



The Roberta L. Houpt Scholarship Fund is an endowment fund of The Foundation for Enhancing Communities. The income from the fund is used to assist students from Cumberland, Dauphin and Perry counties studying nursing at a college or university of their choice. This scholarship fund was established in 1998 by Lyndell S. Houpt, a long time secretary of the Camp Hill High School, in loving memory of her daughter Roberta L. Houpt, a nurse who served in the Vietnam War and was the first Nurse Practitioner in Pennsylvania. Ms. Roberta Houpt also taught nursing and died in 1991.

## ELIGIBILITY CRITERIA

1. Resident of Dauphin, Cumberland, or Perry counties
2. Desire to pursue a career in nursing
3. Academic achievement
4. Extracurricular activities
5. Service to the community
6. Financial need

## HOW TO APPLY

The application process is online. You can access and submit the application beginning January 1.

[Click here](#) to access the online application.

*If you are signing back in to complete your application, please [click here](#).*

**Before accessing the application, be prepared to attach the following items:**

**\*\* YOU WILL NOT BE ABLE TO SUCCESSFULLY SUBMIT YOUR APPLICATION UNTIL THESE ITEMS ARE ATTACHED\*\***

1. Other Scholarship Information: [Click here](#) to download the fill-in Word document that you should complete, save, and attach to your application.
2. Student Resume: [Click here](#) to download the fill-in Word document that you should complete, save, and attach to your application.
3. Letter of acceptance for a nursing program (*If you are already in college, please make sure your transcript indicates your enrollment in a nursing program*).
4. FAFSA Student Aid Report (SAR): Please attach the report in its entirety. This report must include the Estimated Family Contribution (EFC). Please be aware that the SAR is **not** the same as the Summary Report. In addition to the SAR, you may also provide a letter with information you believe will be useful in determining your financial need (e.g., family and student income). Are there extenuating circumstances of which we should be aware? For example, illness in the family, loss of employment, or other relevant information?
5. Personal Essay: Describe your interest in nursing. Essay should be titled, 300 words maximum, typewritten, 12 pt. font, double spaced.

**The following requirements must be emailed to [scholarshipapplications@tfec.org](mailto:scholarshipapplications@tfec.org) separately. These items will not appear as attachments to your online application or prevent you from submitting:**

**The following requirements must be emailed by your school's counseling office:**

1. *Official Transcript.* Home schooled students should submit a detailed grade report.
2. *School Counselor Form.* [Click here](#) to download the form. **Current college students are not required to submit a School Counselor Form. Your college or university Official Transcript should be sent by mail or email directly from your college or university.**

**The following requirements must be emailed by your personal references:**

1. Two (2) Personal Reference Letters. One letter should be from a science teacher/professor on school letterhead; the other should be from an individual who can speak to your ability to successfully complete your studies, such as a teacher, employer, or mentor. Letters from family members will not be accepted. **All reference letters must remain confidential.**

## RENEWABILITY

Recipients of this scholarship may reapply for *consecutive* years. Students must submit a renewal application in order to be reconsidered by the scholarship committee.

**Before accessing the renewal application, be prepared to attach the following items:**

**\*\* YOU WILL NOT BE ABLE TO SUCCESSFULLY SUBMIT YOUR APPLICATION UNTIL THESE ITEMS ARE ATTACHED\*\***

1. Other Scholarship Information: [Click here](#) to download the fill-in Word document that you should complete, save, and attach to your application.
2. Student Resume: [Click here](#) to download the fill-in Word document that you should complete, save, and attach to your application.
3. FAFSA Student Aid Report (SAR): Please attach the report in its entirety. This report must include the Estimated Family Contribution (EFC). Please be aware that the SAR is **not** the same thing as the Summary Report. In addition to the SAR, you may also provide a letter with information you believe will be useful in determining your financial need (e.g., family and student income). Are there extenuating circumstances of which we should be aware? For example, illness in the family, loss of employment, or other relevant information?

**Your Official Transcript must be mailed or sent as a certified PDF emailed directly from your university.** It is your responsibility to ensure that your transcript is received by the deadline. The transcript **must be received** by the deadline, **not postmarked**.

**Mail Official Transcript to:**

The Foundation for Enhancing Communities  
Roberta L. Houpt Scholarship Fund  
Attn: Ash Morley, Scholarship Associate  
200 N. 3<sup>rd</sup> Street, 8<sup>th</sup> Floor  
PO Box 678  
Harrisburg, PA 17108-0678

**OR**

**Email Official Transcript to:**

[scholarshipapplications@tfec.org](mailto:scholarshipapplications@tfec.org)  
Ash Morley, Scholarship Associate

**If you received a scholarship from the Roberta L. Houpt Scholarship Fund last year, [click here](#)** to access the online renewal application. If you are unsure if you qualify as a renewal applicant, please contact Ash Morley, Scholarship Associate, at [amorley@tfec.org](mailto:amorley@tfec.org).

## MATCHING AWARD OPPORTUNITIES

**AES/PHEAA's PATH Program:** Scholarship recipients are eligible to have their awards matched on a dollar-for-dollar basis by AES/PHEAA's PATH ("Partnerships for Access to Higher Education") Program. PHEAA may grant matching funds to scholarship recipients who are enrolled in an approved Pennsylvania college or career school as an undergraduate student on at least a half-time basis, who are a Pennsylvania state grant recipient and who demonstrate financial need. Students must also be a resident of Pennsylvania, not in default on any educational loans, maintain academic progress, and not be considered an incarcerated student. The match provides last-dollar support for tuition and fees. *Scholarship funds used for reimbursement of textbook purchases are not eligible for a PATH Program match.* The scholarship recipient's information is submitted to PHEAA by TFEC staff. No additional work will be asked of the scholarship recipient. For more information regarding AES/PHEAA, please refer to their website at [www.pheaa.org](http://www.pheaa.org).