



Thank you for applying to the Greater Harrisburg Foundation, a regional foundation of The Foundation for Enhancing Communities. Tell your story clearly and concisely. Attachments are required; follow all directions. Failure to answer questions, utilize this template, or attach required documents will disqualify your application. **Answer all questions using information that applies to the project seeking support of grant funds.** Contact Jennifer Strechay, Program Offer for Community Investment, at jstrechay@tfec.org or 717-236-5040 with questions.

APPLICANT PROFILE

Applicant Organization Name

Medard's House

Provide your organization's name as currently recognized by the IRS

- Check box if the Applicant Organization Name above is a "Doing Business As" name and the provided 501c3 letter states a different name. To be recognized by the "Doing Business As" name, attach ONE legal document using the provided name. If not provided, TFEC will utilize the 501c3 name.**

- Check box if the Applicant Organization uses a Fiscal Sponsor and provide name here**
Click or tap here to enter text.

Name, Title, Email, Phone of Executive Leader

Sandra Colello, Executive Director, sandra@medardshouse.org, 717-774-2633

All contracts and notifications of grant status will be addressed to the individual provided here

Applicant Organization's Physical Address

1120 Drexel Hill Blvd, New Cumberland, PA 17070

Applicant Organization's Address for Mailed Communications

1120 Drexel Hill Blvd, New Cumberland, PA 17070

All contracts and notifications of grant status will be sent to the address provided here

Name, Title, Email, Phone of Contact Completing Application

Kirsten Hubbard, Grant Writer, DoingWhatMatters@GhostWriterQuill.com, 717-420-6558

If application questions arise, this individual will be contacted by TFEC staff

Organization's Mission Statement

Inspiring youth through faith and community; in a safe, positive environment.

Organization History (Do not exceed this page)

Medard Kowalski's peers describe him as "everyone's best friend," especially the group of 35 teens who met informally afterschool everyday in the Camp Hill home of Sandra Colello. There was no formal program at Colello's house: just a hot meal, a sense of family, throwing a ball around, faith, and a connection. Others began to notice this connection: unlikely groups of teens were eating lunch together, bullying was confronted with love, and the circle of friendship grew. Then, tragedy struck. Medard, an avid outdoorsman, lost his life in a canoeing accident. His body would not be recovered for three agonizing months. During those dark months, Medard's parents felt a light: the light of a community magnetized by the search for Medard and the support of Colello's group of teens. It is that connection which has become Medard's lasting legacy. After the tragedy, the Kowalski's and Sandra Colello made it their mission to formalize that extended family model. Medard's

House was formally created in 2015 with a mission of being as a family to all teens, providing love, support, and guidance with the vision of being open when school doors were closed. Its activities included hot meals, sports, homework help, non-denominational fellowship, and connections to other supports. It soon outgrew Colello's home. In November 2017, a local church gifted Medard's House a large multipurpose building on four acres of land located within walking distance of the local schools. The property includes a stage, large common areas, open green spaces, and a ball field. Renovations are ongoing. Already completed is the common area and gym. Leveraging the ample office space, Medard's House has partnered with other organizations in cost-sharing, allowing supportive services like counseling, spiritual support, and formal sports programs, to be available on-site. There are endless possibilities for Medard's House, and much of what will come will be teen-driven. However, we will start where we began: with a hot, healthy family-style meal, sports, and an uplifted sense of self and community: to be everyone's best friend

PROJECT PROFILE

Project Title

Garden to Table

Project Title must match title listed throughout application and online.

Project Areas of Focus

UPSTREAM GENERAL

Choose UPstream General if your project utilizes upstream strategies but is not principally centered upon the categories below. See the grant guidelines for additional detail.

UPSTREAM: FOCUS AREAS

Choose an UPstream Focus Area (if your project is principally centered upon one or more of the categories below). Please select only those area(s) that apply to this project. See the grant guidelines for additional detail.

