



Thank you for applying to the Greater Harrisburg Foundation, a regional foundation of The Foundation for Enhancing Communities. Tell your story clearly and concisely. Attachments are required; follow all directions. Failure to answer questions, utilize this template, or attach required documents will disqualify your application. **Answer all questions using information that applies to the project seeking support of grant funds.** Contact Jennifer Strechay, Program Offer for Community Investment, at jstrechay@tfec.org or 717-236-5040 with questions.

APPLICANT PROFILE

Applicant Organization Name

The Lebanon Valley Conservancy, Inc.

Provide your organization's name as currently recognized by the IRS

- Check box if the Applicant Organization Name above is a "Doing Business As" name and the provided 501c3 letter states a different name.** *To be recognized by the "Doing Business As" name, attach ONE legal document using the provided name. If not provided, TFEC will utilize the 501c3 name.*

- Check box if the Applicant Organization uses a Fiscal Sponsor and provide name here**

Click or tap here to enter text.

Name, Title, Email, Phone of Executive Leader

Laurie Crawford, Executive Director,

lvconserve@lebanonvalleyconservancy.org, 717-273-6400

All contracts and notifications of grant status will be addressed to the individual provided here

Applicant Organization's Physical Address

770 Cumberland St. Lebanon, PA 17042

Applicant Organization's Address for Mailed Communications

770 Cumberland St. Lebanon, PA 17042

All contracts and notifications of grant status will be sent to the address provided here

Name, Title, Email, Phone of Contact Completing Application

Laurie Crawford, Executive Director,

lvconserve@lebanonvalleyconservancy.org, 717-273-6400

If application questions arise, this individual will be contacted by TFEC staff

Organization's Mission Statement

The Lebanon Valley Conservancy protects and preserves the Cultural, Historical and Environmental resources in the Lebanon Valley for future generations.

Organization History (Do not exceed this page)

With just \$1000 in the account and a passion for saving land, a small group of persons throughout the county were drawn together with their concern for the future of Lebanon County. Each person brought with them one common thread...the belief that there is much worth preserving. These pioneers took the first step in early 2000, received their Articles of Incorporation and formed the non-profit land trust – The Lebanon Valley Conservancy.

Their mission was to protect and preserve the farmland, streams, open spaces, historic landmarks, scenic landscapes and wildlife habitats of the Lebanon Valley for the future. And now on the 20th Anniversary on the Conservancy, those pioneers inspired the next generation of conservationists to continue to preserve land in the Lebanon Valley.

In late 1999, a small group of conservationists began meeting at the Agricultural Center on Cornwall Road. In that room, led by their first Board President, John E. Wengert Sr., the small but mighty group held their first meeting. At the top of the agenda read “Our vision and the resources to get us there.” They developed their mission, vision, and plan for the future. Ideas to preserve valuable forested land, protect streams and natural resources, and create a greenway for positive land use in the county. By 2001, Tisha Walmer was the Board President and the Conservancy was determined to fulfill their mission. In a recent conversation on her preserved farm she said “In 1999, when the Conservancy was still just a dream, and panel discussions were being held on land-use, one panel member made a comment that struck a chord with me. That comment was, *if the zoning allows it, I will develop it.* And so I knew - and know - our challenge.” “Our resources are depleting but we still have beautiful green spaces, farmland, forested areas and waters, and historic structures in the Lebanon Valley that are worth preserving.”

Their projects included the open space study on the Tulpehocken Creek where the beautiful and historic Tulpehocken Manor is situated, the development of a greenway trail along the Quittapahilla, Snitz and Beck Creeks and the preservation of our first Conservation Easement, the Conrad property. Over the next 20 years, TLVC would go on to preserve 984 acres of farmland, open space, forests and riparian buffers. We researched and developed 8 Heritage Trail maps highlighting the history and architecture of the small towns that make Lebanon unique. We planted over 3000 trees in the watershed, assisted with multiple streambank restoration projects, awarded thousands of dollars in scholarships. We held lectures, field trips, easement parties and outreach events. Contributed to downtown clean ups, revitalization, green space projects, and pollinator habitat projects.

