

2020 GREATER HARRISBURG COMMUNITY FOUNDATION BENJAMIN FRANKLIN TRUST FUND GRANT APPLICATION DATE DUE: AUGUST 1, 2020

Thank you for applying to the Benjamin Franklin Trust Fund of the Greater Harrisburg Community Foundation, a regional foundation of The Foundation for Enhancing Communities. Tell your story clearly and concisely. Attachments are required; follow all directions. Failure to answer questions, utilize this template, or provide required materials will disqualify your application. **Answer all questions using information that applies to the project seeking support of grant funds.** Contact Jennifer Strechay, Program Officer for Community Investment, at 717-236-5040 or jstrechay@tfec.org with questions.

APPLICANT SNAPSHOT

Applicant Organization Name

Keystone Partnership, DBA Keystone Human Services

Provide your organization's name as currently recognized by the IRS

- Check box if the Applicant Organization Name above is a "Doing Business As" name and the provided 501c3 letter states a different name. To be recognized by the "Doing Business As" name, attach ONE legal document using the provided name. If not provided, TFEC will utilize the 501c3 name.**
- Check box if the Applicant Organization uses a Fiscal Sponsor and provide name here**
[Click or tap here to enter text.](#)

Name, Title, Email, Phone of Executive Leader

Mr. Kris Weaver, Vice President of Development. kweaver@keystonehumanservices.org; Tel: 717 678 4130

All contracts and notifications of grant status will be addressed to the individual provided here

Applicant Organization's Physical Address

4391 Sturbridge Drive, Harrisburg, PA 17110

Applicant Organization's Address for Mailed Communications

4391 Sturbridge Drive, Harrisburg, PA 17110

All contracts and notifications of grant status will be sent to the address provided here

Name, Title, Email, Phone of Contact Completing Application

Valerie Whyman, Director of Major Gifts, vwhyman@keystonehumanservices.org, 570-971-9254

If application questions arise, this individual will be contacted by TFEC staff

Counties to be served as part of project; check all that apply.

- Cumberland Dauphin Franklin Juniata Mifflin Lebanon Perry
- Northern York (Dillsburg Area)

PROJECT NARRATIVE

Answer questions 1-5 clearly and concisely; no limit (except for Project Snapshot)

PROJECT TITLE Health care of Susquehanna Service Dogs puppies
Project Title must match title listed throughout application and online

APPLICANT ORGANIZATION MISSION STATEMENT

To create opportunities for growth and meaningful life choices so that all people can be valued, contributing members of their community:

Mission of Susquehanna Service Dogs: Our mission is to breed, rear, train and place excellent service dogs in order to help people with disabilities, emotional trauma and/or physiological difficulties lead more independent lives.

PROJECT SNAPSHOT

1. Capture your project and the community need it seeks to address in 200 words or less.

Susquehanna Service Dogs breeds raises, trains and places dogs with children and adults whose quality of life or independence is compromised. Dogs are also placed in schools and courthouses where diverse needs - behavioral difficulties, learning difficulties, emotional difficulties – are met and tempered by the gentle reassuring presence of each dog. Each dog must be 100% healthy, and to deliver just ONE healthy dog at the age of two years old costs more than \$1,500. Each year, SSD places more than twenty dogs for a total health-care cost of \$37,500 for twenty dogs over the first two years of their lives.

PROJECT NARRATIVE

2. Describe the proposed project, the geographic area it will serve, and the audience to be served; state why this audience was selected. You **MUST** use and complete the following statement within your answer, “Grant funds will be used to _____”. Include when and where the project will take place. List dates and locations as appropriate in chronological order and state if provided dates/locations are confirmed, estimated, or to be determined.

