to the health of the individual child as well as the community at large, by inhibiting the spread of preventable communicable disease. The pandemic has sharply highlighted the impact the health of one community can have on another; many of our patients would not receive immunizations absent the healthcare our staff provides. Another major benefit the Center provides to the community is to keep families from utilizing the Emergency Department as their family health provider for issues that can be handled by a primary health care center. This has been of greater impact during the pandemic, as we remain open and are providing primary care, reducing the load on local emergency departments dealing with Covid. The requested grant would also provide benefits by helping to sustain our 24/7 nurse triage phone system that can advise parents as to the appropriate approach for their child’s issue when the Center is not operating under business hours, again, reducing emergency visits.

F. Description of how project differs from similar projects in geographic area served
 There is not a similar project in the area we serve. There is a Federally Qualified Health Center in Harrisburg that provides some similar services; however, CCC is unique by being an independent center located within a low-income housing area.

Briefly describe your organization

- A. Mission, purpose, and history.
- B. Service population and geographic area served, including demographics.
- C. Current programs, activities, and accomplishments.

Briefly describe the project for which you are requesting funding

- A. Project goals, objectives, and planned activities/events.
- B. Project timetable and budget. *The project budget is separate from the organization budget.*
- C. Constituency served or targeted population.
- D. Other funding sources and amounts.
- E. Project benefits and anticipated results.
- F. Description of how project differs from similar projects in geographic area served.

Required Attachments

- A. Board of Directors List.
- B. Applicant organization’s current budget.
- C. First page of the applicant organization’s most recent 990. If 990 is not available, provide the most recent audit or financial statement to meet this need.
- D. 501(c) (3) Letter or proof of application.
- E. Copy of your registration with the Pennsylvania Bureau of Charitable Organizations.

Please Note: Letters of support are not required, but are accepted. If your project represents a partnership or is 100% dependent upon participation by an organization presented in your application, provide a letter from each organization that confirms their agreement to participate. If your project utilizes a Fiscal Sponsor, follow the Fiscal Sponsor instructions at <https://www.tfec.org/grants/the-childrens-home-foundation-fund-grant-guidelines/>.

CCC Children's Home Foundation Fund Application 2020

Briefly Describe Your Organization:

A. Mission, purpose, and history

Mission:

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Purpose:

Our purpose is to provide compassionate, accessible, up-to-date quality primary health care to the economically and medically underserved women, men, and children of our community.

History:

The Community Check-Up Center (Center) is a community based, non-profit organization providing health care services in our multicultural community of South Harrisburg for 26 years. The Center was founded in 1994 by a group of low-income Head Start mothers who were concerned about the lack of accessible health care for their children. The services are offered to all persons regardless of insurance status or ability to pay for care.

The Center is located in the low-income housing project of South Harrisburg known as Hall Manor. Patients come to the Center from a much larger area to include New Cumberland, Dauphin, York, Lebanon as well as Harrisburg. They come through word of mouth from friends because of the Center's inclusive atmosphere, knowledgeable providers, and bilingual staff.

The Children's Health Center provides primary/comprehensive health care to patients from newborn to age 21; a full range of pediatric services including immunizations, preventive health screenings, management of chronic illnesses, such as asthma, high blood pressure, and obesity, as well as health education.

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C. Current programs, activities, and accomplishments

Programs

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first fundraiser the Center has been able to conduct due to the pandemic; our standard Spring fundraisers had to be canceled.

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Budget is attached.

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D. Other funding resources and amounts

Received in 2019:

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Hall Foundation	\$2,000
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Kline Foundation	\$10,000
Capital Blue Cross	\$10,000
Boyd Foundation	\$15,000
Family Health Council	\$30,000
Stabler Foundation	\$80,000

Received in 2020:

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Derry Presbyterian Church – Mission and Peace	\$2,000
Market Square Peacemaking Committee	\$2,000
FHC – Healthy Woman	\$4,852
FHC- Drug Screening	\$6,000
Kline Foundation	\$10,000

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GRANT OFFICER QUESTION:

Community Check-up Center of South Harrisburg is seeking \$6,000 from CHFF, “to be able to continue providing the quality health care to the uninsured children of South Harrisburg and to the geographic areas”. In the project budget area, I only see a note in the grant that states “Budget Attached”. Please send the Project Budget Attachment and I will include it to your application. If the project budget is the same as the organizational budget, please state.

APPLICANT ANSWER:

Thank you for your attention to our application. The project budget is in fact the same as our organizational budget.

