

# 2020 GREATER HARRISBURG COMMUNITY FOUNDATION BENJAMIN FRANKLIN TRUST FUND GRANT APPLICATION DATE DUE: AUGUST 1, 2020

Thank you for applying to the Benjamin Franklin Trust Fund of the Greater Harrisburg Community Foundation, a regional foundation of The Foundation for Enhancing Communities. Tell your story clearly and concisely. Attachments are required; follow all directions. Failure to answer questions, utilize this template, or provide required materials will disqualify your application. **Answer all questions using information that applies to the project seeking support of grant funds.** Contact Jennifer Strechay, Program Officer for Community Investment, at 717-236-5040 or [jstrechay@tfec.org](mailto:jstrechay@tfec.org) with questions.

## APPLICANT SNAPSHOT

### Applicant Organization Name

Farm of Hope Inc.

*Provide your organization's name as currently recognized by the IRS*

- Check box if the Applicant Organization Name above is a "Doing Business As" name and the provided 501c3 letter states a different name. To be recognized by the "Doing Business As" name, attach ONE legal document using the provided name. If not provided, TFEC will utilize the 501c3 name.**
- Check box if the Applicant Organization uses a Fiscal Sponsor and provide name here**  
*Click or tap here to enter text.*

### Name, Title, Email, Phone of Executive Leader

Jim Gainer, Executive Director, [jimgainer@hopespringsfarm.org](mailto:jimgainer@hopespringsfarm.org), 717-298-1845

*All contracts and notifications of grant status will be addressed to the individual provided here*

### Applicant Organization's Physical Address

201 Trail Road, Hershey PA 17033

### Applicant Organization's Address for Mailed Communications

201 Trail Road, Hershey PA 17033

*All contracts and notifications of grant status will be sent to the address provided here*

### Name, Title, Email, Phone of Contact Completing Application

Julia Adams, Development Coordinator, [juliaadams@hopespringsfarm.org](mailto:juliaadams@hopespringsfarm.org), 617-759-2057

*If application questions arise, this individual will be contacted by TFEC staff*

### Counties to be served as part of project; check all that apply.

- Cumberland    Dauphin    Franklin    Juniata    Mifflin    Lebanon    Perry  
 Northern York (Dillsburg Area)

## PROJECT NARRATIVE

*Answer questions 1-5 clearly and concisely; no limit (except for Project Snapshot)*

**PROJECT TITLE** Hope in the Community Transportation Project  
*Project Title must match title listed throughout application and online*

### APPLICANT ORGANIZATION MISSION STATEMENT

Hope Springs Farms mission is to provide adults with intellectual and developmental disabilities and Autism (known as "Growers") a meaningful day through joyful group activities in a family farm setting and in our community.

“Everyone deserves to live a life of meaning.” We purposefully maximize Growers' abilities through essential farm chores (animal care and horticulture), community volunteerism, hands-on experiential learning activities (cooking, canning, baking, art, music, yoga), and social recreation designed to help each Grower achieve their individual goals. Through the many organizations with which we volunteer, we are expanding both the geographic area and populations where we can make a tangible difference.

### PROJECT SNAPSHOT

1. Capture your project and the community need it seeks to address in 200 words or less.

Our Hope in the Community Program fulfills two needs: it develops social and physical skills, and builds self-confidence for the Growers, while simultaneously impacting the broad and underserved populations served by the dozens of non-profits with which we participate. Growers are transported to area non-profits where they volunteer for a variety of tasks and activities, thereby overcoming physical and developmental obstacles that keep them from making a meaningful contribution to their community. This program also facilitates opportunities for the public to become acquainted with these remarkable adults, creating and then developing longer term relationships in the greater community.

Our current fleet of vans has been pushed to the limit by daily trips and the wear-and-tear of transporting adults with specialized equipment and coordination challenges. Safe and reliable transportation is essential for the success of these programs. The Hope in the Community Transportation Project aims to secure a gently-used, safe and reliable 8-passenger van for purpose.

### PROJECT NARRATIVE

2. Describe the proposed project, the geographic area it will serve, and the audience to be served; state why this audience was selected. You **MUST** use and complete the following statement within your answer, “Grant funds will be used to \_\_\_\_\_”. Include when and where the project will take place. List dates and locations as appropriate in chronological order and state if provided dates/locations are confirmed, estimated, or to be determined.