Susquehanna Service Dogs places dogs throughout the mid-Atlantic, and currently on the waiting list are nine individuals or facilities in the service area of the Benjamin Franklin Trust Grant. Each individual or facility on the list has been carefully screened to make sure that a dog will meet their needs. It is impossible to say exactly when each partner will receive their dog, as it is not a case of the next dog on the list matching up with the person who has been on the list longest – it is a case of the right dog being identified and trained specifically to meet the needs of their “best” partner. The needs the dog fulfil are varied: some are trained for individuals with motor-neuron diseases that leaves them semi paralysed and reliant upon a wheelchair; others are trained for individuals with emotional trauma such as Post Traumatic Stress Disorder. Facilities such as courthouses and schools need dogs that are gentle, reassuring, friendly and intuitive so that they may inspire confidence and reassurance during difficult situations such as family court hearings or life-skills classes.

Grant funds will be used to meet some of the medical costs of the puppies being raised for potential service dog work. Each dog needs a multitude of health care procedures – vaccinations, heartworm, flea and tick treatment, eye, aural, heart and joint exams to make sure they are in perfect health; and most need neutering or spaying to control the breeding population.

FUNDING

3. Restate the amount you are seeking from TFEC and describe any other funding sources and amounts. If this proposal is not funded at the level requested, will you be able to implement the project as stated? Explain as needed.

\$1,700 is SSD's request from this funding source. Other funding sources include G. B. Stuart Charitable Foundation, The Highmark Walk for a Healthy Community and the First NonProfit Foundation.

If this grant is declined, the project will take place – it has to, it is SSD's responsibility to care for the animals – but as SSD needs to raise more than 90% of its operating costs from donors, fundraising events and grants, every award is important to us.

PROJECT SUCCESS

4. What will project success look like and how will project success be measured and documented (i.e.: how will you know the project is successful? Are you collecting value statements, numbers served, surveys, photos, before and after images, or using other methods)?

Project success will be early identification of health concerns in puppies so that they can be addressed, and ultimately, the partnering of happy, healthy dogs with their partners.

All Susquehanna Service Dogs are “followed” throughout their working life and so by this means, the success of each partnership is well-documented. SSD collects testimonials, has a robust social media presence with thousands of photos regularly shared from puppyhood to working dog. No SSD dogs have ever been placed with an existing medical condition, yet erring on the side of caution, each dog's health and necessary preventative medications are monitored by SSD at annual evaluations.

ACCESS & INCLUSION

5. As a community foundation, TFEC fosters a climate of purposeful inclusion that values diversity of gender, age, race, ethnicity, national origin, range of abilities, sexual orientation, and socio-economic status. Please state how your project will be made accessible to all individuals who qualify for participation in the project and describe any accommodations, modifications, technologies, or services you will offer to ensure that all eligible participants experience the best possible services or outcomes.

By its very nature, SSD seeks to serve the entire community and is fully inclusive to all of society. The dogs are trained to mitigate challenges that their partners face: for instance, some dogs turn on the overhead light if their partner is suffering a night terror before gently waking them up. Others are taught how to open a refrigerator door and take items out of the fridge; or can open a front-loading washer or dryer and pull the laundry from them. Some dogs are partnered with people who have severe deafness and so become their alert system for alarms, doorbells, microwave “pings” and people calling their name. SSD exists to further an inclusive society for all.

BUDGET WORKSHEET

Complete the Budget Worksheet below; a Project Total is required.