We are proud to be Lebanon’s local land trust. Together, TLVC has collaboratively worked with over 30 organizations to accelerate conservation efforts and drive change within the county. Thanks to those early pioneers, our strong and mighty Board and staff carry the legacy of land protection in the Lebanon Valley.

PROJECT PROFILE

Project Title

Liberty Trail Park - Park Development Design Project

Project Title must match title listed throughout application and online.

Project Areas of Focus

UPSTREAM GENERAL

Choose UPstream General if your project utilizes upstream strategies but is not principally centered upon the categories below. See the grant guidelines for additional detail.

UPSTREAM: FOCUS AREAS

Choose an UPstream Focus Area (if your project is principally centered upon one or more of the categories below). Please select only those area(s) that apply to this project. See the grant guidelines for additional detail.

<p>EDUCATION</p> <p><input type="checkbox"/> Programs & projects that focus upon or nurture access to early childhood education</p> <p><input type="checkbox"/> Education & development programs for children & youth</p> <p><input type="checkbox"/> Educational programs serving adults</p>	<p>ENVIRONMENT & PARKS</p> <p><input checked="" type="checkbox"/> Environmental stewardship</p> <p><input checked="" type="checkbox"/> Horticulture & the arts</p> <p><input checked="" type="checkbox"/> Health & environment</p> <p><input checked="" type="checkbox"/> Park beautification & improvement</p>
<p>HEALTH</p> <p><input type="checkbox"/> Health & human services</p> <p><input type="checkbox"/> Cancer awareness and/or research</p> <p><input type="checkbox"/> Dental care for those in need</p> <p><input type="checkbox"/> Health & human services</p> <p><input type="checkbox"/> HIV & AIDS</p> <p><input type="checkbox"/> Individuals with debilitating or terminal illness</p> <p><input type="checkbox"/> Individuals with intellectual disabilities</p> <p><input type="checkbox"/> Prevention of head and/or spinal cord injury</p> <p><input type="checkbox"/> Purchasing of devices that improve accessibility</p>	<p>HOMELESSNESS</p> <p><input type="checkbox"/> Homelessness & hunger</p>
<p>MENTAL HEALTH</p> <p><input type="checkbox"/> Counseling for children with terminally ill family members</p> <p><input type="checkbox"/> Guidance, counseling, or programming that includes guidance and/or counseling for youths</p> <p><input type="checkbox"/> Mental health</p>	<p>SENIORS</p> <p><input type="checkbox"/> Programs & projects serving older adults</p>
<p>COMMUNITIES OF FOCUS</p> <p><input type="checkbox"/> Disaster relief & human services that serve the communities of Lebanon City, PA and Cressona, PA</p> <p><input type="checkbox"/> Programs and projects that benefit residents of Millersburg, a borough of Dauphin County, PA</p> <p><input type="checkbox"/> Projects to enhance Camp Hill Borough parks provided by youth organizations such as Scout programs or other youth organizations; programs & projects that focus upon or nurture access to early childhood education within Camp Hill.</p>	

Counties to be served as part of project; check all that apply.

Cumberland Dauphin Franklin Lebanon Perry
Northern York (Dillsburg Area)

Projected Number of Individuals to be served by project

===== Total number of ADULTS served
===== Total number of CHILDREN (ages 17 and under) served
===== Total number of ALL INDIVIDUALS served by the project

If above data is not appropriate to project, be sure to fully state the audience type and numbers to be served in Question 2 of the Impact Narrative.

PROJECT SNAPSHOT

1. Capture your UPstream project and the community need it seeks to address in 200 words or less.

The Liberty Trail Park will address concerns of safety, health and connection to positive recreation, as well as economic development concerns for downtown businesses. It will serve as a launching site for future projects and ideas to green the City and introduce Community Conservation to all residents

The Liberty Trail Park would enhance the beauty of downtown Lebanon, improve air quality with trees and native plants, encourage visitors to stay, eat and spend time in the downtown, and give children and families a safe attractive area to relax with friends and travel to school and activities.