<p>EDUCATION</p> <p><input type="checkbox"/> Programs & projects that focus upon or nurture access to early childhood education</p> <p><input checked="" type="checkbox"/> Education & development programs for children & youth</p> <p><input type="checkbox"/> Educational programs serving adults</p>	<p>ENVIRONMENT & PARKS</p> <p><input type="checkbox"/> Environmental stewardship</p> <p><input type="checkbox"/> Horticulture & the arts</p> <p><input type="checkbox"/> Health & environment</p> <p><input type="checkbox"/> Park beautification & improvement</p>
<p>HEALTH</p> <p><input type="checkbox"/> Health & human services</p> <p><input type="checkbox"/> Cancer awareness and/or research</p> <p><input type="checkbox"/> Dental care for those in need</p> <p><input type="checkbox"/> Health & human services</p> <p><input type="checkbox"/> HIV & AIDS</p> <p><input type="checkbox"/> Individuals with debilitating or terminal illness</p> <p><input type="checkbox"/> Individuals with intellectual disabilities</p> <p><input type="checkbox"/> Prevention of head and/or spinal cord injury</p> <p><input type="checkbox"/> Purchasing of devices that improve accessibility</p>	<p>HOMELESSNESS</p> <p><input checked="" type="checkbox"/> Homelessness & hunger</p>
<p>MENTAL HEALTH</p> <p><input type="checkbox"/> Counseling for children with terminally ill family members</p> <p><input type="checkbox"/> Guidance, counseling, or programming that includes guidance and/or counseling for youths</p> <p><input type="checkbox"/> Mental health</p>	<p>SENIORS</p> <p><input type="checkbox"/> Programs & projects serving older adults</p>
<p>COMMUNITIES OF FOCUS</p> <p><input type="checkbox"/> Disaster relief & human services that serve the communities of Lebanon City, PA and Cressona, PA</p> <p><input type="checkbox"/> Programs and projects that benefit residents of Millersburg, a borough of Dauphin County, PA</p> <p><input type="checkbox"/> Projects to enhance Camp Hill Borough parks provided by youth organizations such as Scout programs or other youth organizations; programs & projects that focus upon or nurture access to early childhood education within Camp Hill.</p>	

Counties to be served as part of project; check all that apply.

Cumberland Dauphin Franklin Lebanon Perry Northern York (Dillsburg Area)

Projected Number of Individuals to be served by project

6,240	Total number of ADULTS served
6,240 (duplicated) – 40 youth per week, three times per week	Total number of CHILDREN (ages 17 and under) served
INDIVIDUALS served by the project	Total number of ALL

If above data is not appropriate to project, be sure to fully state the audience type and numbers to be served in Question 2 of the Impact Narrative.

PROJECT SNAPSHOT

1. Capture your UPstream project and the community need it seeks to address in 200 words or less.

Garden to Table helps teenagers, largely those from low-income households, develop healthy gardening, food prep, cooking, and canning/preservation skills in a welcoming community supported with wrap-around services.

The program addresses several areas prioritized in Penn State Hershey's Community Needs Assessment including Priority: Promotion of Healthy Lifestyles, Goal: Promote Healthy Eating and Priority: Promotion of Healthy Lifestyles, Goal: Expand Community Gardens.

Medard's House is centrally located, within walking distance to the high school and middle schools we serve. It is the only free afterschool program in the district focused on teenagers. During the COVID-19 school closures, Medard's House continued to cook and deliver hot meals to participants and their families. From this service, Medard's House developed the idea for the Garden to Table program, using its existing garden, facility, and community connections to formalize a skills-based program which can be implemented with any school format, or integrated into our traditional afterschool format.

The goal of the program is to teach youth transferable life-long skills in gardening, healthy cooking, food prep, and food preservation.

PROJECT NARRATIVE

Answer questions 2-10 clearly and concisely; no limit.