ITEM OR SERVICE <i>Examples include: Contracted Services, Equipment, Personnel, Supplies; list your own as appropriate.</i>	DESCRIPTION OF ITEM OR SERVICE	REQUESTED GRANT FUNDS <i>List where funds sought through this grant opportunity will be applied.</i>	OTHER FUNDING SOURCES <i>List the names and amounts of all other funding sources.</i>	PENDING, COMMITTED, OR RECEIVED <i>Using a P, C, or R, indicate the status of all funding sources.</i>	\$ TOTALS <i>Add across to provide a total for each row. Total columns as indicated in bottom row.</i>
Veterinary care	Routine Examination	\$350/puppy	\$6,650 Highmark Walk	C	\$7000
Veterinary care	DHPP/DHLPP	\$120/puppy	\$2,280 Highmark Walk	C	\$2400
Veterinary care	Other vaccines	\$255/puppy	\$4,845, Highmark Walk	C	\$5100
Veterinary care	heartworm test	\$45/puppy	\$855, Highmark Walk	C	\$900
Veterinary care	fecal exam	\$100/puppy	\$2,400 Highmark Walk	C	\$2500
Veterinary care	Heartworm, flea & tick preventative	\$480/puppy	\$9,120 First Nonprofit Foundation	C	\$9600
Veterinary care	OFA Hips and Elbows x-rays	\$175/puppy	\$3,325 Highmark Walk	C	\$3500
Veterinary care	eye evaluation	\$175/puppy	\$3,325 Highmark Walk	C	\$3500
Veterinary care	spaying/ neutering	\$	\$3000 First NonProfit Foundation	C	\$3000
TOTALS		\$1700/puppy Total: Requested Grant Funds	\$35800/20pu Total: Other Funding Sources		\$37500 PROJECT TOTAL

NAME	Address	City St Zip	Telephone	Work Phone	Email	Professional Affiliation	Volunteer Title
Allan Ausman	2620 S. 3rd Street	Steelton, PA 17113	510-325-1712	(510) 325-1712	allanausman@gmail.com	Associate, ReMax	Board Member
Glenda Auker	723 Hunt Wyd Drive	Dauphin, PA 17018	717-350-3300	N/A	gauker1@comcast.net	Retired from Enders Insu	Past Board Chair, Special Events Committee Member
Patrick Ball	6130 Winding Lane	East Berlin, PA 17316	717-586-4827	(717) 586-4827	pball@ctyconsulting.com	President & CEO CTY Consulting	Board Member, Philanthropy Committee Member
Heather Barron- Bowlin	108 Iron Valley Road	Lebanon, PA 17042	717-480-0579	877-562-2342 ext. 8223	heather.bowlin@phly.com	Assistant VP, Philadelphia Insurance	Board Member, Committee Member
Doug Callenberger	5999 Camden Drive	Harrisburg, PA 17112	717-460-8300	(717) 302-5000	douglas.callenberger@highmark.com	Highmark Director of Sales	Board Member, Committee Member
Robert Goodling	575 Dogwood Drive	Mechanicsburg, PA 17055	717-385-7122	N/A	regoodling@outlook.com	Retired	Board Member
Mimi Goodling	575 Dogwood Drive	Mechanicsburg, PA 17055	717-385-7122	N/A	mmgoodling@outlook.com	Retired	Board Member, Special Events Committee Member
Courtney Harris	5025 Mendenhall Drive	Mechanicsburg, PA 17050	717-237-7208	(717) 232-3211	charris@millersinsurance.com	Claims Supervisor Millers Insurance	Board Member, Finance Committee Member
Charles J. Hooker, III	1210 Waterford	Camp Hill, PA 17011	717-856-2057	717-232-7509	chooker@keystonehumanservices.org	President & CEO, KHS	N/A
Ellen Kyzer	4242 Carlisle Pike	Camp Hill, PA 17011	717-730-2448	(717) 730-2200	ellen.kyzer@pnc.com	Director, PNC Foundation	Board Member, Philanthropy Committee Member
Rocky Lalvani	6114 Forrestal Circle	Harrisburg, PA 17112	717-329-5271	717-469-5449	rocky@lalvani.net	Principal at Lalvani & Associate	Board Member, Finance Committee Member
Angela Leopold	500 North 3rd Street, 9th F	Harrisburg, PA 17101	443-783-0363	717.234.9909	angela@nsallc.com	Senior Partner/Co OwnerNovak Strategies	Board Member, Philanthropy Committee Member