The park project will promote public health by encouraging people to exercise and engage with a natural environment. It will serve to promote local arts and cultural programs thru proposed murals and artwork. It is intended to encourage tourism in the downtown, thereby enhancing much needed economic development.

PROJECT NARRATIVE

Answer questions 2-10 clearly and concisely; no limit.

2. The GHCF UPstream grant opportunity seeks to improve our area communities by supporting existing or new "upstream" systems, interventions, programs, or projects that attempt to create positive social change by addressing a problem at its source rather than managing its "downstream" symptoms. Describe your proposed upstream project, the geographic area it will serve, and the audience to be served; state why this audience was selected. Include how/why your project is "upstream" and how your project is working to address a specific need or needs. You MUST use and complete the following statement within your answer, "Grant funds will be used to _____".

The Liberty Trail Park has a goal to create positive social change in downtown Lebanon.

The project will provide Lebanon residents with access to a safe and attractive pedestrian walkway. This particular walkway has had several attempts at enhancement, without the benefit of overall planning and design, or addressing the issue of safety concerns (e.g. there are no windows or doors- "eyes on the street"- opening onto the walkway, instilling a sense of a lack of security for pedestrians.) . The Park Trail is intended to serve the residents of the city, and particularly those who traverse this route to and from school and work place. Over 2000 students attend school in this area as well as community college students. It is also intended to serve those who work downtown (some of whom are local residents, and others who are from nearby communities), providing a safe and attractive place to relax, have lunch, meet with friends, bring children. It is also intended to serve as a catalyst to encourage people to live downtown. The project is considered "Upstream" in that it is proposing to change a questionably safe area into an attractive and community-engaging space. It will provide an opportunity for citizens from different areas of the city to come together. It is also Upstream in that it will be addressing storm water conservation, the air quality and mental health improvements through use of natural plantings, and showing people the benefits of this. It also serves as physical link to the community services of the Library, the YMCA and an existing walking trail, and through signage, to the Lebanon Valley Rail Trail. Hundreds of visitors visit downtown for First Friday, and local events and many residents live, work and shop in the downtown business district. All these projected enhancements will let the Park Trail be a forward looking example for the citizens of Lebanon. The requested grant funds will be used to complete the design and construction documents needed for the project's next step toward realization.

DATES & LOCATIONS

3. When and where will the project take place? List dates and locations as appropriate in chronological order. State if provided dates/locations are confirmed, estimated, or to be determined.

The project will take place in Liberty Alley, a two block alleyway halfway between 7th and 8th Street along Cumberland Street in downtown Lebanon, PA. The development design will include both blocks of the park. The park design project is scheduled to begin January 2021 and be completed by summer 2021. This timing aligns with the repaving of the streets, sidewalks and curbs along Cumberland Street in 2022. Also included in the City's repaving proposal are two raingardens at the entrances to the park. Location is confirmed, timing is being estimated due to the coordination with the City's repaving schedule.

ROLES & RESPONSIBILITIES

4. Does the project involve partnerships, collaborations, service, or affiliations with other organizations that will strengthen the project? If so, LIST their name(s) and corresponding role(s) within the categories below OR if this does not apply to you, state why your project is best positioned for success as a single organization.

SINGLE ORGANIZATION STATEMENT: Click or tap here to enter text.

PARTNERSHIPS: *We are equally invested in providing this project and success is dependent upon all organizations and shared roles although one entity serves as the applicant for this grant. Our application includes a letter from each partner that states their role in this relationship.*

We are working with other organizations to make this project happen, but we serve as the lead organization for this grant opportunity and our project success is enriched by, but not dependent upon, or collaborators. We are collaborating with the following organizations: Community Health Council of Lebanon County, the Lebanon Valley Rail Trail (LVRT), Community of Lebanon Association (CLA), and the downtown business owners. The site is part of Lebanon City property, and we have been in collaboration with the city on the planning, and design of the project. We expect that the actual construction of the park will be administered through a joint effort with the City.

