



**FAMILY & CHILDREN’S SERVICES OF
LEBANON COUNTY FUND
2020 GRANT APPLICATION
DATE DUE: FEBRUARY 1, 2020**

Thank you for applying to Family & Children’s Services of Lebanon County Fund, a fund of The Foundation for Enhancing Communities. Please tell your story clearly and concisely. Attachments are required; follow all directions. Failure to answer questions, utilize this template, or attach required documents will disqualify your application. **Answer all questions using information that applies to the project seeking support of grant funds.** Contact Jennifer Strechay, Program Offer for Community Investment, at 717-236-5040 or jstrechay@tfec.org with questions.

APPLICANT SNAPSHOT

Applicant Name

RSVP of the Capital Region

Provide your organization’s name as recognized by the IRS. This name will be used for all grant contracts, communications and publicity unless a Doing Business As name is provided and confirmed below.

Applicant’s DOING BUSINESS AS Name

Click or tap here to enter text.

Complete ONLY if your organization uses a Doing Business As name and attach one copy of any documentation that officially notes this change. This name will be used for all grant contracts, communications and publicity.

Fiscal Sponsor’s Name

none

If utilized, provide your fiscal sponsor’s name. If a fiscal sponsor is not needed, write NA

Project Title

Summer Fruit and Fun Program

Project Title must match title listed throughout application and online

Name and Title of Executive Leader

Carol Oman

All contracts and notifications of grant status will be addressed to the individual provided here

Name, Title, Email, Phone of Contact Completing Application

Margie Groy, Lancaster/Lebanon Development Coordinator

If application questions arise, this individual will be contacted by TFEC staff

Grant funds available through this grant opportunity may only be utilized for work taking place in and serving Lebanon County, but if your project also serves other counties within the TFEC service area, listed below, check all that apply.

- Cumberland Dauphin Franklin Lebanon Perry Northern York (Dillsburg Area)

Projected Number of Individuals to be served by project

200 Total number of ADULTS served

650 Total number of CHILDREN (ages 17 and under) served

850 Total number of ALL INDIVIDUALS served by the project

If above data is not appropriate to project, be sure to fully state the audience type and numbers to be served in Question 2 of the Impact Narrative

Organization's Mission Statement: Do not exceed this page

To provide meaningful volunteer opportunities for persons 55 years of age and older and to provide measurable value to their communities.

Organization History: Do not exceed this page

RSVP of the Capital Region, Inc. is a volunteer-based organization serving the Central PA region for more than 40 years. We recruit, train and place volunteers in not-for-profit agencies, schools, government offices, hospitals and senior residences. Our volunteers serve communities in Adams, Cumberland, Dauphin, Franklin, Lancaster, Lebanon, Perry, and York Counties.

RSVP passionately promotes seniors as powerful contributors to our neighborhoods and community organizations that desperately need additional human resources. At the same time, volunteers themselves are enhanced by the volunteer experience, often displaying visible improvement.

Recent Grant History: Do not exceed this page

Did you apply for and receive a grant from the Family & Children's Services of Lebanon County Fund in 2020?

Yes No

If so, state the project's name, amount awarded, and describe the current status of the project that was awarded funds in 3 sentences or less. If "no" type NA.

The Summer Fruit and Fun program was conducted during the summers of 2017 and 2018 and 2019. In 2017 was awarded \$2,000., and 2018 awarded \$2,500 and 2019 awarded \$2,500. The Summer Fruit and Fun program has proved to be an incredible success and more agencies and clients have asked for support from the first to the second summer's the program was in existence. Initially, the first year of 2017 the program was written to visit city playground children, however during the summers of 2018 and 2019, the Salvation Army, IU13 and YMCA summer camps and Lebanon Village low-income housing facility summer camp were added because of those agencies learning of the program.

PROJECT SNAPSHOT

1. Capture your project and the community need it seeks to address in 200 words or less.

When and where will the project take place? List dates and locations as appropriate in chronological order. State if provided dates/locations are confirmed, estimated, or to be determined.

The program will run for a one-month duration during the summer of 2019. The program visits innercity children summer camps and playgrounds two days a week beginning July through August.

Tentative locations, 5 Lebanon city playgrounds, Salvation Army summer camps, YMCA summer camps, IU13 school location, 1 low-income housing location.

PROJECT NARRATIVE

Answer questions 2-10 clearly and concisely; no limit.

2. Describe the proposed project, the geographic area it will serve, and the audience to be served; state why this audience was selected. You MUST use and complete the following statement within your answer, "Grant funds will be used to _____".