NAME	Address	City St Zip	Telephone	Work Phone	Email	Professional Affiliation	Volunteer Title
Josh Lindeman	94 Oxford Road	Annville, PA 17003	717-205-5627	717-234-2860	joshua.lindeman@wellsfargo.com	Vice President Business Relationships Wells Fargo	Board Member, Philanthropy Committee Member
Karen Lugiano	128 Perrin Avenue	Shavertown, PA 18708	570-406-1406	(570) 714-2797	klugiano@financialguide.com	Financial Planner Mass Mutual	Board Member, Philanthropy Committee Member
Doina Macari	106 Boas Street	Harrisburg, PA 17102	717-350-1014	(800) 225-5345	doina.macari@gmail.com	Project Manager DHL	Board Member, Special Events Committee Member
Shaun McCoach	92 Greenbriar Drive	Elizabethtown, PA 17022	717-947-0183	(800) 237-7288	sjmccoach@gmail.com	Relationship Management Officer, Members 1st	Board Member, Philanthropy Committee Member
Angie Miller	6614 Parkway E.	Harrisburg, PA 17112	717-608-4414	(717) 533-3300	angie@angiemillerhomes.com	Realtor, ReMax	Board Member, Special Events Committee Member
Jeffrey Myers	4320 Linglestown Road	Harrisburg, PA 17112	717-648-9518	717.657.7727	jmyers@centricbank.com	Senior Executive VP, Centric Bank	Board Member, Finance Committee Member
James Rodgers	4250 Crums Mill Road Suite	Harrisburg, PA 17112	717-514-0419	(855) 432-9663	jrogers@dawood.com	Chief Strategic Officer, Dawood Engineering	Board Member, Finance Committee Member
Terri Slocomb	1101 Kent Drive	Mechanicsburg, PA 17050	717-732-3399	N/A	slocs1@comcast.net	Retired	Board Chair Special Events Committee Member
Paul Strizzi	200 Mountainview Road	Mt. Holly Springs, PA 17065	717-903-8180	N/A	pstrizzi@comcast.net	Retired	Board Member, Policy Committee Member
Catherine Walters	1017 Mumma Road, Suite	Lemoyne, PA 17043	717-579-8789	717.724.0640	walters@bybelrutledge.com	Partner, Bybel Rutledge	Board Member, Policy Committee Member
Brett Woodburn	1133 Cornell Drive	Hummelstown, PA 17036	717-329-9991	(717) 614-8990	bwoodburn@woodburn-law.com	Partner, Woodburn Law	Board Member, Policy Committee Member



From Nathan: When I had my first service dog, the change was almost night and day. Suddenly I was able to pay attention. Suddenly I was able to relate to people. Suddenly people had a desire to relate to me. When I was approaching retirement for that dog, I knew I needed a new service dog. As soon as I started being with SSD Blake, I felt that feeling of calm, of focus again. I know Blake is going to continue to help me in my life, to make my life not just better but livable in a lot of ways. #ThisIsWhyThursday Want to see how Nathan and Blake's first semester together went?
https://www.youtube.com/watch?v=eSGzfT_2P2k



I believe in the universe. I believe that things happen in my life to challenge me and empower me. Last month, Team Glaser received THE greatest gift from the universe by far. Her name is SSD Savannah and she works for my superhero hubby, Bill. If you ever get to witness these two in action, it's truly a blessing. I have such an immense gratitude, not only to our awesome family who helped pitch in to make this happen, but the entire staff at SSD, THEY ALL ROCK! Savannah and I have been sitting with Bill, he has been in the hospital since yesterday morning. A virus tore through our house and it didn't spare the poor guy. He is on the mend and will hopefully be out by the weekend. But, as I sit here with them and watch crappy tv, I am feeling the tremendous blessing that is our sweet Savannah. She has supported him from the moment we arrived by ambulance yesterday morning and only leaves his side for potty breaks and to sleep at home each night. Unfortunately, we are here often and will continue to make the best out of every situation. Here is what is

different this time around though.....a service dog. A furry little healer, a mountain mover, a motivator and a bond beyond words. The energy that this dog can spread is magic, PURE MAGIC! She shares it soooooo willing with the staff here, her family, but more important, her guy. I sit and watch them together and my heart melts. She is healing him, in a way that I can't anymore. He has hope, and her name is SSD Savannah!



