

2020 GREATER HARRISBURG COMMUNITY FOUNDATION UPSTREAM GRANT APPLICATION

DATE DUE: AUGUST 1, 2020

Thank you for applying to the Greater Harrisburg Foundation, a regional foundation of The Foundation for Enhancing Communities. Tell your story clearly and concisely. Attachments are required; follow all directions. Failure to answer questions, utilize this template, or attach required documents will disqualify your application. Answer all questions using information that applies to the project seeking support of grant funds. Contact Jennifer Strechay, Program Offer for Community Investment, at jstrechay@tfec.org or 717-236-5040 with questions.

APPLICANT PROFILE

Applicant Organization Name

Diaper Depot at Central (DD@C)

Provide your organization's name as currently recognized by the IRS

- Check box if the Applicant Organization Name above is a "Doing Business As" name and the provided 501c3 letter states a different name. To be recognized by the "Doing Business As" name, attach ONE legal document using the provided name. If not provided, TFEC will utilize the 501c3 name.
- ☐ Check box if the Applicant Organization uses a Fiscal Sponsor and provide name here Click or tap here to enter text.

Name, Title, Email, Phone of Executive Leader

Dorothy Bush, Co-Chair, dotbush@embarqmail.com, Cell 171.372.0920, Home 717.264.8130 All contracts and notifications of grant status will be addressed to the individual provided here

Applicant Organization's Physical Address

Central Presbyterian Church, 40 Lincoln Way West, Chambersburg, PA 17201

Applicant Organization's Address for Mailed Communications

Central Presbyterian Church, 40 Lincoln Way West, Chambersburg, PA 17201 All contracts and notifications of grant status will be sent to the address provided here

Name, Title, Email, Phone of Contact Completing Application

Dorothy Bush, Co-Chair of DD@C, dotbush@embarqmail.com, Cell 717.372.0920, Home 717.264.8130 If application questions arise, this individual will be contacted by TFEC staff

Organization's Mission Statement

The Diaper Depot at Central provides disposable diapers for babies and toddlers whose families are struggling to meet this very basic need. Families are served regardless of race, religion, or ethnicity.

Organization History (Do not exceed this page)

In June, 2015 the first Diaper Depot at Central was held using funding from Central Presbyterian Church and many generous individuals. Forty-four families received diapers and a hot breakfast at that event. During the first year DD@C operated for three consecutive months and then off for a month. With additional funding, in 2016, DD@C was able to start a regular schedule of once a month distribution events.

Five years later, DD@C serves an average of 179 families each month which translates to about 268 packages of 50 diapers or 15 training pants each. Other services available are: an all-you-can-eat hot breakfast, a variety of children's clothing and items (obtained through donations), fresh in-season produce (courtesy of the

Franklin County Gleaning Project), free-range eggs donated by Pete and Gerry's Eggs in Greencastle), child care, dental checks by a local dentist, and community health information.

PROJECT PROFILE

Project Title Diaper Depot at Central (DD@C) Project Title must match title listed throughout application and online. **Project Areas of Focus** ☐ UPSTREAM GENERAL Choose UPstream General if your project utilizes upstream strategies but is not principally centered upon the categories below. See the grant guidelines for additional detail. **UPSTREAM: FOCUS AREAS** Choose an UPstream Focus Area (if your project is principally centered upon one or more of the categories below). Please select only those area(s) that apply to this project. See the grant guidelines for additional detail. **EDUCATION ENVIRONMENT & PARKS** ☐ Programs & projects that focus upon or nurture access to early ☐ Environmental stewardship childhood education ☐ Horticulture & the arts ☐ Education & development programs for children & youth ☐ Health & environment ☐ Educational programs serving adults □Park beautification & improvement **HEALTH HOMELESSNESS** ☐ Homelessness & hunger □Cancer awareness and/or research ☐ Dental care for those in need ☐ Health & human services **THIV & AIDS** □Individuals with debilitating or terminal illness □ Individuals with intellectual disabilities □ Prevention of head and/or spinal cord injury □Purchasing of devices that improve accessibility **MENTAL HEALTH SENIORS** □Counseling for children with terminally ill family members ☐ Programs & projects serving older adults ☐Guidance, counseling, or programming that includes guidance and/or counseling for youths □Mental health **COMMUNITIES OF FOCUS** ☐ Disaster relief & human services that serve the communities of Lebanon City, PA and Cressona, PA ☐ Programs and projects that benefit residents of Millersburg, a borough of Dauphin County, PA ☐ Projects to enhance Camp Hill Borough parks provided by youth organizations such as Scout programs or other youth organizations; programs & projects that focus upon or nurture access to early childhood education within Camp Hill. Counties to be served as part of project; check all that apply.