Letter attached from Mayor Sherry Capello

COLLABORATIONS: *We are working with other organizations to make this project happen, but we serve as the lead organization for this grant opportunity and our project success is enriched by, but not dependent upon, our collaborators. An additional letter is NOT required, but may help the application.*

Letter attached from Amy Kopecky, Main Street Manager

SERVICE: *Our project will serve these organizations and cannot take place without their commitment to accept service. Our application includes a letter from each organization (this includes schools) that states their intent to participate.*

Letter attached from Community of Lebanon Association Board Member, Emmily Longenecker

AFFILIATIONS: *Our project may be affiliated with these organizations in some way, but is not 100% dependent upon their participation. An additional letter is NOT needed.*

Letter attached from Nikki Maurer, Executive Director of the Communtiy Health Council.

COMPARABLES

5. Are other organizations in your service area providing services that are similar to your proposed project? If yes, state their names or services and explain how your project differs. If no, state NA.

N/A

ASSESSMENT & IMPACT

- 6a. What will project success look like? Provide a brief overview of the project's key outcomes, outputs, and/or other results of success.

The key outcomes expected from the project are seeing people use the space- walking through it, visiting adjacent businesses (expected to have access and in some cases, outdoor dining areas in the park space), as well as the growth of the plantings. We also expect to see (after Covid of course) the space being used for small gatherings, community outdoor art projects/events, First Fridays and other downtown events. It has historical value as well, and expect that it will be featured on any historic walking tours, sponsored by Lebanon County Historical Society. The park is also located on the current WalkWorks route, that was designed through a grant with the Communtiy Health Council.

- 6b. How will project success be measured and documented (i.e.: how will you know the project is successful? Are you collecting value statements, numbers served, surveys, photos, before and after images, or using other methods)?

We have had 2 community charrette events in which the public voted for or listed the things they were most concerned about for downtown in general and this project specifically. We have a written record of the results of those meetings, and will be revisiting the documents throughout the completion of the design process. We intend to conduct additional meetings of the stakeholders; adjacent property owners/businesses, our collaborators, and city representatives, to review the park design and details. We will utilize a survey form (for stakeholders) at the completion of the design process, to assure that the features and goals of the project are included. Stormwater control and mitigation can be measured – upon project realization/completion, we will work with city planning and public works to establish a measurement method for this. We will be able to track the establishment of new, or expansion of existing businesses, in the downtown area, and through interviews (or surveys) find out how much influence the Park's presence had in the business owners decisions and success. We will utilize photographs to document the progression of the project and share completion photographs. Photos can also be documented for downtown events and utilization of the park area.

FUNDING & SUPPORT

7. If this proposal is not funded at the level requested, will you be able to implement the project as stated? Explain as needed.

If the project is not funded at the level requested, it would delay some of the elements of the design and development. We would be able to complete some of the design phase elements, but not all. The survey would be the priority to the project.

8. This grant opportunity will not fund 100% of any project. Restate the amount you are seeking and describe other funding sources and amounts.

We are seeking \$10,000 which will serve at the required match for the Marcellus Shale Grant we submitted for \$14,500. Together, with the remaining money requested from the Penn State REACH program, we should have all the money needed to proceed with design phase and construction documents of Liberty Trail Park.

9. Did the applicant organization end its most recent fiscal year with a budget surplus or deficit? If so, briefly state the amount of the surplus or deficit and state how the surplus may be used (i.e. is it earmarked for another program) and/or how the deficit may be handled.

In 2019, the Conservancy had a deficit of \$10,000, we did not reach our budget of \$78,000. We were able to make up \$5,000 with a grant and we lowered the hours of our subcontractors before the end of the year. We have saved money over the last 20 years and will use that to supplement until a prosperous year is achieved.

ACCESS & INCLUSION

10. As a community foundation, TFEC fosters a climate of purposeful inclusion that values diversity of gender, age, race, ethnicity, national origin, range of abilities, sexual orientation, and socio-economic status. Please state how your project will be made accessible to all individuals who qualify for participation in the project and describe any accommodations, modifications, technologies, or services you will offer to ensure that all eligible participants experience the best possible services or outcomes.