2. The GHCF UPstream grant opportunity seeks to improve our area communities by supporting existing or new "upstream" systems, interventions, programs, or projects that attempt to create positive social change by addressing a problem at its source rather than managing its "downstream" symptoms. Describe your proposed upstream project, the geographic area it will serve, and the audience to be served; state why this audience was selected. Include how/why your project is "upstream" and how your project is working to address a specific need or needs. You MUST use and complete the following statement within your answer, "Grant funds will be used to _____".

According to the Centers for Disease Control and Prevention, obesity prevalence is 20.6% among 12-to-19 year-olds in America. That prevalence increases to 26% for Hispanics and 22% for blacks, with teens from economically disadvantaged families also showing a positive correlation to obesity. CDC data shows that 40% of adolescents in Pennsylvania eat fruits or vegetables less than once per day. Locally, Penn State Hershey's Community Needs Assessment sets Promotion of Healthy Lifestyles as a top priority in our region, with goals of promoting healthy eating and expanding community gardens as a way of preventing obesity and lessening food insecurity.

Typically Medard's House provides afterschool programming for middle and high school students. The repurposed church facility is ideally situated on four acres within walking distance to the local middle and high school in New Cumberland, PA. It is equipped to be a supportive, safe, fun option for youth and teens after school with a large living room with comfy couches and video games, a fully equipped gymnasium, a game room with pool and ping pong, a large kitchen, and large open outdoor spaces. The facility offers safety, homework help, mentoring, an emerging life-skills program, physical activity, arts and crafts, a teen-tended garden, and hot meals served family-style three times per week.

During COVID-19 school closures, Medard's House services shifted, redirecting resources to continue to serve families. Medard's House staff and volunteers, including teens, safely continued to harvest garden vegetables, prepare hot meals, and deliver them to participants. Medard's House delivered food to 41 participants and their families for a total of 169 people. Eighty seven of those people reside

in households whose income is below the poverty level, 37 of the youth and teens served qualify for free or reduced school lunches, 13 of those families had income levels considered low-income and had job loss due to COVID-19, and 8 of those families had income levels considered low- to moderate-income and had healthcare workers who were working overtime during the health crisis.

This shift in service, and the ongoing uncertainty surrounding school format, has led the board of directors to focus on programming that addresses emerging needs and existing needs exacerbated by the pandemic, utilizes existing resources, are adaptable and could function within any school restriction or format, and remained true to the Medard's House mission.

Garden to Table, a program of Medard's House, will follow the spirit of our pandemic response and follow our strategic plan of skill-building among youth and teens for a better future. The program will meet once per week, during Medard's House normal operating hours, with additional weekend work sessions available. It will be a year-round program which will cover planning, evaluation and preparations of ground and soil, natural pest controls, selection of plants, installation of new garden plot, preparation of existing garden plot, planting, staking and caging, caring for plants, harvesting, cooking, and canning/preserving foods. This skill-building upstreams both health issues associated with unhealthy diet and lack of healthy food options among families with low incomes.

Medard's House has two existing gardens, with a total of five beds. The gardens were started several years ago and have grown in size, yield, and variety. Medard's House youth and teens regularly tend and harvest the garden, with vegetables often being included in the family-style meal and shared with families. The garden yields corn, spinach, lettuce, tomatoes, radishes, onions, several varieties of squash, peppers, and herbs. Medard's House also has an existing Culinary Specialist who coordinates food donations and purchases, manages the kitchen, and leads youth and teenagers in required food preparation and cleaning.

Garden to Table will formalize the program, with a part-time Garden Specialist who will coordinate an extended and more formalized garden, create a yield calendar, manage equipment and supplies, supervise tending and harvesting, and more formally record attendance, attitudes, and skills acquisition. In addition, the Garden Specialist will lead food preservation/canning classes and coordinate a harvest celebration.

