



Thank you for applying to the Greater Harrisburg Foundation, a regional foundation of The Foundation for Enhancing Communities. Tell your story clearly and concisely. Attachments are required; follow all directions. Failure to answer questions, utilize this template, or attach required documents will disqualify your application. **Answer all questions using information that applies to the project seeking support of grant funds.** Contact Jennifer Strechay, Program Offer for Community Investment, at [jstrechay@tfec.org](mailto:jstrechay@tfec.org) or 717-236-5040 with questions.

## **APPLICANT PROFILE**

### **Applicant Organization Name**

Cumberland Valley Animal Shelter, LLC

*Provide your organization's name as currently recognized by the IRS*

- Check box if the Applicant Organization Name above is a "Doing Business As" name and the provided 501c3 letter states a different name. To be recognized by the "Doing Business As" name, attach ONE legal document using the provided name. If not provided, TFEC will utilize the 501c3 name.**
  
- Check box if the Applicant Organization uses a Fiscal Sponsor and provide name here**  
*Click or tap here to enter text.*

### **Name, Title, Email, Phone of Executive Leader**

Connie Woody, Executive Director, [cvasexec@cvas-pets.org](mailto:cvasexec@cvas-pets.org), 717-263-5791

*All contracts and notifications of grant status will be addressed to the individual provided here*

### **Applicant Organization's Physical Address**

5051 Letterkenny Rd., West, Chambersburg, Pa. 17201

### **Applicant Organization's Address for Mailed Communications**

5051 LetterKenny Rd., West, Chambersburg, Pa. 17201

*All contracts and notifications of grant status will be sent to the address provided here*

### **Name, Title, Email, Phone of Contact Completing Application**

Tish Krotzer, Fundraiser Representative, [treisha@me.com](mailto:treisha@me.com), 717-401-0540

*If application questions arise, this individual will be contacted by TFEC staff*

### **Organization's Mission Statement**

The mission of the Cumberland Valley Animal Shelter is to protect, shelter and adopt homeless animals in the Northern Franklin County Area. Remove any barriers that prevent CVAS from protecting, sheltering and adopting homeless animals within our service area. Act as the contact agency in our service area to ensure the safe and speedy and return of lost pets to their owners. Place adoptable pets with responsible pet ownership through human education initiatives. Work to reduce uncontrolled animal breeding. Our programs include community outreach, spay/neuter clinic, micro-chipping, adoptions and volunteer opportunities.

### **Organization History (Do not exceed this page)**

The Cumberland Valley Shelter, is an independent, non-profit community-supported animal shelter that provides services for animals needs. CVAS established itself as an independent, non-profit in 1994. The shelter provides a variety of serices for the surrounding community and its animals and functions under the

direction of a volunteer Board of Directors, as well as experienced staff. CVAS returns lost pets to their owners, place adoptable pets with responsible owners, prevent cruelty to animals through investigations of complaints received. Promote responsible pet ownership through humane education, holds Rabies Clinic's for the public once a year, visit schools to educate the children about pet overpopulation provide pet therapy to nursing homes. Through contributions from private individual's and organizations, the shelter maintains its dedication to animals. Without the support of the animal-lovers in this community, CVAS would not be able to care for the more than 2500 animals that come through our shelter doors every year.

## PROJECT PROFILE

### Project Title

Spay/Neuter Clinic

*Project Title must match title listed throughout application and online.*

### Project Areas of Focus

UPSTREAM GENERAL

*Choose UPstream General if your project utilizes upstream strategies but is not principally centered upon the categories below. See the grant guidelines for additional detail.*

### UPSTREAM: FOCUS AREAS

*Choose an UPstream Focus Area (if your project is principally centered upon one or more of the categories below). Please select only those area(s) that apply to this project. See the grant guidelines for additional detail.*