Grant funds will be used to deliver a summer program entitled FRUIT AND FUN. The program is a mobile marketplace which will serve to bring fun-filled nutritional programs and fresh produce delivery to children at various Lebanon city playgrounds, YMCA and Salvation Army summer camps and IU13 classrooms and Lebanon Village low income housing complex. Fruit and Fun program takes place over a one-month period of time during a mid-summer month in which there is a larger influx of children being outdoors in the city of Lebanon at these locations.

A produce market on four wheels is increasing in popularity in today's inner cities. RSVP will deliver this type of program to Lebanon County by delivering access to healthy snacks and a healthy eating program for children to take home and share with their households. The "Fruit and Fun" bus will carry fun and nutrition-filled goodie bags, making stops at 3 Lebanon city playgrounds, 3 summer camps at Salvation Army and YMCA and other locations where children will be gathered. The visits will be at each site once a week for a duration of four weeks during the summer. Children who are playing will be surprised the first week and excited in the following weeks as they await the delivery of their next "Fruit and Fun" bag. The "Fruit and Fun" bag, in addition to their fruit and vegetables, will contain games, activities and recipes that will teach the children tips on healthy eating and summer-time fruit snacking and also to share with their families.

RSVP is seeking funds in this proposal to provide for recruiting senior volunteers, the purchase of the fruit and produce, fun bag items, partial funding for the mobile bus rental, marketing and advertising of the program, and administrative and volunteer supports. Most importantly, this program will be recruiting senior volunteers to assist with preparing the materials and sharing the weekly program with the children. This program will be marketed via flyers to the schools in June before the school year ends, flyers at the local library, radio and newspaper.

RSVP will obtain nutritional literature and fun-filled items through Central Penn Food Bank and from the the non-profit agency "Gemma's Angels" for the fruit truck for delivering the fruit and produce and program to the locations. RSVP will utilize RSVP volunteers to market the program, prepare the training materials and deliver the "Fruit and Fun" bag each week at a location to be specified.

DATES & LOCATIONS

3. When and where will the project take place? List dates and locations as appropriate in chronological order. State if provided dates/locations are confirmed, estimated, or to be determined.

The program will run for a one-month duration during the summer of 2019. The program visits innercity children summer camps and playgrounds two days a week beginning July through August.

Tentative locations, 5 Lebanon city playgrounds, Salvation Army summer camps, YMCA summer camps, IU13 school location, 1 low-income housing location. o enter text.

ROLES & RESPONSIBILITIES

4. Does the project involve partnerships, collaborations, service, or affiliations with other organizations that will strengthen the project? If so, LIST their name(s) and corresponding role(s) within the categories below OR if this does not apply to you, state why your project would be best positioned for success as a single organization.

SINGLE ORGANIZATION STATEMENT:

Collaboration with Gemma's Angels

PARTNERSHIPS: *We are equally invested in providing this project and success is dependent upon all organizations and shared roles although one entity serves as the applicant for this grant. Our application includes a letter from each partner that states their role in this relationship.*

We are equally invested in providing this project and success is dependent upon all organizations and shared roles although one entity serves as the applicant for this grant.

COLLABORATIONS: *We are working with other organizations to make this project happen, but we serve as the lead organization for this grant opportunity and our project success is enriched by, but not dependent upon, our collaborators. An additional letter is NOT required, but may help the application.*

RSVP will collaborate with Gemma's Angels non-profit organization.

SERVICE: *Our project will serve these organizations and cannot take place without their commitment to accept service. Our application includes a letter from each organization (this includes schools) that states their intent to participate.*

n/a

AFFILIATIONS: *Our project may be affiliated with these organizations in some way, but is not 100% dependent upon their participation. An additional letter is NOT needed.*

RSVP will collaborate with Gemma's Angels

COMPARABLES

5. Are other organizations in your service area providing services that are similar to your proposed project? If yes, state their names or services and explain how your project differs. If no, state NA.

Lebanon County Christian Ministries serves lunches at some of the locations, however they do not provide fresh fruit and produce and a learning/educational program.

ASSESSMENT & IMPACT

- 6a. What will project success look like? Provide a brief overview of the project's key outcomes, outputs, and/or other results of success.

Because of the fact the food delivery is taken to the children at the various locations, all children are able to be served, regardless of any transportation issues they could have had to visit an individual location.

The goal of Fruit and Fun is to feed Lebanon City youth nutritious fruit and produce while educating children on healthy eating. Consequently, Fruit and Fun will be considered a success if 80 percent of participants eat more fruits and vegetables, seek to positively influence family food purchasing decisions, and demonstrate increased knowledge of nutritious eating. To measure outcomes, RSVP will prepare surveys to be included in the fun and food bags. Surveys will be tailored to the specific targeted age group.