The program, like all Medard's House programs, is open to all middle and high schoolers, and primarily serves Cedar Cliff High School and New Cumberland Middle School. Cedar Cliff High School reports 32% of their students are considered economically disadvantaged, while New Cumberland reports 39% as economically disadvantaged. Almost 11% of the high school's students identify as Hispanic, as do 10% of the middle school students. Both schools report about 6% of students identify as black or African Americans. Demographics show that the youth who choose to attend Medard's House are those who are most vulnerable, making our services even more vital: 25% of youth we serve identify as black or African-American; 35% identify as Hispanic or Latinx; 50% are supported in their schools with an Individualized Education Program and/or live with a diagnosed mental health disorder or development delay.

Grant funds will be used to formalize the program with a dedicated Garden Specialist and supplies for the garden including seeds, plants, and soil.

We are all uncertain of what school will look like, what the long-term effects of this virus will be, or what the long-term effects for extended out-of-school time might have on youth. But we do know that equipping youth and teens with skills for health and independence will serve them their entire lifetime, granting them the skills and confidence to nourish themselves, their families, and their communities whatever the future holds.

DATES & LOCATIONS

3. When and where will the project take place? List dates and locations as appropriate in chronological order. State if provided dates/locations are confirmed, estimated, or to be determined.

An informal garden program is already underway. We seek funding to formalize the program in 2021, with winter planning blooming into spring planting and summer and fall harvesting. The location will be on the four acre lot of Medard's House, which has proven fertile ground and is centrally located to local schools. Medard's House owns the facility and land, and the board of directors is committed to expanding the garden. The program will run once per week, with some additional weekend work sessions available.

ROLES & RESPONSIBILITIES

4. Does the project involve partnerships, collaborations, service, or affiliations with other organizations that will strengthen the project? If so, LIST their name(s) and corresponding role(s) within the categories below OR if this does not apply to you, state why your project is best positioned for success as a single organization.

SINGLE ORGANIZATION STATEMENT: Medard's House is uniquely poised for success as a single organization because it has an existing program to build upon, and an existing garden proven to produce yield, and an existing large kitchen. It also has an existing Culinary Specialist, existing relationships with families, students, schools, food banks, and other organizations to support the program.

PARTNERSHIPS: *We are equally invested in providing this project and success is dependent upon all organizations and shared roles although one entity serves as the applicant for this grant. Our application includes a letter from each partner that states their role in this relationship.*

Click or tap here to enter text.

COLLABORATIONS: *We are working with other organizations to make this project happen, but we serve as the lead organization for this grant opportunity and our project success is enriched by, but not dependent upon, our collaborators. An additional letter is NOT required, but may help the application.*

Click or tap here to enter text.

SERVICE: *Our project will serve these organizations and cannot take place without their commitment to accept service. Our application includes a letter from each organization (this includes schools) that states their intent to participate.*

Click or tap here to enter text.

AFFILIATIONS: *Our project may be affiliated with these organizations in some way, but is not 100% dependent upon their participation. An additional letter is NOT needed.*

Click or tap here to enter text.

COMPARABLES

5. Are other organizations in your service area providing services that are similar to your proposed project? If yes, state their names or services and explain how your project differs. If no, state NA.

Medard's House is the only afterschool program focused solely on middle and high school youth and teenagers, and offered free of charge. We know of no other ongoing, year-round, comprehensive Garden to Table program in the region.

ASSESSMENT & IMPACT

- 6a. What will project success look like? Provide a brief overview of the project's key outcomes, outputs, and/or other results of success.

The project goal is to prevent obesity with healthful eating options and skill-building as well as decreasing food insecurity while increasing the ability to obtain healthful foods.

Success will be youth and teenagers prepared with skills and confidence to garden, cook, and preserve foods. The outcomes will be 40 teen participants, 2 additional garden plots, and a formalized program developed with skills-based goals including ground evaluation and preparation, choosing plants for success, planting, caring for a garden, natural pest controls, harvesting, cooking, and preserving.