<p><b>EDUCATION</b></p> <p><input type="checkbox"/> Programs &amp; projects that focus upon or nurture access to early childhood education</p> <p><input type="checkbox"/> Education &amp; development programs for children &amp; youth</p> <p><input type="checkbox"/> Educational programs serving adults</p>	<p><b>ENVIRONMENT &amp; PARKS</b></p> <p><input type="checkbox"/> Environmental stewardship</p> <p><input type="checkbox"/> Horticulture &amp; the arts</p> <p><input type="checkbox"/> Health &amp; environment</p> <p><input type="checkbox"/> Park beautification &amp; improvement</p>
<p><b>HEALTH</b></p> <p><input type="checkbox"/> Health &amp; human services</p> <p><input type="checkbox"/> Cancer awareness and/or research</p> <p><input type="checkbox"/> Dental care for those in need</p> <p><input type="checkbox"/> Health &amp; human services</p> <p><input type="checkbox"/> HIV &amp; AIDS</p> <p><input type="checkbox"/> Individuals with debilitating or terminal illness</p> <p><input type="checkbox"/> Individuals with intellectual disabilities</p> <p><input type="checkbox"/> Prevention of head and/or spinal cord injury</p> <p><input type="checkbox"/> Purchasing of devices that improve accessibility</p>	<p><b>HOMELESSNESS</b></p> <p><input type="checkbox"/> Homelessness &amp; hunger</p>
<p><b>MENTAL HEALTH</b></p> <p><input type="checkbox"/> Counseling for children with terminally ill family members</p> <p><input type="checkbox"/> Guidance, counseling, or programming that includes guidance and/or counseling for youths</p> <p><input type="checkbox"/> Mental health</p>	<p><b>SENIORS</b></p> <p><input type="checkbox"/> Programs &amp; projects serving older adults</p>
<p><b>COMMUNITIES OF FOCUS</b></p> <p><input type="checkbox"/> Disaster relief &amp; human services that serve the communities of Lebanon City, PA and Cressona, PA</p> <p><input type="checkbox"/> Programs and projects that benefit residents of Millersburg, a borough of Dauphin County, PA</p> <p><input type="checkbox"/> Projects to enhance Camp Hill Borough parks provided by youth organizations such as Scout programs or other youth organizations; programs &amp; projects that focus upon or nurture access to early childhood education within Camp Hill.</p>	

### Counties to be served as part of project; check all that apply.

Cumberland     Dauphin     Franklin     Lebanon     Perry     Northern York (Dillsburg Area)

### Projected Number of Individuals to be served by project

\_\_\_\_\_ Total number of ADULTS served

\_\_\_\_\_ Total number of CHILDREN (ages 17 and under) served

\_\_\_\_\_ Total number of ALL INDIVIDUALS served by the project

*If above data is not appropriate to project, be sure to fully state the audience type and numbers to be served in Question 2 of the Impact Narrative.*

## PROJECT SNAPSHOT

1. Capture your UPstream project and the community need it seeks to address in 200 words or less.  
CVAS's goal for a low-cost Spay/Neuter clinic will promote responsible pet ownership and reduce uncontrollable animal breeding (example 1+1=420,000, one female cat and offspring result in 420,000, kittens in seven years. The solution to the problem of pet overpopulation is to spay and neuter your cats. This clinic is offered to owner's who couldn't otherwise afford to have their pets spayed or neutered. The residents in Franklin County area, 11 townships can participate in this program. This program has become so popular there is no need to advertise for appointments as there is always a waiting list. CVAS's goal is to promote public awareness in this Spay/Neuter Clinic and this clearly indicates that the community is responding and coming together with CVAS in our mission in spaying and neutering their pets to help reduce overpopulation of unwanted pets.

## PROJECT NARRATIVE

Answer questions 2-10 clearly and concisely; no limit.

2. The GHCF UPstream grant opportunity seeks to improve our area communities by supporting existing or new "upstream" systems, interventions, programs, or projects that attempt to create positive social change by addressing a problem at its source rather than managing its "downstream" symptoms. Describe your proposed upstream project, the geographic area it will serve, and the audience to be served; state why this audience was selected. Include how/why your project is "upstream" and how your project is working to address a specific need or needs. You **MUST** use and complete the following statement within your answer, "Grant funds will be used to \_\_\_\_\_".