Projected Number of Individuals to be served by project

□ Dauphin

<u>Average 179 per month</u> Total number of ADULTS served

Average 268 per month

Average 447 per month

Total number of CHILDREN (ages 17 and under) served

Total number of ALL INDIVIDUALS served by the project

If above data is not appropriate to project, be sure to fully state the audience type and numbers to be served in

☐ Lebanon ☐ Perry☐ Northern York (Dillsburg Area)

Question 2 of the Impact Narrative.

☐ Cumberland

PROJECT SNAPSHOT

1. Capture your UPstream project and the community need it seeks to address in 200 words or less.

Diaper Depot at Central seeks to assist Franklin County families, with babies and toddlers, who have difficulty affording the costly item of disposable diapers. Each family is asked to provide basic information, including address, phone, names and birthdates of children. Families may register up to two children and each month may receive 50 diapers or 15 training pants per child. All are served regardless of financial status, race, religion or ethnicity. The services are provided free of charge.

PROJECT NARRATIVE

Answer questions 2-10 clearly and concisely; no limit.

2. The GHCF UPstream grant opportunity seeks to improve our area communities by supporting existing or new "upstream" systems, interventions, programs, or projects that attempt to create positive social change by addressing a problem at its source rather than managing its "downstream" symptoms. Describe your proposed upstream project, the geographic area it will serve, and the audience to be served; state why this audience was selected. Include how/why your project is "upstream" and how your project is working to address a specific need or needs. You MUST use and complete the following statement within your answer, "Grant funds will be used to _______".

In the U.S. one of three families with children in diapers cannot afford this basic need. SNAP and WIC monies cannot be used to purchase diapers.

To attend child care, families must provide a sufficient supply of disposable diapers for the child. If a family cannot afford the diapers, parents will have to find alternate placement for the child or not be able to attend school or work.

Without a sufficient supply of diapers, parents may be tempted to leave a child in a dirty diaper longer than is healthy for the child or try to dry and reuse the diapers. If this happens, children are not comfortable or happy and this will contribute to the stress in a household. Remaining in a dirty diaper too long will also lead to health problems, causing more family stress, both emothional and financial.

Diaper Depot at Central distributes disposable diapers, free of charge, to help the most vulnerable in the Franklin County area. Any family with children or toddlers in diapers is welcome to attend. Each family is able to register up to two children and can receive fifty diapers or fifteen training pants per child each month. Grant funds will be used to purchase diapers and training pants. Cuties Diapers are purchased from McKesson Corporation at a cost less than most stores.

Diapers are an expensive necessity when raising children. Some may believe cloth diapers to be the solution, but the upfront cost is high and many families do not have personal laundry facilities which are needed since many public facilities do not permit the washing of diapers. Families receiving diapers from DD@C will have an extra \$30 - \$60 each month to spend on other urgent needs such as food, medicine, rent, or utilities.

Along with diapers, DD@C provides other services. A hot all-you-can-eat breakfast is available monthly. Fresh in-season fruits and vegetables are made available, courtesy of the Gleaning Project of Frankling County, a branch of South Central Community Action Program (SCCAP). Each family receives one dozen free-range eggs thanks to Pete and Gerry's Eggs in Greencastle. Children's clothing and items, obtained through donations, are offered to those who need. A local dentist provides dental screenings and application of a solution to arrest the development of cavities. Workers from Keystone

Community Outreach are available to discuss health concerns. Child care is also provided so parents can take advantage of all the other offerings.