It will also be youth and teenagers who report eating fruits and vegetables three times per week.

- 6b. How will project success be measured and documented (i.e.: how will you know the project is successful? Are you collecting value statements, numbers served, surveys, photos, before and after images, or using other methods)?

Number of youth and teens participants

Number of youth and teen participants who attend at least 70% of weekly sessions

Quarterly survey of participants which measures: if they eat at least three servings of fruits and vegetables per week, and comfort/knowledge change with identified gardening/cooking/preserving skills for that quarter

Pictures showing garden, harvest, cooking classes, and canning classes.

FUNDING & SUPPORT

7. If this proposal is not funded at the level requested, will you be able to implement the project as stated? Explain as needed.

No. We are dependent on lead funding from Upstream to formalize and expand the program.

8. This grant opportunity will not fund 100% of any project. Restate the amount you are seeking and describe other funding sources and amounts.

Medard's House seeks \$9,300 of the \$20,000 budget, which will support formalizing the program with a dedicated Garden Specialist and garden supplies such as plants, seeds, and soil. The Stabler Foundation is committed to supporting the Culinary Specialist, and private donations will support other needs for equipment and supplies.

9. Did the applicant organization end its most recent fiscal year with a budget surplus or deficit? If so, briefly state the amount of the surplus or deficit and state how the surplus may be used (i.e. is it earmarked for another program) and/or how the deficit may be handled.

Medard's House ended 2018 with a surplus of \$4,626. The amount of the surplus did not rise to the level of action, however, Medard's House continues to make investments in developing additional supports.

ACCESS & INCLUSION

10. As a community foundation, TFEC fosters a climate of purposeful inclusion that values diversity of gender, age, race, ethnicity, national origin, range of abilities, sexual orientation, and socio-economic status. Please state how your project will be made accessible to all individuals who qualify for participation in the project and describe any accommodations, modifications, technologies, or services you will offer to ensure that all eligible participants experience the best possible services or outcomes.

Medard's House is a Christ-centered mission, open to all teens and youth of any faith, age, race, ethnicity, national origin, ability, sexual orientation, and socio-economic status. Our vision is to love every youth and teen who walks through our door as family, providing them what they need to have fulfilled, meaningful futures....to be, as Medard was, everyone's best friend. While Medard's House is open to any youth or teenager, over ninety percent who attend reside in low-income households and over 50% require IEPs and/or have been diagnosed with mental or behavioral disorders.

BUDGET WORKSHEET

Complete the Budget Worksheet below; a Project Total is required.

ITEM OR SERVICE <i>Examples include: Contracted Services, Equipment, Personnel, Supplies; list your own as appropriate.</i>	DESCRIPTION OF ITEM OR SERVICE	REQUESTED GRANT FUNDS <i>Indicate where funds sought through this grant opportunity will be applied.</i>	OTHER FUNDING SOURCES <i>State the names and amounts of all other funding sources.</i>	PENDING, COMMITTED, OR RECEIVED <i>Using a P, C, or R, indicate the status of all funding sources.</i>	\$ TOTALS <i>Add across to provide a total for each row. Total columns as indicated in bottom row.</i>
Personnel	Culinary Specialist	\$	8,500 - Stabler Foundaiton	C	\$8,500
Personnel	Garden Specialist	\$8,500		P	\$17,00
Supplies	Plants, seeds, fertilizer, soil,	\$800		P	\$17,800
Supplies	Canning Supplies	\$	700 - private donations		\$18,500
Equipment	Garden Equipment: wood, stakes, collendars, tools	\$	500 - in kind support		\$19,000
Equipment	Canning Equipment - Steamers 2	\$	1,000 - private donations		\$20,0002
		\$			\$
		\$			\$
		\$			\$
TOTALS		\$9,300	\$10,700		\$20,000
		Total: Requested Grant Funds	Total: Other Funding Sources		PROJECT TOTAL