Grant funds will be used to implement our low-cost spay/neuter clinic for pet-owners who couldn't otherwise afford to have their pets spayed and neutered. Due to the demand and success of this clinic we no longer need to advertise for appointments as there is always a waiting list and usually three to four months ahead. CVAS is currently spaying and neutering up to 50 to 60 cats a month due to the demand. The single most important thing that CVAS can do to save cats from all of the suffering and death that their overpopulation causes is to spay and neuter. The shelter will start seeing rates of incoming animals in the shelter go down, overburdened and euthanization within the shelter going down as well but it is going to take time. As a result this clinic will eliminate overpopulation and burden with unwanted animals within our community. This clinic is offered to the residents in Franklin County area which includes 11 townships and growing. With the continued progress and success of this program it is our mission to offer this service for dogs in the very near future.

## DATES & LOCATIONS

3. When and where will the project take place? List dates and locations as appropriate in chronological order. State if provided dates/locations are confirmed, estimated, or to be determined.

The Spay/Neuter Clinic is held at the Cumberland Valley Animal Shelter the last Wed. of each month with the first month for year 2021 being Jan. 27<sup>th</sup>, 2021 from 9:00 am to 4:00 pm.

## ROLES & RESPONSIBILITIES

4. Does the project involve partnerships, collaborations, service, or affiliations with other organizations that will strengthen the project? If so, LIST their name(s) and corresponding role(s) within the categories below OR if this does not apply to you, state why your project is best positioned for success as a single organization.

**SINGLE ORGANIZATION STATEMENT:** [Click or tap here to enter text.](#)

**PARTNERSHIPS:** *We are equally invested in providing this project and success is dependent upon all organizations and shared roles although one entity serves as the applicant for this grant. Our application includes a letter from each partner that states their role in this relationship.*

Click or tap here to enter text.

**COLLABORATIONS:** *We are working with other organizations to make this project happen, but we serve as the lead organization for this grant opportunity and our project success is enriched by, but not dependent upon, our collaborators. An additional letter is NOT required, but may help the application.*

An experienced staff of five, 2 local veterinarians, 5 Vet. Tech's students, 3 Vet Tech from the shelter assist in the surgery and recovery and volunteers work together to accomplish their goal in spay/neutering the animals. They know that this is going to save a lot of animals and will definitely make a difference in unwanted and homeless animals. Pet owners can also have a peace of mind knowing that they helped in this very important mission and have made a difference in their pet lives.

**SERVICE:** *Our project will serve these organizations and cannot take place without their commitment to accept service. Our application includes a letter from each organization (this includes schools) that states their intent to participate.*

Click or tap here to enter text.

**AFFILIATIONS:** *Our project may be affiliated with these organizations in some way, but is not 100% dependent upon their participation. An additional letter is NOT needed.*

Click or tap here to enter text.

## COMPARABLES

5. Are other organizations in your service area providing services that are similar to your proposed project? If yes, state their names or services and explain how your project differs. If no, state NA.

NA

## ASSESSMENT & IMPACT

- 6a. What will project success look like? Provide a brief overview of the project's key outcomes, outputs, and/or other results of success.

The pet owners Spay/Neuter Clinic will make a notable impact on the community by promoting responsible pet ownership and public awareness. Pet Owners will become aware of their responsibility in owning a pet and the need to have their pet spayed and neutered. CVAS's goal is to eliminate overpopulation and burden of unwanted animals. CVAS knows that implementation of the Spay/Neuter program, working together with the community will make a definite difference in our community and pets, and CVAS is starting to see a huge within the community.

- 6b. How will project success be measured and documented (i.e.: how will you know the project is successful? Are you collecting value statements, numbers served, surveys, photos, before and after images, or using other methods)?