Everything at DD@C is free of charge. Funds received by DD@C, whether a grant or donation, are used to purchase diapers, training pants, and food for breakfast. As of January, 2021, \$100 per month will be spent to support the use of Charity Tracker to digitize all data. DD@C has no paid employees and all work is done by volunteers.

DATES & LOCATIONS

3. When and where will the project take place? List dates and locations as appropriate in chronological order. State if provided dates/locations are confirmed, estimated, or to be determined.

Diaper Depot at Central is held usually on the third Saturday of the month at Central Presbyterian Church, 40 Lincoln Way West, Chambersburg, PA. The estimated dates for 2021 are January 16, February 20, March 20, April 17, May 15, June 19, July 10, August 21, September 18, October 9, November 20, December 11. Dates are adjusted from the third Saturday of the month in the event of downtown Chambersburg activities.

ROLES & RESPONSIBILITIES

4. Does the project involve partnerships, collaborations, service, or affiliations with other organizations that will strengthen the project? If so, LIST their name(s) and corresponding role(s) within the categories below OR if this does not apply to you, state why your project is best positioned for success as a single organization.

SINGLE ORGANIZATION STATEMENT: Click or tap here to enter text.

PARTNERSHIPS: We are equally invested in providing this project and success is dependent upon all organizations and shared roles although one entity serves as the applicant for this grant. <u>Our application includes a letter from each partner that states their role in this relationship.</u>

Click or tap here to enter text.

COLLABORATIONS: We are working with other organizations to make this project happen, but we serve as the lead organization for this grant opportunity and our project success is enriched by, but not dependent upon, our collaborators. An additional letter is NOT required, but may help the application.

National Honor Society, National Spanish Society, and National Math Society of Chambersburg Area Senior High School and Chambersburg Career Magnet School provide student volunteers to assist in many ways including translations for non-English speaking individuals. Hours worked at DD@C contribute to the students' required service hours.

Franklin County Area Gleaning Project, a division of South Central Community Action Program (SCCAP) provides fresh, in-season fruits and vegetables to be distributed to the participating families.

One dozen free-range, organic eggs are given to each family monthly. Pete and Gerry's Eggs of Greencastle donate over 200 dozen eggs each month.

A local dentist, Dr. Steven Parrett, along with his staff, provide dental screenings and will apply Silver Diamine Fluoride to any cavities. This solution will arrest the cavity development. Dr. Parrett is very generous in giving dental advice and helping to find an appropriate provider for clients.

Keystone Community Outreach is available to help families find affordable health insurance and to answer health questions including family planning and HIV testing.

Shalom Christian Academy requires sixth graders to complete volunteer hours. A number of students volunteered at DD@C for their hours.

DD@C volunteers come from Central Presbyterian Church and the community. The local Rotary Club has supported DD@C by providing volunteers.

The Leadership Franklin County Class of 2019-20 chose DD@C as a project. The organization worked with DD@C to find grant opportunities and research computer programs to support data. During their time with DD@C, individuals volunteered at DD@C. At the end of the partnership, DD@C was presented information on available grants, suggestion to use Charity Tracker, six donated laptop computers, and monies to pay for Charity Tracker for six months.

SERVICE: Our project will serve these organizations and cannot take place without their commitment to accept service. Our application includes a letter from each organization (this includes schools) that states their intent to participate.

Click or tap here to enter text.

AFFILIATIONS: Our project may be affiliated with these organizations in some way, but is not 100% dependent upon their participation. An additional letter is NOT needed.

Click or tap here to enter text.

COMPARABLES

5. Are other organizations in your service area providing services that are similar to your proposed project? If yes, state their names or services and explain how your project differs. If no, state NA.

Shippensburg residents are able to obtain diapers through a program associated with a food bank.

ASSESSMENT & IMPACT

6a. What will project success look like? Provide a brief overview of the project's key outcomes, outputs, and/or other results of success.

Success is a room filled with families whether they are waiting in line for diapers, enjoying breakfast, picking up fresh produce and eggs, getting their teeth checked, learning about current methods of birth control, or perusing for appropriate clothing, books, or toys for the family. Success is also hearing children's laughter and adult conversations in a comfortable environment. Success is having families feel welcomed.

