



The Dr. Paul E. Hoffner Leadership Fund is an endowment fund of The Foundation for Enhancing Communities. The income from the fund is used to assist a senior from Upper Dauphin Area High School who will attend a four-year college or university.

## ELIGIBILITY CRITERIA

1. Graduating Senior from Upper Dauphin High School
2. Minimum GPA of 3.2
3. Extracurricular activities
4. Financial need
5. Applicants may be asked for personal interviews

## HOW TO APPLY

The application process is online. [Click here](#) to access the online application.

*If you are signing back in to complete your application, please [click here](#).*

***Before accessing the application, be prepared to attach the following items:***

1. Other Scholarship Information: [Click here](#) to download the fill-in Word document that you should complete, save, and attach to your application.
2. Student Resume: [Click here](#) to download the fill-in Word document that you should complete, save, and attach to your application.
3. FAFSA Student Aid Report (SAR): Please attach the report in its entirety. This report must include the Estimated Family Contribution (EFC). Please be aware that the SAR is **not** the same as the Summary Report. In addition to the SAR, you may also provide a letter with information you believe will be useful in determining your financial need (e.g., family and student income). Are there extenuating circumstances of which we should be aware? For example, illness in the family, loss of employment, or other relevant information?
4. Personal Essay: Please answer the following question: *What leadership skills have you used in your high school or community service, and what you have learned from developing these skills?* 500 words, typewritten, 12 pt. font, double spaced.

***The following requirements must be submitted electronically by your school's guidance department through the Recommenders Tab in the online application:***

1. *Official Transcript.*
2. *Guidance Counselor Form.* [Click here](#) to download the form.

*When prompted to "Notify Selected Recommenders", copy and paste the email message below to be sent to your school's guidance office. When sent, your message will include a link for your guidance office to use to upload these documents. You do not need to provide this link.*

Subject: Materials Needed for Scholarship Application — YOUR NAME

Message: I am applying for the Dr. Paul E. Hoffner Leadership Fund through The Foundation for Enhancing Communities. The application requires that you submit additional materials for me. Please use the link below which will include additional instructions. There is no option to save and finish later, so please upload all materials and submit before exiting the window.

1. Official Transcript
2. Guidance Counselor Form. This form will be available to download in the additional instructions.

You will not be able to submit your application until these items have been submitted by your guidance department. You must log back in to your application before the deadline passes in order to submit your completed application.

## RENEWABILITY

This scholarship will automatically renew for up to four years provided the recipient remains a full-time student and maintains a minimum cumulative GPA of 3.25 and a minimum semester GPA of 3.0. Students must submit a transcript and tuition bill **each semester** in order for the scholarship to be renewed.

**Your Official Transcript must be mailed or sent as a certified PDF emailed directly from your university.** It is your responsibility to ensure that your transcript is received by the deadline. The transcript **must be received** by the deadline, **not postmarked**.

### Mail Official Transcript to:

The Foundation for Enhancing Communities  
Dr. Paul E. Hoffner Leadership Fund  
Attn: Faith Elmes, Senior Scholarship Associate  
200 N. 3<sup>rd</sup> Street, 8<sup>th</sup> Floor  
PO Box 678  
Harrisburg, PA 17108-0678

**OR**

### Email Official Transcript to:

[Felmes@tfec.org](mailto:Felmes@tfec.org)  
Faith Elmes, Senior Scholarship Associate

## MATCHING AWARD OPPORTUNITIES

*AES/PHEAA's PATH Program:* Scholarship recipients are eligible to have their awards matched on a dollar-for-dollar basis by AES/PHEAA's *PATH ("Partnerships for Access to Higher Education") Program*. PHEAA may grant matching funds to scholarship recipients who are enrolled in an approved Pennsylvania college or career school as an undergraduate student on at least a half-time basis, who are a Pennsylvania state grant recipient and who demonstrate financial need. Students must also be a resident of Pennsylvania, not in default on any educational loans, maintain academic progress, and not be considered an incarcerated student. The match provides last-dollar support for tuition and fees. *Scholarship funds used for reimbursement of textbook purchases are not eligible for a PATH Program match.* The scholarship recipient's information is submitted to PHEAA by TFEC staff. No additional work will be asked of the scholarship recipient. For more information regarding AES/PHEAA, please refer to their website at [www.pheaa.org](http://www.pheaa.org).