The Hope in the Community Transportation project will secure a safe and reliable van to transport Growers and staff into the community to volunteer opportunities. The geographic area served includes Dauphin, Cumberland, Lebanon, and Perry Counties. The population served includes not only the Growers that participate at Hope Springs Farm, but also the multiple, diverse populations of the community-at-large. Charitable organizations and commercial entities experience the impact the Growers have on the community, which creates mutually beneficial long-term relationships. This cycle continues as other Growers witness this process (peer modeling), inspiring them to explore this avenue of social awareness and community outreach. Grant funds will be used to help purchase a gently used 8-passenger van for our Hope in the Community program. This project is on-going, as our vans are used on a daily basis, five days per week. Some of the locations to which the vans are dispatched include: Bethesda Mission, Boyd Big Tree Preservation, CaitlinSmiles, Community Aid, Central PA Food Bank, Greenfield Senior Living, Harrisburg SPCA, Healthy Steps Diaper

Bank, Helping Hands Ministries, Hershey Food Bank, Hope Lodge, Lourdeshouse Maternity House, Meals on Wheels, PSU Children's Hospital, Ronald McDonald House, and the Salvation Army.

## **FUNDING**

3. Restate the amount you are seeking from TFEC and describe any other funding sources and amounts. If this proposal is not funded at the level requested, will you be able to implement the project as stated? Explain as needed.

We are seeking \$1,700 towards a van. The total cost of a van is \$28,000. We have numerous pending funding requests, including the Bess Spiva Timmons Foundation (\$3,000), the Walter J. Miller Foundation (\$4,000), the William R. and Esther Richmond Foundation (\$3,000), and the JB Hunt Transportation Company (\$3,000). We also have received funds from the PNC Charitable Trust (\$3,000), the Caroline J.S. Sanders Trust 2 Grant (\$4,000), and the CPPS Heritage Mission Fund Grant (\$8,000). If this proposal is not funded at the level requested, we will continue to seek additional funds from these and other sources as we must implement this project and secure safe transportation.

## **PROJECT SUCCESS**

4. What will project success look like and how will project success be measured and documented (i.e.: how will you know the project is successful? Are you collecting value statements, numbers served, surveys, photos, before and after images, or using other methods)?

We will measure and document the impact of this project through formal and informal surveys; recorded interactions with non-profits for satisfaction levels and areas for improvement; measurable increased community participation in Hope Springs Farms events; staff and caregiver input including written and oral daily records of activity and growth; and analysis of direct questioning of the Growers themselves.

## **ACCESS & INCLUSION**

5. As a community foundation, TFEC fosters a climate of purposeful inclusion that values diversity of gender, age, race, ethnicity, national origin, range of abilities, sexual orientation, and socio-economic status. Please state how your project will be made accessible to all individuals who qualify for participation in the project and describe any accommodations, modifications, technologies, or services you will offer to ensure that all eligible participants experience the best possible services or outcomes.

Please see attached Farm of Hope non-discrimination policies and statements.

**Farm of Hope Inc.  
At Hope Springs Farm  
201 Trail Road  
Hershey PA 17033**

**SUBJECT:** Nondiscrimination in Services

**TO:** Clients/Parents

**FROM:** Jim Gainer, Executive Director



Admissions, the provisions of services, and referrals of clients shall be made without regard to race, color, religious creed, disability, ancestry, national origin (including limited English proficiency), age, or sex.

Program services shall be made accessible to eligible persons with disabilities through the most practical and economically feasible methods available. These methods include, but are not limited to, equipment redesign, the provision of aides, and the use of alternative service delivery locations. Structural modifications shall be considered only as a last resort among available methods.

Any individual/client/patient/student (and /or their guardian) who believes they have been discriminated against, may file a complaint of discrimination with:

Farm of Hope Inc., at Hope Springs Farm  
201 Trail Road  
Hershey PA 17033

Department of Human Services  
Bureau of Equal Opportunity  
Room 223, Health & Welfare Building  
PO Box 2675  
Harrisburg, PA 17105

PA Human Relations Commission  
Harrisburg Regional Office  
333 Market Street, 8<sup>th</sup> Floor  
Harrisburg, PA 17101

U.S. Dpt. of Health & Human Services  
Office for Civil Rights  
Suite 372, Public Ledger Bldg.  
150 South Independence Mall West  
Philadelphia, PA 19106-9111

**Farm of Hope Inc.  
At Hope Springs Farm  
201 Trail Road  
Hershey PA 17033**

**SUBJECT:** Nondiscrimination Policy Statement  
Equal Employment Opportunity

**TO:** Staff/Administration

**FROM:** Jim Gainer, Executive Director



An open and equitable personnel systems will be established and maintained. Personnel policies, procedures and practices will be designed to prohibit discrimination on the basis of race, color, religious creed, disability, ancestry, national origin (including limited English proficiency), age, or sex.