Success is continuing this mission on a monthly basis and reaching families in need. Each month a number of new families, between 12 and 20, attend along with an average of 187 returning families. This does not mean that only 187 people walk through the doors. For each family there may be 3 to 5 people attending, requiring breakfast for 400 or more.

Success is hearing client feedback through Facebook posts:

'Amazing Community Resource. #eggspeachescorn #curbside service'

'The service offered by the Diaper Depot is crucial to many families. I am so thankful for the things I have received while attending their monthly offerings. I enjoy talking to the people, having breakfast, and just seeing how the church helps the community. Thank you so much.'

The goal is being able to purchase enough diapers and training pants to meet the needs of the families and to welcome new families.

6b. How will project success be measured and documented (i.e.: how will you know the project is successful? Are you collecting value statements, numbers served, surveys, photos, before and after images, or using other methods)?

An extensive spreadsheet is maintained with information on numbers of families served, distributed diapers and training pants (sizes and numbers) and new family numbers. A spreadsheet of data fron January to June, 2020 is attached. Photographs are rarely taken to preserve the privacy of the families attending.

When DD@C gets back to pre-pandemic service, Charity Tracker will be used to collect data. This program is commercially offered and will help getting families through the registration process in shorter time and will save time gathering and organizing data.

Leadership Franklin County chose DD@C a project for the 2019-2020 class. This group researched computer programs to help with our data and found Charity Tracker. Also they facilitated the donation of six laptops and funds for six months of service. DD@C is very grateful for this community resource.

FUNDING & SUPPORT

7. If this proposal is not funded at the level requested, will you be able to implement the project as stated? Explain as needed.

Sufficient funding is always a challenge. DD@C will continue on monies from the church budget and generous organizations and individuals. DD@C is willing to apply for grants and do fund-raising activities, as needed, to continue the mission.

At the beginning of 2020, DD@C lost the primary diaper supplier. As of June, a consistant supplier has been found, but with an increase in prices of about \$500 per month.

- 8. This grant opportunity will not fund 100% of any project. Restate the amount you are seeking and describe other funding sources and amounts.
 - DD@C is seeking \$10,000 from Greater Harrisburg Foundation Upstream Grant. Also a grant request is being submitted for a Franklin County Community Grant.

9. Did the applicant organization end its most recent fiscal year with a budget surplus or deficit? If so, briefly state the amount of the surplus or deficit and state how the surplus may be used (i.e. is it earmarked for another program) and/or how the deficit may be handled.

At the end of 2019, DD@C had \$29,544.81 in the account. This includes both grants from TFEC, (\$11,692). The monies in the account were rolled over and used for the new year of DD@C.

ACCESS & INCLUSION

10. As a community foundation, TFEC fosters a climate of purposeful inclusion that values diversity of gender, age, race, ethnicity, national origin, range of abilities, sexual orientation, and socio-economic status. Please state how your project will be made accessible to all individuals who qualify for participation in the project and describe any accommodations, modifications, technologies, or services you will offer to ensure that all eligible participants experience the best possible services or outcomes.

DD@C is open to all families regardless of race, religion, or ethnicity. Central Presbyterian is handicapped accessable so wheelchairs and strollers are no problem.

The biggest challenge to inclusion is the language barrier. About 30% of the families speak Spanish and 8% speak French-Creole. The volunteer students from the local high schools help bridge the gap.

BUDGET WORKSHEET

Complete the Budget Worksheet below; a Project Total is required.

ITEM OR SERVICE Examples include: Contracted Services, Equipment, Personnel, Supplies; list your own as appropriate.	DESCRIPTION OF ITEM OR SERVICE	REQUESTED GRANT FUNDS Indicate where funds sought through this grant opportunity will be applied.	OTHER FUNDING SOURCES State the names and amounts of all other funding sources.	PENDING, COMMITTED, OR RECEIVED Using a P, C, or R, indicate the status of all funding sources.	\$ TOTALS Add across to provide a total for each row. Total columns as indicated in bottom row.
Supplies	Purchase diapers and training pants	\$10,000	Greater Harrisburg Foundation Upstream Grant	R	\$10,000
Supplies	Purchase diapers, training pants, and food	\$	\$2000 Central Presbyterian Church budget	С	\$2000
Supplies	Purchase diapers, training pants, and food	\$	\$20,000 Grants and donations	Р	\$20,000
CHARITY TRACKER SUBCRIPTION	COMPUTER SUPPORT	\$	\$1200	Р	\$1200
		\$			\$
		\$			\$
		\$			\$
		\$			\$
		\$			\$
TOTALS		\$10,000 Total: Requested Grant Funds	\$23,200 Total: Other Funding Sources		\$33,200 PROJECT TOTAL