6b. How will project success be measured and documented (i.e.: how will you know the project is successful? Are you collecting value statements, numbers served, surveys, photos, before and after images, or using other methods)?

RSVP will include a questionnaire with each Fruit and Fun bag. As an incentive for immediately completing the survey, the child will receive an additional fun nutritional game. Sample of typical questions to be included: 1) How many fruits and vegetables do you currently eat? a day ___ week ___ 2) Did you learn something new about eating more fruits and vegetables? Yes ___ No ___ 3) Because of what you learned today will you be eating more fruits and vegetables? Yes ___ No ___ 4) Will you ask your parent/guardian to buy more fruits and vegetables for you to eat at home? Yes ___ No ___ . Prior year's program surveys were given only to the children. For the 2019 program, the program would like to include surveys to the agencies' employees and childrens' parents asking the question regarding the value of the program, how they feel the program was received by the children, if they also learned something new from the educational material distributed.

FUNDING & SUPPORT

7. If this proposal is not funded at the level requested, will you be able to implement the project as stated? Explain as needed.

No, RSVP will need full support of this grant funding, as there were many more agencies asking us to visit their camps and children during the Summer of 2019. RSVP utilized all their volunteers for the program to be conducted, however funding was short to cover children's give-aways due to serving more increased population of children served. Funding covered the produce and Gemma's Angels delivery.

8. TFEC is unable to fund 100% of any project. Restate the amount you are seeking from TFEC and describe other funding sources and amounts.

RSVP requesting \$2,400 of the \$3,588 total project.

9. Did the applicant organization end its most recent fiscal year with a budget surplus or deficit? If so, briefly state the amount of the surplus or deficit and how the surplus may be used (i.e. is it earmarked for another program) and/or how the deficit may be handled.

Deficit

ACCESS & INCLUSION

10. As a community foundation, TFEC fosters a climate of purposeful inclusion that values diversity of gender, age, race, ethnicity, national origin, range of abilities, sexual orientation, and socio-economic status. Please state how your project will be made accessible to all individuals who qualify for participation in the project and describe any accommodations, modifications, technologies, or services you will offer to ensure that all eligible participants experience the best possible services or outcomes.

Because of the fact the food delivery is taken to the children at the various locations all children are able to be served, regardless of any transportation issues they could have had to visit an individual location.

GRANT OFFICER QUESTION:

Throughout the application, it mention that the events will take place on the “summer 2019”. Please submit a short statement that states the correct dates the program will be taking place.

APPLICANT ANSWER:

Please make the following correction to the Family & Children’s Services of Lebanon County Grant Application submitted by RSVP of the Capital Region in regard to the 2020 Summer Fruit and Fun Program: All dates of the application which read program to be administered the summer of 2019 to read the summer of 2020.

BUDGET WORKSHEET

Complete the Budget Worksheet below; a Project Total is required.

ITEM OR SERVICE <i>Examples include: Contracted Services, Equipment, Personnel, Supplies; list your own as appropriate.</i>	DESCRIPTION OF ITEM OR SERVICE	REQUESTED GRANT FUNDS <i>Indicate where funds sought through this grant opportunity will be applied.</i>	OTHER FUNDING SOURCES <i>State the names and amounts of all other funding sources.</i>	PENDING, COMMITTED, OR RECEIVED <i>Using a P, C, or R, indicate the status of all funding sources.</i>	\$ TOTALS <i>Add across to provide a total for each row. Total columns as indicated in bottom row.</i>
Personnel: Development Co., Office Mgr	DC-\$14.31/hr x 30 OM-\$12.36/hr x 4	\$359	CNCS - \$406	C	\$765
Executive, Program, and Admin Directors	ED-\$27.70/hr x 4 PD - \$22.10/hr x 4 AD - \$22.79/hr x 4	\$145	CNCS - \$145	C	\$290
Benefits: FICA, UC, WC, Retire. & Health	Average of 38% of salaries	\$192	CNCS - \$209	C	\$401
Educational Materials	Craft Supplies, Printing for Coloring books	\$295		A	\$295
Program Supplies - Fruit & Bags	2pcs x 600 kids x .54 each; Bags 600 x .02	\$750	Giant - \$12 in kind	A	\$762
Volunteer Supports - Clearances & Insurance	FBI - \$27 x 4 volunteers Insurance -\$8.49 x 4 vol	\$60	CNCS - \$142	C	\$202
Volunteer Supports Mileage/ Recognition	4 vol x \$35 /mon. 4 vol x \$25/event	\$175	CNCS - \$130	C	\$305
Staff Travel & Delivery Truck	10 miles x .26/mi x 4 wks: Truck - \$60 gas; delivery \$80/wk x 4 wks	\$301	CNCS - \$10 Gemma's Angels - \$50 in kind	A	\$361
Recruitment Supplies	Postage, Paper, Ink, Envelopes, Flyers, Surveys	\$123	CNCS - \$84	C	\$207
TOTALS		\$2,400 Total: Requested Grant Funds	\$1,188 Total: Other Funding Sources		\$3,588 PROJECT TOTAL