From Elaine: I am truly blessed to have SSD Moses as my balance service dog. We are doing several adventures a week since he has given me my independence back. Moses blends in perfectly when I preach/conduct the services at Emmanuel and St.Johns. He walks like a regal companion at my side with his head held high, directing me to the pulpit. In one church, he lies in back of the altar and the other in front of the altar. He goes into a 'down' position and promptly goes to sleep. When I move to the pulpit to give the sermon, he starts to snore, rather loudly at times giving the choir the giggles (they love it). When I serve communion, he is ready to assist me if I need his help. He is the best Christmas gift I could have ever received! Thanks to Susquehanna Service Dogs for training Moses to be able to meet my specific needs. They are a five star organization!!!



From Katie and SSD Zola: SSD Zola has opened the world to me. A world that can sometimes be difficult for me to access on my own. With SSD Zola by my side I now have the confidence to go out on my own and do so many things I couldn't before. I know she will be there to open and close doors for me, pick things up, help with my balance if I want to walk, and just be my best friend. She helps me at my job and makes it possible for me to go out on my own with my friends on campus and in town. I have independence I never could have imagined!! There just isn't any way I can thank everyone who helped make SSD Zola the perfect partner for me! She is such a blessing in my life!! Thank you!!



From Elise: SSD Macintosh gives me the ability & freedom to exercise my right and my duty to be an involved citizen. He literally allows me to have a voice.

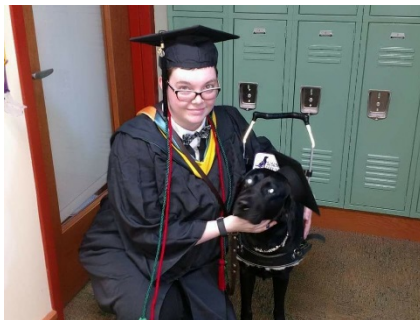


Christmas Eve.

Just one of the many examples of how SSD Bohemia helps Troy and his family: "One Christmas Eve we arrived at our in-laws', and there was confusion with everyone saying hello, and when I looked for Troy I could not see him. I panicked not knowing if he ran out of the house, so I told Bohemia to FIND TROY. He immediately went to work and followed Troy's path through the house and ended up in a bedroom upstairs by a door in a corner. That was a doorway to the attic (I didn't even know the door existed or that they had an attic.) Sure enough Troy was sitting in the dark in the attic. If it wasn't for Bohemia we would have ended up calling 911 on



From Kira & Team Tiffany: Tiffany has been by my side through everything! She is the best partner to have at work: unzipping my coat, tugging it off, picking things up, taking paper clips off, opening bathroom doors, What she does for me is endless! I've said this before and I'll say it again. Without Tiffany I would not be working for one of the best hospitals in the nation. Tiffany meets my needs in such a way that I no longer feel like I appear needy to other people.



From Miranda: SSD Coco is my best friend, who helped me walk at my college graduation, and helps me every day to live, laugh, and love.



SSD Bahama has changed my life. She allows me the ability of independence by alerting me when my heart rate changes, providing pressure when I faint, carrying medical instructions, and redirecting my attention when I'm anxious. She is my best friend and the reason for me to get out of bed in the morning, before her I didn't have a reason to push through my bad days.

It is important for folks to know that the first time some children enter our building (Cumberland County Children & Youth Services has its own courtroom as well as offices), they leave with strangers if placed in foster care. Therefore, the building itself is a place of great stress for them. They must be seen by the judges every five months, so they must return to the "scene of the trauma". Now, instead of dreading and panicking every time they arrive, they say, "Where's Diego?!" It is truly a gift for our children and teens.