Diaper Depot at Central Board of Directors

Dorothy Bush Co-Chair Retired Secondary Math Teacher

Sue Stahl Co-Chair Special Education Teacher Liz Martin Retired Social Services

Leilani Brechbill Retired Teacher

Sharon Brosious Nurse / Employed by CVBCA

Kate Gold Student, Bryn Mawr

Becca Shearer Student, Chambersburg Career Magnet School

Scott Shearer Chef / Custodian

Nina Stouffer Mother

Nancy Weisel Retired Nurse Judy Young Retired Librarian

July 15, 2020

To whom it may concern:

I have been volunteering at Diaper Depot at Central since it began five years ago. DD@C occurs at Central Presbyterian Church in Chambersburg, PA on one Saturday a month for two hours. During the summer months, the church provides air conditioning to those families who may not have it and in the winter time, a warm place to drink a hot cup of coffee or hot cocoa.

Prior to volunteering at DD@C, I was not aware of how many families in our community are in need. I now understand that food stamps cannot be used to purchase diapers. Being a mother of 5 children, 13 grandchildren, and 12 great-grandchildren, I have witnesses the price of diapers increasing.

I have had the pleasure to watch DD@C grow from just giving diapers to those in the community that need them, but also to offer free health information; dental exams and advice; an all-you-can-eat pancake breakfast; clothing; fresh fruits and vegetables, and eggs from local farmers; individual prayers; and babysitting so adults can sit and socialize with others from the community.

When DD@C started in 2015, we were able to assist approximately 40 families. Prior to COVID-19, we were assisting approximately 200 families each month. Since the beginning of the pandemic, we are able to continue helping an average of 170 families in this difficult time, but in a modified way. Diaper Depot is now offering curbside service to needy families with diapers, local fruit, vegetables, eggs, and has recently added homemade masks to approximately 150 individuals for the past two months.

I pray DD@C is able to continue assisting the community with diapers and other donated items from the community and farmers. I am always amazed how Diaper Depot has blessed not only the community, but it has also blessed me. There are several "regulars" who I look forward to seeing each month. Knowing that I am one of many volunteers, I have realized that I am helping many families of my community each month by providing diapers so they may be able to have food on the family table. I am blessed to be part of the 'community helping community' concept in Chambersburg through Diaper Depot at Central.

Sincerely,

Anne R. Miller

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Advancing the free enterprise system through education and by promoting citizenship and leadership.

July 13, 2020

Greater Harrisburg Community Foundation – Upstream Grant Application Re: Diaper Depot at Central – Letter of Support

To Whom it Concerns -

On behalf of the Greater Chambersburg Chamber Foundation and Leadership Franklin County, please accept this letter of support for the Diaper Depot at Central in their application for The Greater Harrisburg Foundation Upstream Grant.

Diaper Depot at Central provides disposable diapers for babies and toddlers whose families are struggling to meet very basic needs. Once a month, families are served regardless of race, religious creed, or ethnic origin by a group of dedicated volunteers. The location of Diaper Depot is right in the heart of Chambersburg's borough, making it a perfect location for those in need in the borough without transportation (another barrier for many struggling).

Diaper Depot serves over 200+ families in our community each month and their mission allow parents, grandparents and guardians to have one less burden on them each month and/or not have to choose between buying food or needed diapers. The cost of diapers per infant or toddler is enormous for an already struggling family and often is not covered by other methods. Diaper Depot helps families in the Chambersburg area with this need.