RSVP BOARD OF DIRECTORS 2017-2019

Officers	Title	County	Term
<p><u>Michael Ritter</u> DVI, Education Director PO Box 370 Jonestown, PA 17038 PH: (717) 303-4756 EM: Michael.ritter08@gmail.com</p>	President	Lebanon	2020
			EMAIL
<p><u>Jill Buhrman</u> Dauphin Co. Area Agency on Aging (Retired) 305 Fishburn Street Harrisburg, PA 17109 PH: (717) 514-5058 CELL PH: (717) 651-2954 HOME EM: Jill.Buhrman@gmail.com</p>	Treasurer	Dauphin	2019
			MAIL
<p><u>Zenoria McMorris-Owens</u> AFSCME – PA Gen. Services (Retired) 1108 Amber Lane Harrisburg, PA 17111 PH: (717) 236-4236 HOME EM: Zmo1433@verizon.net</p>	Assistant Treasurer	Dauphin	2019
			MAIL
<p><u>Bonnie Clapp</u> Public Policy Analyst (Retired) PA Senior Residence Trade Association 32 Mel Ron Court Carlisle, PA 17015 PH: (717) 243-2641 HOME</p>		Cumberland	2019
			MAIL
<p><u>Wendy Shumaker</u> O Advertising – Owner Assistant Director of Marketing for Homeland Hospice, HomeHealth and HomeCare 1101 Meadow Grove Road Newport, PA 17074 PH: (717) 856-7012 CELL EM: wshumaker@homelandathome.org</p>		Perry	2020
			EMAIL
<p><u>Michael Hess</u> 2019</p>	Vice-President		Dauphin
<p>BrokersRealty.com – Realtor 4080 Deer Run Court Harrisburg, PA 17112 PH: (717) 648-3322 CELL PH: (888) 774-8488 X759 EM: mbhess@live.com</p>			EMAIL

Suzanne HK Morgan

Human Resources, Retired

74 Norway Lane

Lebanon, PA 17042

PH: (717) 574-2368 HOME

EM: pedaldwnhill@aol.com

Lebanon 2020

EMAIL (10 mb)

Lebanon County
Community Action Partnership

503 Oak Street • Lebanon, PA 17042

PHONE: (717) 273-9328

FAX: (717) 675-2129

E-MAIL: CAP@lebcnty.org

Administrator: Phyllis S. Holtry

Co. Administrator: Jamie A. Wolgemuth

Co. Commissioners: Robert J. Phillips,

William E. Ames, Jo Ellen Litz

January 30, 2020

In re: Support for RSVP of the Capital Region - "Fruit and Fun"

To: The Family & Children Services Fund of Lebanon County

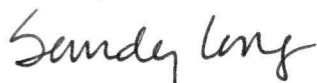
I'd like to take a moment to share my support for RSVP's proposal for their "Fruit and Fun" program. The program will provide fruit and nutrition information to Lebanon City playgrounds during the summer, which can be done via a grant from the Family and Children Services Fund of Lebanon County.

As you know, RSVP provides volunteers to serve many agencies in Lebanon County and has been a valuable partner in providing senior volunteers to serve in many capacities to our non-profit community. We at Community Action Partnership have benefitted from RSVP volunteers both in our day-to-day agency activities and with the Volunteer Income Tax Assistance (VITA) program in Lebanon County.

What a great idea to use these volunteers to reach out to our youth and deliver this wonderful summer program of taking fruit and nutritional programs to our city playgrounds.

I am pleased to lend my support to RSVP's proposed effort to enhance this educational program in Lebanon County and I fully support their grant proposal.

Sincerely,



Sandy Long

Director of Social Services



303 Chestnut St, Suite #1 Lebanon, PA 17042
717-273-2090

January 30, 2020

To whom it may concern:

P.R.O.B.E. is presenting this letter in support of the RSVP Fruit and Fund summer program, which delivers fresh fruit and produce to city playgrounds, YMCA summer camp, Lebanon Village camp, Salvation Army camp and IU13.