Bethany and SSD Bridge

SSD Bridge and I started our life together as partners in June of 2015. We have spent every night together since and I've never taken a shower without him patiently waiting on the floor just outside the tub. He is my heart.

I was involved in a single car accident that left me in a coma for 7 weeks. Where I then needed to relearn to walk, talk and even how to brush my teeth again. I was very active prior to my accident but with all of my therapy my Traumatic Brain Injury made my walking unstable and myself prone to bouts of vertigo. SSD Bridge helped in so many ways.

He wears a walking harness with a bridge - I know, great name - or handle, that I hold onto providing me with extra balance better than any cane ever could. He walks beside me, always checking in on me to see if our speed needs adjusted or whatever other little clues he needs to do his job so spectacularly. SSD Bridge picks things up for me when my hands fail me, saving me from dizziness that always happens when my head dips too low. He not only meets my physical needs, he also anticipates my emotional needs as well.

Recently we were at a doctor's office discussing some really rather unpleasant tests I will have to undergo and he went from sitting curled up at my feet to laying with his chest across my lap stopping the panic attack beginning deep in my chest. Also later in the same appointment the nurses were having some difficulty drawing the large amount of blood needed for tests and once again Bridge popped up from being curled on the floor to putting his front paws on my lap and giving me the briefest kiss to let me know he was there and things would be ok.

He is filled with love that can only be the result of being raised and trained with love. SSD is amazing!

Bridge and I work together at our public library running an after school program for our towns kids. His sweet disposition seems to calm the group simply by his presence. We also go to the area's schools and give a short presentation on service dogs and the important work they do, how to properly greet dogs and what a positive difference Bridge has made for me in my life.

My life is fuller and richer now than I ever thought possible since my accident and it's all because of SSD Bridge



My son Nate has Spastic Diplegia Cerebral Palsy, other than that he is a typical 17 yr old senior in high school. Nate's specific CP affects the muscle tone in his legs which keeps them very tight. At home he walks without any assistive devices but at school he uses his wheelchair to get around, other places he may use his forearm crutches. He is very independent and prefers to do things for himself, asking for minimal help. In keeping with his positive attitude, we applied for a service dog through SSD and Nate has been fortunate to have SSD Colorado for over a year now.

The relationship Nate has formed with Colorado has made a huge impact on his life. Colorado accompanies Nate to school every day. He is able to pick things up off the floor that Nate may drop, he holds doors open so Nate can get through, pulls him if he gets tired, he clears the hallway so students don't bump into Nate's wheelchair. Outside of school, SSD Colorado is Nate's "Right-hand Man". He can retrieve items that are across the room, get the house phone, carry bags from stores where Nate has made a purchase, give a cashier his wallet, open doors that are weighted, keeps people from knocking into Nate's crutches, and numerous other tasks that he has been trained to do. Nate relies on Colorado to help him the have independence that he needs to continue on to college.

As a mother, I am now more comfortable leaving Nate alone at home. When he takes a fall, Colorado is the first one to check and make sure Nate is ok. When Nate is invited out with friends, I don't hesitate to let him go. Not only do his friends look out for him but when he doesn't want to ask them for help, because he wants to be as self-sufficient they are, he now has Colorado to rely on. He has given both of us peace of mind.



Hamlet:

In the evening, Hamlet, a 2-year-old yellow Labrador retriever, can be seen running after squirrels, batting around his soccer ball and chewing on his squeaky toys in the backyard.

During the day, however, Hamlet is all business.

Hamlet was introduced in Courtroom A of the Lancaster County Courthouse on Thursday as the county's first — and the nation's second — facility

dog for treatment courts, include the veterans, mental health and drug courts. After undergoing advanced training over the past year with Susquehanna Service Dogs in Harrisburg, Hamlet will serve as a companion for defendants struggling with post-traumatic stress disorder, mental health and/or substance abuse issues while on trial.

The nation's first facility dog, Buster, has worked in the York County court system over the past year and proved to be a success, thus convincing Lancaster County to join the club.