Employment opportunities shall be provided for applicants with disabilities and reasonable accommodation(s) shall be made to meet the physical or mental limitations of qualified applicants or employees.

Any employee who believes they have been discriminated against, may file a complaint of discrimination with any of the following.

Farm of Hope Inc., at Hope Springs Farm  
201 Trail Road  
Hershey PA 17033

Department of Human Services  
Bureau of Equal Opportunity  
Room 223, Health & Welfare Building  
PO Box 2675  
Harrisburg, PA 17105

PA Human Relations Commission  
Harrisburg Regional Office  
333 Market Street, 8th Floor  
Harrisburg, PA 17101

U.S. Dpt. of Health & Human Services  
Office for Civil Rights  
Suite 372, Public Ledger Bldg.  
150 South Independence Mall West  
Philadelphia, PA 19106-9111

## BUDGET WORKSHEET

*Complete the Budget Worksheet below; a Project Total is required.*

ITEM OR SERVICE <i>Examples include: Contracted Services, Equipment, Personnel, Supplies; list your own as appropriate.</i>	DESCRIPTION OF ITEM OR SERVICE	REQUESTED GRANT FUNDS <i>List where funds sought through this grant opportunity will be applied.</i>	OTHER FUNDING SOURCES <i>List the names and amounts of all other funding sources.</i>	PENDING, COMMITTED, OR RECEIVED <i>Using a P, C, or R, indicate the status of all funding sources.</i>	\$ TOTALS <i>Add across to provide a total for each row. Total columns as indicated in bottom row.</i>
Transportatino equipment	8-passenger gently used van	\$1700		P	\$1700
		\$	CPPS Heritage Mission: \$8,000	R	\$8000
		\$	Caroline Sanders Trust: \$3000	R	\$3000
		\$	PNC Charitable Trust: \$3000	C	\$3000
		\$	Bess Spiva Timmons Foundation:\$3000	P	\$3000
		\$	Walter J Miller Foundation: \$4000	P	\$4000
		\$	W.R. and E. Richmond Foundation: \$3000	P	\$3000
		\$	JB Hunt Transport: \$4000	P	\$4000
		\$			\$
<b>TOTALS</b>		<b>\$1700</b> <b>Total: Requested Grant Funds</b>	<b>\$28000</b> <b>Total: Other Funding Sources</b>		<b>\$28000</b> <b>PROJECT TOTAL</b>

## **Board of Directors Farm of Hope Inc. Hershey PA**

Nina Rovner – President  
Thomas Feit – Vice-President  
Nancy Markey – Treasurer  
Deborah Parker – Secretary  
Patti Feit  
Carol Hosler  
Joseph Joyce  
Dale Marshall  
Jim Cichelli  
Jim Gainer, CEO/Executive Director, Farm of Hope Inc.

Nina Rovner- Board President. Nina is the parent of a Grower and the co-founder, in 2005, of Hope Springs Farm. She has a BA from the University of Pennsylvania. She is licensed by the state of Pennsylvania as a state provider of services to developmentally disabled adults.

Thomas Feit – Board Vice President. Tom is a service delivery manager in the telecom industry and a graduate of the Dauphin County Technical School. He and his wife Patty are parents of a son with Down Syndrome and autism who has been a Grower since he graduated from high school in 2006.

Nancy Markey – Board Treasurer. Nancy is a lifelong resident of Hummelstown. After working for 20 years at the Milton S. Hershey Medical Center as the Assistant to the Nurse Manager of the Obstetrics & Labor and Delivery Unit, Nancy continued to work at Maderia Chiropractic until 2012 when she retired. Nancy volunteered at the annual Children's Miracle Telethon for 27 years. She is the treasurer of Woodmen Life Hershey Chapter 364.

Deborah Parker – Board Secretary. Deborah is the parent of three children with Fragile X Syndrome and autism and so brings passion, experience and knowledge to the board. She is head of the Central PA Fragile X Resource Group and a Parent to Parent volunteer. She is also active in the Lebanon County Special Olympics and the Capital Area Therapeutic Riding Association (CATRA). Her family maintains a small non-profit, The Jacob Foundation, which raises money for local struggling families.

Patti Feit – Patti is a graduate of Harrisburg-Steelton-Highspire Vocational-Technical Program of Practical Nursing. A former licensed practical nurse, she now drives a special needs school van. She and her husband Tom are the parents of a Grower who has thrived at Hope Springs Farm since he graduated from high school in 2006.