MEDARD'S HOUSE BOARD MEMBERS 2019-2020

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**SHERYL M. DELOZIER, MEMBER
88th LEGISLATIVE DISTRICT**

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Harrisburg

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[Twitter.com/RepDelozier](https://twitter.com/RepDelozier)

July 20, 2020

Ms. Jennifer Stretchay
The Foundation for Enhancing Communities
200 North 3rd Street, 8th Floor
Harrisburg, PA 17101

Ms. Stretchay,

Please accept this letter to add my support for Medards House request of \$10,000 from the Foundation for Enhancing Communities' Upstream grant. This grant would be in support of their program Health 360, which provides holistic, proactive, and empowering health activities for at-risk middle and high school youth.

Health 360 combines healthy family-style meals, cooking instruction, gardening, physical activity, and education on healthful lifestyle choices to youth in New Cumberland. Through funding from Upstream and increased community support, the program has been able to expand to five days a week since last year.

Programming takes place in a large repurposed church with plenty of indoor recreation space, including a gymnasium, as well as open green space outside. The facility is located within walking distance from the local middle and high school. Each day it is open, Health 360 provides one hot meal; cooking instruction; physical activity and talks and presentations about lifestyle choices such as tobacco, drugs, and suicide prevention. There is also an onsite garden that youth tend and incorporate into their meals.

Health 360 is just one of Medards House's programs. Medards House also provides youth with a safe, supervised environment during the timeframe when juvenile crime is at its highest: after school from 3 PM to 6 PM. Along with Health 360, children are offered homework help, counseling services, and spiritual support if desired. A plethora of youth-driven activities are offered, such as arts, music, basketball, and skateboarding. Medards House also offers field trips, volunteer opportunities, and support groups for the growing number of grandparents now caring for their grandchildren.

Health 360 works to prevent obesity and support positive relations with self and others and promote healthy lifestyles for some of our community's most vulnerable children. Medards House has grown to be a respected member of our community and has a positive history of receiving, tracking, and reporting grants.

I ask that given the need, Medards House's history of creating solutions, and the compatibility of Health 360 with the goals of Upstream, TFEC fully funds their request at \$10,000.

Thank you,



SHERYL M. DELOZIER
State Representative
88th Legislative District

SMD/rk

Ms. Jennifer Stretchay
The Foundation for Enhancing Communities
200 North 3rd Street, 8th Floor
Harrisburg, PA 17101

Ms. Stretchay,

Please accept this letter as my full endorsement for Medard's House request of \$10,000 from the Foundation for Enhancing Communities' Upstream grant in support of their program Health 360, which provides holistic, proactive, and empowering health activities for at-risk middle and high school youth.

Health 360 combines healthy family-style meals, cooking instruction, gardening, physical activity, and education on healthful lifestyle choices to youth in New Cumberland. Through funding from Upstream and increased community support, the program has been able to expand to five days a week since last year.

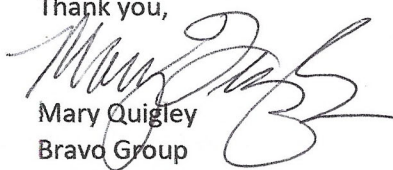
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Health 360 is just one of Medard's House's programs. Medard's House also provides youth with a safe, supervised environment during the timeframe when juvenile crime is at its highest: after school from 3 PM to 6 PM. Along with Health 360, children are offered homework help, counseling services, and spiritual support if desired. A plethora of youth-driven activities are offered, such as arts, music, basketball, and skateboarding. Medard's House also offers field trips, volunteer opportunities, and support groups for the growing number of grandparents now caring for their children. I also have a personal connection to Medard's House as my grandson benefits from the offered programs. He's 13 and lost his father to a canoeing accident three years ago – the services offered by Medard's House and the staff commitment to the kids has provided him with much-needed male role models and quality time spent with other children.