Our project will be made accessible to all individuals through the following efforts.

First, TLVC has a written policy of Diversity and Inclusion that is recorded.

The project will be designed for complete adherence to the ADA, for physical accessibility throughout the project site and the immediately adjacent connecting surfaces.

We have held public design charrettes/meetings held throughout the planning process. We began with a Community Forum on Outdoor Recreation, the Environment and Land Use held February 2019, followed by a Liberty Park charrette for planning of the park. The public was invited through public announcements in local media, local officials, businesses and community leaders. We maintain a list of those who wish to be included in future project events.

There has been a Spanish language survey conducted regarding the design charrettes, and recreational needs in Lebanon city, in general, and we have the results of this survey. We will continue to meet with and invite our Spanish-speaking community to join the design process.

We are proposing to include "community participant(s)" as an official part of the Design Team. We will work with the Community Health Council, and the Community of Lebanon Association to identify participants. We would expect that participant(s) would attend design meetings and offer input.

We also have the idea to engage the local elementary and high school students through a design presentation/meet up. We have 2 Board members that work in education and are able to assist in coordinating this. We can also utilize a survey method.

Our Lebanon community is mixed ethnically and economically, and we feel we can gain the input and support of these groups/individuals through our outreach approach to the design process.

We strive to have the project be universally accessible, in the true sense of the word. "Something for everyone!"

BUDGET WORKSHEET

Complete the Budget Worksheet below; a Project Total is required.

ITEM OR SERVICE <i>Examples include: Contracted Services, Equipment, Personnel, Supplies; list your own as appropriate.</i>	DESCRIPTION OF ITEM OR SERVICE	REQUESTED GRANT FUNDS <i>Indicate where funds sought through this grant opportunity will be applied.</i>	OTHER FUNDING SOURCES <i>State the names and amounts of all other funding sources.</i>	PENDING, COMMITTED, OR RECEIVED <i>Using a P, C, or R, indicate the status of all funding sources.</i>	\$ TOTALS <i>Add across to provide a total for each row. Total columns as indicated in bottom row.</i>
Survey	Survey of park area	\$4000		P	\$4,000
Design Development	Develop design of park	\$4,000	Marcellus Shale Grant \$14,500	P	\$18,500
Construction Documents	Develop Construction documents	\$500	Penn State REACH project \$10,500	P	\$11,000
Survey administration	preparing materials for survey	\$1500		P	\$1,500
		\$			\$
		\$			\$
		\$			\$
		\$			\$
		\$			\$
		\$			\$
TOTALS		\$10,000 Total: Requested Grant Funds	\$25,000 Total: Other Funding Sources		\$35,000 PROJECT TOTAL

The Lebanon Valley Conservancy Board of Directors and Staff:
August 2020

Current Board Members:

Mr. Ned Gible, PE– President of the Board– Chairman of the Finance Committee and Acting Treasurer
Mr. Charles Wertz – Vice-President of the Board, Chairman of the Land and Resources committee, Business Owner Downtown Lebanon
Mrs. Karen Feather – Secretary of the Board – Quittapahilla Watershed Liaison

Mr. Michael Sherman, BS Biology Lebanon Valley College, MS Ecology, University of Tennessee
Mr. Bob Arnold, B.S. M.E.P.C.
Mrs. Irene Reedy
Mr. Scott Mailen, MS, Administration of Justice, BS, Lebanon Valley College
Mr. Todd Denlinger, CFP, AIF
Mr. Chris Miller, CIC, CPCU, City Councilman for City of Lebanon,
Mr. Jon Schach, BCMA
Ms. Carol Hickey, Registered Architect, AIA

Emeritus Board Members:

Mr. George Gress - The Nature Conservancy
Mr. Pete Silldorff
Dr. David Lasky, Lebanon Valley College - retired

Staff:

Mrs. Laurie Crawford – Executive Director
Mrs. Karen Gerhart - Bookkeeper

P.O. Box 286
Lebanon, Pennsylvania 17042



Telephone (717) 273-7215
www.lebanoncla.com

July 30, 2020

To the Foundation for Enhancing Communities,

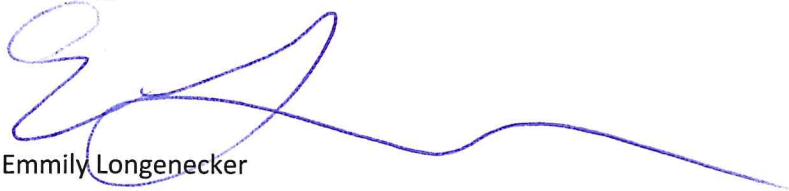
Please accept our letter of support for The Lebanon Valley Conservancy and their work with the creation of Liberty Park in Downtown Lebanon.

As an organization we work together with our local businesses, non-profits, and residents to Strengthen Our Community Together. Included in this work is creating great spaces for our community to enjoy. Liberty Park would help in filling a void in our Downtown. While we have beautiful architecture and a growing business community, we are missing outdoor public spaces. This space gives the opportunity to enjoy take out meals from any of our downtown restaurants or cafes, a space to hold smaller outdoor events and could potentially connect to other outdoor spaces we have just outside of the downtown. All great things for our community.

Our Community of Lebanon Association's Image and Beautification committee works together with groups like the Lebanon Valley Conservancy and the Main Street program to keep our downtown clean and beautiful! Liberty Park would give us more opportunity to collaborate and add to our Downtown and Community!

Thank you in advance for your consideration of helping our community.

Sincerely,



Emmily Longenecker

Community of Lebanon Association Vice President & Board Member

Downtown Lebanon

A Main Street Designated Community

July 29, 2020

To Whom it May Concern,

Please accept this letter as my support as the Downtown Lebanon Manager of our designated Main Street for the City of Lebanon.

As a designated Main Street our Safe Clean and Green Committee along with our Design Committee have set goals that align closely with those of this proposal. Our vision is to create vibrancy within our downtown for its city residents and downtown Lebanon visitors. With the help of funding towards this project the downtown will be one step closer to its goal of generating a 'creative space' which we are calling Liberty Alley Park.

If this grant is awarded to the Lebanon Valley Conservancy, we will be able to add to the appeal of downtown through its funding of additional murals.

We thank you for your consideration on the application provided to you.

Sincerely,



Amy Kopecky

Downtown Lebanon Main Street Manager



July 17, 2019

The Foundation for Enhancing Communities

To whom it may concern:

I write on behalf of the Community Health Council of Lebanon County in support of the Lebanon Valley Conservancy's application to TFEC for an Upstream Grant. We understand that this grant would provide funding to design and develop the Liberty Trail Park in Center City Lebanon.

As an organization which works tirelessly to identify health needs and opportunities in our community we frequently partner with the Conservancy and the City of Lebanon on projects. In fact, we recently collaborated with the City on our PA WalkWorks! project. We were designated as a WalkWorks community in 2019 and our WalkWorks! route passes through the Liberty Alley project. Our goal is to bring more people downtown through our walking initiatives, and show that walking downtown is safe, enjoyable and viable. Through WalkWorks! and our homegrown walking initiative #LebanonWalks the Community Health Council, Business Improvement District (BID), City of Lebanon and WellSpan Health have partnered to offer many walking series'. In addition, to address the needs of our rapidly growing Hispanic population, bi-lingual walks have been held and advertised through a partnership with the REACH (Racial and Ethnic Approaches to Community Health) team at Penn State College of Medicine.

We strongly support this application and the focus on improving our built environment, promoting active transportation, and reducing obesity and obesity related disease by increasing opportunities for physical activity. We know that the geographic location of the proposed streets covers an area of vulnerability in our residents. From our community health needs assessment we know that city residents have a higher probability of becoming overweight or obese.

In the event the application is accepted, the Community Health Council would promote the improvement, and look for more opportunities to use downtown within our taskforces and initiatives. Our coalition represents many stakeholders including health systems, social services, transit and more.