Carol Hosler - A Hershey PA native, Carol worked for over 10 years at the Children's Miracle Network, where one of her responsibilities was planning and executing the annual Miracle Party at the Hershey Motor Lodge. Prior to CMN, Carol worked as a supervisor at the Central Transportation Department at Hershey Medical Center. She volunteers at the Hummelstown Food Pantry, and is on the Women's Ministry and Hospitality team at her church.

Joseph Joyce – Joe is the Executive Vice President of Property & Casualty at Keystone Insurers Group. He is also Board Chair of the National Board of Directors for The Autism Society of America (ASA). He has served on the Board of ASA since 2012, and has been Board Chair since 2016. Joe has a BA in Economics from LaSalle University and an MBA from Penn State. His son, David Joyce, attends Hope Springs Farm.

Dale Marshall – Dale has a degree in Child Development from the University of Tennessee. She and her family have lived in the Harrisburg area almost 40 years. As the parent of a Grower, her board membership represents the views and interests of the parents.

Jim Cichelli – Jim is a 30 years resident of Hershey and became interested in Hope Springs Farm after meeting Nina Rovner. As a result of that encounter, Jim visited the farm and met many of the staff and growers. The staff's interaction with the growers showed outstanding care and professionalism. Jim had some interaction with parents of special needs children in a professional capacity and his discussions with Nina and a farm visit piqued his interest in special needs individuals. When invited to join the board, Jim immediately accepted hoping to add value to the management of the farm for the care of the growers. Jim has been a Board member and held the position of Treasurer of Cocoa Townes Homeowner Association for over 20 years. He retired from Bethlehem Steel Corporation in 2003 after nearly 37 years. Jim has been active in the finance industry since 2004.

Jim Gainer – Jim entered the US Air Force and became a Leadership and Management Instructor and earned a BS from Embry-Riddle Aeronautical University in Business Management. After a successful 20-year Air Force career Jim and his wife partnered in real estate to become the company's 'Rookie of the Year' and 'Top Overall Agent.' Jim and his family returned to the Hershey PA area in 2007 managing real estate offices, then in 2012 worked for Penn DOT an HR Manager. Jim and his wife were both Hope Springs Farm volunteers for many years, before he accepted Nina Rovner's invitation to become Executive Director in April 2015 and helped launch the agency known as Farm of Hope Inc., that runs Hope Springs Farm as well as the newest program Hope in the Community.



## 2020 BENJAMIN FRANKLIN TRUST FUND SIGN & SUBMIT FORM

Provide signatures from the applicant organization, below. Both organization representatives must sign.

*By providing your original OR digital signature below, you agree that the provided information in this application is true to the best of your knowledge and may be submitted for review. Completion of this form is one component of your Complete Application.*

<input checked="" type="checkbox"/>	<b>President/CEO</b>	_____	Jim Gainer
		Ink Signature	Digital Signature
<input checked="" type="checkbox"/>	<b>Board President</b>	_____	Nina Rovner
		Ink Signature	Digital Signature

### REQUIRED ATTACHMENTS TO BE UPLOADED & SUBMITTED BY 4PM IN THE DEADLINE DATE

*All grant materials must be submitted through the TFEC online application system by 4pm on the deadline date. This grant opportunity does not utilize delivered or mailed materials.*

- Complete Application:** Applicant Snapshot, Project Narrative, Budget Worksheet, and Sign & Submit Form with original or digital signatures.
- Board of Directors List:** Professional affiliations (ie: work positions and/or titles as applicable) must be included.
- Letters of support are OPTIONAL for this grant opportunity but must be uploaded by the deadline date. No more than TWO letters of support with original or digital signatures may be provided.** Letters of support from the applicant organization's Board of Directors will not be accepted; identical form letters are discouraged.
- Applicants who utilize a FISCAL SPONSOR** must include a letter signed by the Executive Leader of the Fiscal Sponsor organization indicating agreement to serve as the Fiscal Sponsor. An original or digital signature is required.
- IRS 501(c)(3) determination letter**
- 1st Page of Applicant Organization's Most Recent 990.** If 990 is not available, upload applicant organization's most recent audit or financial statement.

### QUESTIONS

If you should have any questions regarding this form or TFEC grant opportunities, contact Jennifer Strechay, Program Officer for Community Investment, at [jstrechay@tfec.org](mailto:jstrechay@tfec.org) or 717-236-5040.