With the help of staff, Vet Tech students, licensed Vet Tech's and volunteer's, certificates are given to each pet owner for each pet and entered into a data system for all spayed/neutered animals. As a result the spay/neuter program will eliminate overpopulation and burden of unwanted animals within the community and promote responsible pet ownership and public awareness.

## **FUNDING & SUPPORT**

7. If this proposal is not funded at the level requested, will you be able to implement the project as stated? Explain as needed.

If this proposal is not funded at the level requested, CVAS will continue our mission in the Second Chance Program by holding special events, fundraisers and special request made to our donor's.

8. This grant opportunity will not fund 100% of any project. Restate the amount you are seeking and describe other funding sources and amounts.

The Cumberland Valley Animal shelter is seeking grant in the amount of \$5200.00, from TFEC. CVAS is not seeking other funding sources but will continue our fundraisers, special events and donor request to help in funding this very important mission. In addition, each pet owner is charged \$30.00, to neuter male cats and \$45.00, to spay female cats. All cats must have rabie shots prior to surgery and if this has not been done that they are charged an additional \$10.00 to have a rabie shot to their pet. This also includes the test for leukemia which must be done prior to surgery. All monies coming in for these charges goes back into the cost for the vaccine for rabies shots and other test that need to be done to their pet. In addition, cost have increased for all medications and vaccine's, veterinarian's causing the project budget to increase for the grant request.

9. Did the applicant organization end its most recent fiscal year with a budget surplus or deficit? If so, briefly state the amount of the surplus or deficit and state how the surplus may be used (i.e. is it earmarked for another program) and/or how the deficit may be handled.

For CVAS's mosty recent fiscal year 2018, there is a revenue of \$713,041.00 and expenses of \$752,000.00, being in a deficit ending in \$38,959.00. short from absent donations, which very from year to years. CVAS relies on Public donations for its operations and/or grants. In addition special events, fundraisers are held every year to meet the demands of the shelter's operation and care for the animals.

## **ACCESS & INCLUSION**

10. As a community foundation, TFEC fosters a climate of purposeful inclusion that values diversity of gender, age, race, ethnicity, national origin, range of abilities, sexual orientation, and socio-economic status. Please state how your project will be made accessible to all individuals who qualify for participation in the project and describe any accommodations, modifications, technologies, or services you will offer to ensure that all eligible participants experience the best possible services or outcomes.

The Spay/Neuter Program services 11 townships in the Franklin County area and is non-discrimatory

## BUDGET WORKSHEET

Complete the Budget Worksheet below; a Project Total is required.

ITEM OR SERVICE <i>Examples include: Contracted Services, Equipment, Personnel, Supplies; list your own as appropriate.</i>	DESCRIPTION OF ITEM OR SERVICE	REQUESTED GRANT FUNDS <i>Indicate where funds sought through this grant opportunity will be applied.</i>	OTHER FUNDING SOURCES <i>State the names and amounts of all other funding sources.</i>	PENDING, COMMITTED, OR RECEIVED <i>Using a P, C, or R, indicate the status of all funding sources.</i>	\$ TOTALS <i>Add across to provide a total for each row. Total columns as indicated in bottom row.</i>
Disposable/non disposables	Felv/FN test	\$1200.00	FCF	P	\$1200.00
Medications/supplies	Vaccines,Rabies	\$700.00	FCF	P	\$700.00
Veterinarian's	Two on duty for each clinic date to perform surgeries	\$2000.00	FCF	P	\$2000.00
Staff	5 staff work extra hours to help at spay/neuter clinic for all surgeries	\$1300.00	FCF	P	\$1300.00
VetTech Students,Volunteers	in-kind donations helping with surgeries, recovery, data input, other areas.	\$0	NA		\$0
		\$			\$
		\$			\$
		\$			\$
		\$			\$

<b>TOTALS</b>	<b>\$5200.00</b>	<b>\$</b>		<b>\$5200.00</b>
	<b>Total: Requested Grant Funds</b>	<b>Total: Other Funding Sources</b>		<b>PROJECT TOTAL</b>