I fully support the Lebanon Valley Conservancy as they seek funding for this project. We look forward to working with you in improving the built environment of our community and achieving health equity for our residents.

Sincerely,

A handwritten signature in black ink that reads "Nicole Maurer".

Nicole Maurer

Executive Director, Community Health Council of Lebanon County



OFFICE OF THE MAYOR

Sherry L. Capello, Mayor

July 30, 2020

Re: Liberty Trail Park –UPstream

Dear Greater Harrisburg Community Foundation:

The City of Lebanon is please to support and work closely with the Lebanon Valley Conservancy. We have been working together on a project called Liberty Trail Park for the past two years. Liberty Trail Park is proposed to be Lebanon's first urban green space park located in the heart of the Central Business District. The LV Conservancy and the City have been working together at brainstorming and researching, we held public meetings to hear the community's vision; visited other revitalized alleys in surrounding communities, created a budget estimate and preliminary site drawings, and together we have applied for funding for park amenities. The City of Lebanon received \$8,500 in 2019 from the Penn State REACH project to contribute to the design costs for the Park. With your help, we can continue to design and develop Liberty Trail Park.

Liberty Trail Park is an important key to help revitalize our downtown. Liberty Trail Park will help create a more walkable city as well as taking an underutilized pedestrian alley that hosts several dumpsters and turning it into a place for green infrastructure, seating, additional store frontage, and a gathering place that creates a unique experience. With more revitalization in the downtown area and further development, Lebanon can draw many first-time visitors, recruit new businesses and investors while also encouraging residents to feel pride in their community. Envision a completely new streetscape, resurfaced roadway, several rehabilitated facades and a revitalized pedestrian alley. This is the City of Lebanon's vision for our downtown. With help from the community and resources from the Greater Harrisburg Community Foundation, this vision is within reach.

We strongly encourage your consideration of funding the Liberty Trail Park application. Together we can help Downtown Lebanon become an even better place to live, work and play. Together we can, GROW LEBANON!

If you have any questions, please feel free to contact me.

Very truly yours,

Sherry L. Capello
Mayor



**2020 GREATER HARRISBURG COMMUNITY FOUNDATION UPSTREAM SIGN & SUBMIT
FORM**

**Provide signatures from the applicant organization, below. Both
organization representatives must sign.**

By providing your original OR digital signature below, you agree that the provided information in this application is true to the best of your knowledge and may be submitted for review. Completion of this form is one component of your Complete Application.

President/CEO _____ Laurie Crawford
Ink Signature Digital Signature

Board President _____ Edward Gibble
Ink Signature Digital
Signature

**REQUIRED ATTACHMENTS TO BE UPLOADED & SUBMITTED BY 4PM ON THE DEADLINE
DATE**

All grant materials must be submitted through the TFEC online application system by 4pm on the deadline date.. This grant opportunity does not utilize delivered or mailed materials.

- Complete Application:** Applicant Profile, Project Profile, Project Snapshot, Project Narrative, Budget Worksheet, and Sign & Submit Form with original or digital signatures.
- Board of Directors List:** Professional affiliations (ie: work positions and/or titles as applicable) must be included.
- ONE, TWO, or THREE letters of support with original or digital signatures.** Applicants may submit the number of letters that will best support their application. Letters of support from the applicant organization's Board of Directors will not be accepted. Identical form letters are discouraged. A minimum of ONE letter of support is REQUIRED for this grant opportunity regardless of response to Question 4.
- If you have indicated PARTNERSHIP with or SERVICE to other Agencies as stated in Question 4, you must upload letters with original or digital signatures documenting the relationship.** A letter of partnership or service may also serve as a letter of support if support is expressly stated.
- Applicants who utilize a FISCAL SPONSOR** must include a letter signed by the Executive Leader of the Fiscal Sponsor organization indicating agreement to serve as the Fiscal Sponsor. An original or digital signature is required.
- IRS 501(c) (3) determination letter.**
- 1st Page of Applicant Organization's Most Recent 990.** If 990 is not available, upload applicant organization's most recent audit or financial statement to meet this requirement.

QUESTIONS