Health 360 works to prevent obesity and support positive relations with self and others and promote healthy lifestyles for some of our community's most vulnerable children. Medard's House has grown to be a respected member of our community and has a positive history of receiving, tracking, and reporting grants. I am confident that Sandra Colello and Medard's House leadership will maximize the use of this funding.

I ask that given the need, Medard's House's history of creating solutions, and the compatibility of Health 360 with the goals of Upstream, TFEC fully funds this request at \$10,000.

Thank you,


Mary Quigley
Bravo Group

To Whom it May Concern:

About ten years ago, I had the distinct pleasure and privilege of teaching an honor student whose name was Medard Kowalski. He was a seventh-grader and I was a social studies teacher in a public school. Those students then moved with me to the next grade level.

Tragically about three years later Medard drowned in the Susquehanna River. We were all devastated. I will never look at that river again the same way.

Mrs. Sandra Colello, whose son I am happy to say I also taught along with Medard. Sandra used to hold Christian youth meetings in her home. When the group of kids grew bigger than her home would accommodate, Sandra began thinking about what she could do to find a larger venue. At the same time, Medard's death changed the scene for Sandra's dream. She has honored Medard's memory by organizing the effort, with the direction of God and believers in providing a safe wonderful place for children to gather and invest themselves.

I cannot think of a more deserving group to receive your \$10,000 grant. I pray Medard's House will receive the grant. Thank you.

Richard F. Schin
Commissioner
2233 Gettysburg Rd.
Camp Hill, PA 17011
717-975-7575
717.497.6565

2020 GREATER HARRISBURG COMMUNITY FOUNDATION UPSTREAM SIGN & SUBMIT FORM

Provide signatures from the applicant organization, below. Both organization representatives must sign.

By providing your original OR digital signature below, you agree that the provided information in this application is true to the best of your knowledge and may be submitted for review. Completion of this form is one component of your Complete Application.

- | | | | |
|--------------------------|------------------------|---------------|-------------------|
| <input type="checkbox"/> | President/CEO | _____ | Saundra Colello |
| | | Ink Signature | Digital Signature |
| <input type="checkbox"/> | Board President | _____ | Medard Kowalski |
| | | Ink Signature | Digital Signature |

REQUIRED ATTACHMENTS TO BE UPLOADED & SUBMITTED BY 4PM ON THE DEADLINE DATE

All grant materials must be submitted through the TFEC online application system by 4pm on the deadline date.. This grant opportunity does not utilize delivered or mailed materials.

- Complete Application:** Applicant Profile, Project Profile, Project Snapshot, Project Narrative, Budget Worksheet, and Sign & Submit Form with original or digital signatures.
- Board of Directors List:** Professional affiliations (ie: work positions and/or titles as applicable) must be included.
- ONE, TWO, or THREE letters of support with original or digital signatures. Applicants may submit the number of letters that will best support their application.** Letters of support from the applicant organization's Board of Directors will not be accepted. Identical form letters are discouraged. A minimum of ONE letter of support is REQUIRED for this grant opportunity regardless of response to Question 4.
- If you have indicated PARTNERSHIP with or SERVICE to other Agencies as stated in Question 4, you must upload letters with original or digital signatures documenting the relationship.** A letter of partnership or service may also serve as a letter of support if support is expressly stated.
- Applicants who utilize a FISCAL SPONSOR** must include a letter signed by the Executive Leader of the Fiscal Sponsor organization indicating agreement to serve as the Fiscal Sponsor. An original or digital signature is required.
- IRS 501(c)(3) determination letter.**
- 1st Page of Applicant Organization's Most Recent 990.** If 990 is not available, upload applicant organization's most recent audit or financial statement to meet this requirement.

QUESTIONS

If you should have any questions regarding this form or TFEC grant opportunities, contact Jennifer Strechay, Program Officer for Community Investment, at jstrechay@tfec.org or 717-236-5040.