**Hello Grantmakers!**

**I am writing with one item for your vote**—Riverside United Methodist Church, a 2018 GHF UPstream grantee was awarded $10,000 in support of the Riverside Community Center Project; within this award, $1,500 was noted for Kitchen Upgrades.  Since the time of their grant award, the grantee has realized that they may be moving the community center into a larger facility, and as such, do not wish to purchase the kitchen upgrades.  Instead, they are seeking to reallocate the $1,500 to a projector and screen for the community center, as that needs no installation, can be moved to the new location, and is also a community center need.  The remainder of their grant remains the same, and the largest part of their award is for personnel and is not affected.

**The grantee has provided a letter which includes purchase quotes for your review and is attached**.  We have vetted their request for clarity/completeness prior to your review.  I am also including a pdf of the original grant application.  **We ask that you provide a vote of “yes” to accept the shifting of funds from the purchase of kitchen upgrades to the purchase of a projector and screen or “no” to deny the proposed shift.**

**To vote simply reply to this email with a “Yes” or “No” and please send your vote by February 19, 2019.**

**Thank you for your assistance in this matter and for all you do!**

Best,

Jen Strechay