# Cumberland Valley Animal Shelter, Inc.

## Board of Directors

(updated June 1, 2020)

### President:

Nancy Gardner, Retired Teacher  
663 Franklin Sq. Dr.  
Chambersburg, PA 17201  
Home: (717) 261-1434  
[ngardner@pa.net](mailto:ngardner@pa.net)

Michael R. Krugh, Retired IT Specialist  
428 Mill Rd. Chambersburg, PA 17201  
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### Vice President:

Penny Schur, Community Member  
253 Mt. Union Rd  
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### Second Vice President:

Cameron Schooley, Plumber  
832 Burdock Court, Chambersburg, PA 17202  
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### Secretary:

Mary R. Mason, Retired Social Worker  
718 Forest Rd, Chambersburg, PA 17202  
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1814 Orchard Road  
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### Treasurer:

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### Board members:

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### Staff members:

Jennifer Vanderau, Director of Communications  
141 S Broad St., Apt B, Waynesboro, PA 17268  
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Connie Woody, Executive Director  
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[cvasexec@cvas-pets.org](mailto:cvasexec@cvas-pets.org)

# Cumberland Valley Animal Shelter, Inc.

## Board of Directors

(updated February 25, 2020)

### Staff members:

Jennifer Vanderau, Director of Communications  
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[cvasexec@cvas-pets.org](mailto:cvasexec@cvas-pets.org)



May 11, 2020

To the Franklin County Foundation for Enhancing Communities:

I am writing this letter with the purpose of supporting the Cumberland Valley Animal Shelter's request for a grant from your organization. I can show my support in two ways; that of a Licensed Veterinary Technician, and that of the high school Veterinary Assisting program instructor at CareerTech. I have assisted with the shelter's low cost spay/neuter clinic for 4.5 years. As a technician, I aide in sedating the cats, giving vaccinations, pain medications, flea treatments, and microchips. As an instructor, I have my senior students responsible for performing the surgical preparation, the sterilization of surgical packs, and the recovery of the cats.

As an instructor of students, grades 10-12 who come from a variety of school districts including Chambersburg, Greencastle, Waynesboro, Shippensburg, and Tuscarora, I am responsible for educating and preparing them for success in the veterinary field. One skill that these students must master is that of surgery. By being able to assist with Cumberland Valley Animal Shelter's clinic, my students are able to have extensive firsthand experience with surgeries. Without this monthly exposure to a great cause, my students would only be able to hear and see demonstrations through shadowing at local clinics, videos, etc. This opportunity also allows my students to meet the clinical hour requirement for them to sit for a national examination given by the National Association of Veterinary Technicians in America. If they pass this exam, they receive their Approved Veterinary Assistant certificate. About ¼ of my students go right into the field, either in a vet clinic, or in grooming; half go onto further their education in fields like Veterinary Technology, Biology, or Pre-Vet. The monthly clinics are invaluable- not only giving them the opportunity to practice, but to become confident and therefore ready for the field or post-secondary education. It is also giving them crucial life skills: teamwork, responsibility, leadership, attention to detail, etc.

As a Licensed Veterinary Technician, I can also support this clinic based on my previous experience in the field. Many low-income families are not able to spay, neuter, or get their pets necessary vaccinations/ flea treatments/ etc. unless there are opportunities like this. I have seen countless families struggle with having to find homes for unwanted kittens and puppies; many of whom end up at animal shelters like CVAS. I have also seen the pets suffer from conditions such as testicular cancer or pyometras- all because their owners were unable to afford the preventative care, i.e.: spaying and neutering.

I thank you for considering a grant for this wonderful clinic. Your help will ensure that CVAS can continue to provide this preventative care and therefore healthy well-being of countless cats that come through. Your help will also ensure my students can continue to get this clinical experience in surgeries, therefore providing confident young adults for Pennsylvania's workforce, or its post-secondary schools. If you have any questions, please feel free to contact me at: lcook@franklinctc.com or 717 263 9033, extension 226.