The Greater Chambersburg Foundation became involved with the Diaper Depot via our Leadership Franklin County Community program in which an adult student project group worked side by side with their leadership to find ways to improve efficiencies via technology with the goal of continuing their legacy mission and expanding their community reach. Over a nine-month period from Sept. 2019 thru May 2020 our students became immersed with their mission and how it impacted a community in need of something so basic as diapers. This partnership was helpful in securing donated laptops for Diaper Depot and researching software that would streamline check ins, inventory and house data. The Chamber Foundation is proud to have worked directly with the Diaper Depot at Central and is happy to support them in their efforts to secure grant dollars to continue their much-needed community mission.

If I can provide additional information to encourage their grant request, please feel free to contact me at 717.264.7101 ext. 205 or at gharriger@chambersburg.org. We proudly support Diaper Depot and know their mission fills a great need in our community – empowering families in need by providing them hope, support and diapers when they need it the most.

Most sincerely,

Virginia Harriger

Executive Director

Greater Chambersburg Chamber Foundation

To Whom it may concern:

My husband and I have been involved with Diaper Depot for a couple of years. We go in one day to help with sorting and counting the diapers to prepare for distribution. On the third Saturday of every month, we go in early to prepare for the day. Pre Covid-19 that would involve setting up for breakfast, sort donated clothes, and packaging any donated food to be given out. We, then would have greeted and welcomed the families at the door and directed them to the Church gym so there they would receive diapers, a warm breakfast then they could pick up donated food and donated clothes if desired. Since Covid-19, we had to change the way that we distribute diapers and food. We now stand at the Church door and greet them with the diapers and food.

The impact of this program is tremendous. The cost of diapers continues to increase and the cost of food has risen. Getting free diapers help people to help with their everyday expenses. When you see people line up 1-2 hours before we open the door reflects the need of community. The families are so grateful for what they receive! There is no other charity in our community that provides this need in our area that we know of.

It has been an honor to be involved with such a wonderful program. To see the faces of the people when they receive all that we provided. It is so appreciated by the families that this program serves.

We hope that this program will continue as long as there is a need in our community.

Sincerely,

Henger L. Zinemerman Henge W Zumemm I

2020 GREATER HARRISBURG COMMUNITY FOUNDATION UPSTREAM SIGN & SUBMIT FORM

Provide signatures from the applicant organization, below. Both organization representatives must sign.

By providing your original OR digital signature below, you agree that the provided information in this application is true to the best of your knowledge and may be submitted for review. Completion of this form is one component of your Complete Application.

	President/CEO	Ink signature	Dorothy E. Bush Digital Signature
₩ E	Board President Signa	Ink Signature	Susan Stahl Digital

REQUIRED ATTACHMENTS TO BE UPLOADED & SUBMITTED BY 4PM ON THE DEADLINE DATE

Complete Application: Applicant Profile, Project Profile, Project

All grant materials must be submitted through the TFEC online application system by 4pm on the deadline date. This grant opportunity does not utilize delivered or mailed materials.

Snapshot, Project Narrative, Budget Worksheet, and Sign & Submit Form
with original or digital signatures.
☐ Board of Directors List: Professional affiliations (ie: work positions
and/or titles as applicable) must be included.
☐ ONE, TWO, or THREE letters of support with original or digital
signatures. Applicants may submit the number of letters that will best
support their application. Letters of support from the applicant
organization's Board of Directors will not be accepted. Identical form
letters are discouraged. A minimum of ONE letter of support is REQUIRED
for this grant opportunity regardless of response to Question 4.
\Box If you have indicated PARTNERSHIP with or SERVICE to other Agencies as
stated in Question 4, you must upload letters with original or digital
signatures documenting the relationship. A letter of partnership or
service may also serve as a letter of support if support is expressly
stated.
□ Applicants who utilize a FISCAL SPONSOR must include a letter signed by
the Executive Leader of the Fiscal Sponsor organization indicating
agreement to serve as the Fiscal Sponsor. An original or digital
signature is required.
☐ IRS 501(c)(3) determination letter.
☐ 1st Page of Applicant Organization's Most Recent 990. If 990 is not

available, upload applicant organization's most recent audit or financial

QUESTIONS

statement to meet this requirement.