"Going to court sucks — it's a horrible experience," Andrew Franz, Buster's trainer for Susquehanna Service Dogs, said. "Having the dog makes it a more home-type of environment."

Franz, who was a probation officer in York County for 20 years, has witnessed people in the judicial process firsthand — and the positive impact the dogs have on them.

"The most important thing is that it just changes people's mindset when entering the (court) room," he said, stopping to watch Hamlet roll around on the courthouse carpet. "It just makes people laugh. ... (It's) just being a dog."

Hamlet's handlers — Teri Miller-Landon, special supervision division director with Lancaster County Adult Probation and Parole; and Treatment Court coordinator Karen Andreadis, also with Adult Probation and Parole — chauffeured the dog into the courtroom just after 1 p.m. Thursday and proved that Hamlet, however, isn't all just fun and games.

With simple one-word commands, Hamlet can be prompted to lay his head on someone's leg, place his front paws on someone's lap — plus or minus a lick or two — tuck his face in between someone's legs and even pick up his own leash.

Hamlet, funded by private donations, will be in the court offices from roughly 8 a.m. to 5 p.m. every weekday, being walked at least once per day; meanwhile, he will attend court cases and probation appointments.

Miller-Landon remembered someone saying during one of those appointments: "This is so therapeutic."

With responses such as those, she hopes to change the court's image from being solely the "hammer" to a "supporter" as well.

"Our goal is to see (the defendants) be successful," Miller-Landon said; however, the courts are sometimes "the last person they're going to trust."

That's where dogs such as Hamlet and Buster come in handy.

"It opens up conversation — positive conversation," Franz said. "It's a tool; it's a distraction."

In fact, Miller-Landon said, research shows interaction with a service or facility dog raises the level of oxytocin, a powerful hormone in the body that alleviates stress and anxiety, in most people.

When Hamlet isn't raising spirits at the courthouse, he is staying with Andreadis at her home, whose backyard is now the scene of Hamlet chasing after those evasive squirrels in the evening.

2020 BENJAMIN FRANKLIN TRUST FUND SIGN & SUBMIT FORM

Provide signatures from the applicant organization, below. Both organization representatives must sign.

By providing your original OR digital signature below, you agree that the provided information in this application is true to the best of your knowledge and may be submitted for review. Completion of this form is one component of your Complete Application.

<input checked="" type="checkbox"/>	President/CEO	_____	Kris Weaver
		Ink Signature	Digital Signature
<input checked="" type="checkbox"/>	Board President	_____	Terri Slocomb
		Ink Signature	Digital Signature

REQUIRED ATTACHMENTS TO BE UPLOADED & SUBMITTED BY 4PM IN THE DEADLINE DATE

All grant materials must be submitted through the TFEC online application system by 4pm on the deadline date. This grant opportunity does not utilize delivered or mailed materials.

- Complete Application:** Applicant Snapshot, Project Narrative, Budget Worksheet, and Sign & Submit Form with original or digital signatures.
- Board of Directors List:** Professional affiliations (ie: work positions and/or titles as applicable) must be included.
- Letters of support are OPTIONAL for this grant opportunity but must be uploaded by the deadline date. No more than TWO letters of support with original or digital signatures may be provided.** Letters of support from the applicant organization's Board of Directors will not be accepted; identical form letters are discouraged.
- Applicants who utilize a FISCAL SPONSOR** must include a letter signed by the Executive Leader of the Fiscal Sponsor organization indicating agreement to serve as the Fiscal Sponsor. An original or digital signature is required.
- IRS 501(c)(3) determination letter**
- 1st Page of Applicant Organization's Most Recent 990.** If 990 is not available, upload applicant organization's most recent audit or financial statement.

QUESTIONS

If you should have any questions regarding this form or TFEC grant opportunities, contact Jennifer Strechay, Program Officer for Community Investment, at jstrechay@tfec.org or 717-236-5040.