Sincerely,

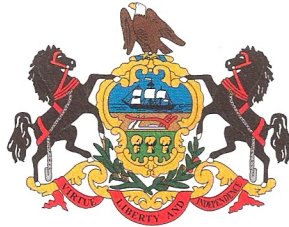
Lisa Cook, LVT



CareerTech Veterinary Assistant Instructor



ROB KAUFFMAN, MEMBER  
89<sup>TH</sup> LEGISLATIVE DISTRICT



House of Representatives  
Commonwealth of Pennsylvania  
Harrisburg

COMMITTEES

MAJORITY CHAIRMAN,  
JUDICIARY COMMITTEE

CONSUMER AFFAIRS

RULES

May 14, 2020

Jennifer Stretchay  
The Foundation for Enhancing Communities  
PO Box 678  
Harrisburg PA 17070

Ms Stretchay:

It is my understanding that the Cumberland Valley Animal Shelter is once again applying for assistance to develop a spay and neuter clinic for animals in my Legislative District in Franklin County. Please add my support for this fine organization and their terrific project.

The Cumberland Valley Animal Shelter remains the premier resource in southcentral Pennsylvania for animal adoption and care. The new clinic would enhance their mission and address a true need in our community. It would provide humane care to cats and dogs, help reduce our overall animal population, and provide affordable services to our most vulnerable citizens.

Thank you very much for your time. The addition of a spay and neuter clinic run by the good folks at the Cumberland Valley Animal Shelter would be a terrific asset to our area. Please accept my full endorsement and let me know if I can provide any additional information on their behalf.

Best Regards,

  
Rob Kauffman

## 2020 GREATER HARRISBURG COMMUNITY FOUNDATION UPSTREAM SIGN & SUBMIT FORM

Provide signatures from the applicant organization, below. Both organization representatives must sign.

By providing your original OR digital signature below, you agree that the provided information in this application is true to the best of your knowledge and may be submitted for review. Completion of this form is one component of your Complete Application.

<input checked="" type="checkbox"/>	President/CEO	<u>Connie Woody</u> Ink Signature	CONNIE TO WOODY Digital Signature
<input checked="" type="checkbox"/>	Board President	<u>Nancy Gardner</u> Ink Signature	NANCY GARDNER Digital Signature

### REQUIRED ATTACHMENTS TO BE UPLOADED & SUBMITTED BY 4PM ON THE DEADLINE DATE

All grant materials must be submitted through the TFEC online application system by 4pm on the deadline date.. This grant opportunity does not utilize delivered or mailed materials.

- Complete Application:** Applicant Profile, Project Profile, Project Snapshot, Project Narrative, Budget Worksheet, and Sign & Submit Form with original or digital signatures.
- Board of Directors List:** Professional affiliations (ie: work positions and/or titles as applicable) must be included.
- ONE, TWO, or THREE letters of support with original or digital signatures.** Applicants may submit the number of letters that will best support their application. Letters of support from the applicant organization's Board of Directors will not be accepted. Identical form letters are discouraged. A minimum of ONE letter of support is REQUIRED for this grant opportunity regardless of response to Question 4.
- If you have indicated PARTNERSHIP with or SERVICE to other Agencies as stated in Question 4, you must upload letters with original or digital signatures documenting the relationship.** A letter of partnership or service may also serve as a letter of support if support is expressly stated.
- Applicants who utilize a FISCAL SPONSOR** must include a letter signed by the Executive Leader of the Fiscal Sponsor organization indicating agreement to serve as the Fiscal Sponsor. An original or digital signature is required.
- IRS 501(c)(3) determination letter.**
- 1st Page of Applicant Organization's Most Recent 990.** If 990 is not available, upload applicant organization's most recent audit or financial statement to meet this requirement.

### QUESTIONS

If you should have any questions regarding this form or TFEC grant opportunities, contact Jennifer Strechay, Program Officer for Community Investment, at [jstrechay@tfec.org](mailto:jstrechay@tfec.org) or 717-236-5040.