COMMUNITY CHECK-UP CENTER - BOARD OF DIRECTORS JULY 2020

Deanne Burch (11)	Prof. Photographer (Retired)	16 Crain Circle Lemoyne, PA 17043	h-717-761-7966 c-717-608-7966
Christine Filipovich pronr@aol.com			
Elizabeth Johnson (9)	Retired/Marketing Historical Education	2320 Midland Rd. Harrisburg, PA 17104	h -717-236-1552
Holly Leggett (10)	Retired non-profit CEO	1520 Waterford Camp Hill, PA 17011	h-717-761-2825 c-717-418-2003
Julie Metzger (4)	Retired	2889 Oakwood Dr. Harrisburg, PA 17110	c- 717-645-3713
Daniel C. Miller (4)	CPA	123 Emerald St. Harrisburg,PA	(o)717-234-2250x101
Benjamin Muthambi (1)		Inst. Of Epidemiology & P.H. 6224 Spring Knoll Dr. 17111	717-745-6343
Bernadette Paul (2)	Attorney	13 Trout Lane Marysville, PA 17053	c-717-756-0672
Sandra K. Prahl (7)	Business, Int. Design	1001 Homestead Ave. Harrisburg, PA 17112	h- 717-652-5163 c- 717-571-7370
Diane Voda (4)	Real Estate Dvlpmt.	532 Spring House Camp Hill, PA 17011	w-561-1200x613 c-412-996-7425
Dr. Margery Wasko (6)	Pediatrician	2054 Colonial Way Hummelstown, PA 17036	h-717-566-9856 w-717-346-3941

() indicates number of years of board service

**Community Check-Up Center
2020 Budget**

2020

Income	<u>Budget</u>
4000 · Contributions	
4010 · Individual Contributions	15,000
4020 · Corporate Contribution	10,400
4030 Civic Clubs	10,000
4040 · Board Appeal	13,000
4050 · United Way Contributions	14,000
4060 · Annual Appeal	25,000
4070 · Annual Report	5,000
Total 4000 · Contributions	<u>92,400</u>
4100 · Grants	
4110 · Restricted Grants	15,000
4130 · Unrestricted Grants	140,000
Total 4100 · Grants	<u>155,000</u>
4200 · Special Events	
4215 · Walk	3,500
4220 · Spaghetti Dinner	12,000
4230 · 25th Anniversary	30,000
Total 4200 · Special Events	<u>45,500</u>
4500 · Payments	
4510 · Patient Fees	8,000
4520 · Fee-for-Service	270,000
4530 · Capitation Fees	1,000
4540 · Medical Records	2,000
Total 4500 · Payments	<u>281,000</u>
4600 · Family Health Council	
4610 · FHC Reimbursements	40,000
4630 · Healthy Women	30,000
4640 · Drug Screening Program	10,000
Total 4600 · Family Health Council	<u>80,000</u>
4900 · Interest Income	1,700
4910 · Misc Income	2,000
Total Income	<u>657,600</u>

Expense

5000 · Personnel Expense	
5001 · Salaries & Wages	410,000
5100 · Taxes & Benefits	
5130 · SUI	0
5140 · Other Taxes	152
5200 · Health Insurance	42,000
5250 · Workers Comp Insurance	4,036
5100 · Taxes & Benefits - Other	32,389
Total 5100 · Taxes & Benefits	<u>78,577</u>
Total 5000 · Personnel Expense	<u>488,577</u>
5300 · Admin	
5305 · Direct Deposit Processing Fee	200
5320 · Computer/ Website Maint	1,500
5330 · Insurance	16,000
5340 · Telephone & Internet	6,600
5350 · Equipment Lease- Copier	1,680
5370 · Postage	300
5380 · Office Supplies/Bank Fees	5,600
5410 · Audit Services	0
5420 · Payroll Service	0
5430 · Accounting	3,900
5450 · Misc exp	0
Total 5300 · Admin	<u>35,780</u>
5425 · Professional Fees	3,600
6000 · Program	
6010 · Contract Physician	0
6015 · Contract Medical Coder	10,500
6100 · Medical Comp Purchases/ Softwar	40,000
6200 · Medical Supplies	12,000
6210 · Drugs & Medicine	21,000
6215 · Labs	4,500
6230 · Med Equipment Maintenance	0
6250 · Waste Disposal	550
6260 · After Hours Coverage	7,500
6265 · Memberships & Fees	0
6280 · Licenses	500
Total 6000 · Program	<u>96,550</u>
7000 · Fundraising	
7010 · Postage	1,000
7020 · Printing	4,000
7030 · Internet / Telephone	300
7050 · Res Dev Specialist	26,400
7060 · Supplies	0
Total 7000 · Fundraising	<u>31,700</u>
Total Expense	<u>656,207</u>
Net Income/(Loss)	<u>1,393</u>