This program runs for four weeks in July. Gemma's Angels truck delivers to locations and RSVP provides the program, support, volunteers and healthy eating tips and activities for the children.

We value our partnership with the RSVP Fruit and Fund program, where we are able to support one another as we work to ensure our neighbors in need have access to healthy, nutritious food. Access to fresh produce is a commodity of great value to the families we serve at P.R.O.B.E. . Being able to receive these nutritious and high-quality items from the RSVP Fruit and Fund program ensures that the families with children walking through our doors will have their basic nutritional needs met.

P.R.O.B.E. supports the RSVP Fruit and Fund program in their endeavor to deliver fresh produce to locations in Lebanon County for children. We ask that you consider their request for financial support.

Thank you for consideration of this request. If you would like additional information about our services, or our relationship with RSVP, please free to contact us at: P.R.O.B.E. 717-273-2090

Best regards,

A handwritten signature in black ink, appearing to read "Tammy Cassel", is written over a light blue horizontal line.

Tammy Cassel; Executive Director



Memorandum of Understanding
between

RSVP of the Capital Region, Inc.

50 Utley Dr., Suite 500, Camp Hill, PA 17011

717-541-9521 | 1-800-870-2616 | Fax 717-754-0307 | Email: rsvp@rsvpcapreg.org

AND

Name of Organization: Gemma's Angels Ltd.
Supervisor: Michael Macchioni
Title: President
Address: 15 East Main St #25
City: Hershey State: PA Zip: 17033 County: Dauphin
Phone: (717) 298-0150 Fax: _____ Email: info@gemmasangels.org
3 Year Period Beginning ext: 5 3-23-19 through 3-23-22

RSVP of the Capital Region, Inc., hereafter referred to as RSVP, has recruited and placed volunteers in a variety of nonprofit agencies, schools and hospitals for over 40 years (organized in 1972). RSVP is not simply a volunteer referral service. Each relationship with a nonprofit agency, school or government office is formalized by completion of RSVP's Memorandum of Understanding, or MOU. Once a Memorandum of Understanding (MOU) is in place, the agency is known to RSVP as a "Station."

This memorandum is designed to clarify the roles and responsibilities of RSVP and organizations served.

- 1. Basic Policies:** RSVP volunteers may represent your Station in public places of your authority. RSVP volunteers placed with your station cannot serve regularly in any private homes without a letter of agreement signed by the parties involved (incidental in-home service such as Meals on Wheels, chore/handyman services, or APPRISE counseling is excluded from this requirement). The document will authorize volunteer service in the home and identify specific volunteer activities, periods, and conditions of service. A blank copy of the letter of agreement shall be accessible at the RSVP Office.
- 2. Volunteer Assignments:** The Station will provide orientation to the volunteer for individual assignments, as specific as the volunteer may need. The Station will have the opportunity for an interview with each volunteer before final placement occurs. The RSVP office will place volunteers with the Station and will review assignments to determine if they are acceptable.
- 3. Volunteer Opportunities:** All stations served by RSVP volunteers are required to prepare a job description and requirements for positions to be filled. Efforts will be made to identify volunteers for placement through our review of current volunteers, advertising through the internet and the RSVP website (www.rsvpcapreg.org) or through the media. RSVP wants to provide meaningful assignments for volunteers. We look to expand programs which make an impact on community needs utilizing the knowledge and skills of the volunteer.
- 4. Supervision:** The Station will provide on-the-job supervision and instruction to volunteers.

5. **Reporting:** Each station must assist with reports for each volunteer activity in order to report program success.
6. **Transportation:** The Station will:
 - () Provide transportation for volunteers between their homes and the Station and/or assignment.
 - () Not participate in providing transportation for volunteers.
7. **Meals:** When a meal period occurs during the volunteers' hours of service, a meal will be provided or paid by the Station: **YES** **NO**
(Please circle one)
8. **Insurance Coverage:** Supplemental Liability and Accident Insurance is provided for each volunteer reporting hours to RSVP.
9. **Separation From Volunteer Service:** The Station may request the removal of a volunteer at any time. The RSVP office may recall a volunteer at any time. A volunteer may resign from service to a Station or from the RSVP program at any time.
10. **Consultation and Evaluation:** The Station and RSVP staff will meet regularly to assess the progress and needs of the program.
11. **Volunteer Reports:** Stations will validate volunteer report forms, by signature, and transmit them to RSVP each month.
12. **Accident Reports:** Stations will investigate and prepare reports regarding any accidents involving RSVP volunteers. It is imperative that the Station provide a safe workplace for volunteer service. RSVP will conduct a volunteer safety and accessibility survey each year.
13. **Prohibited Activities:** The Station will not request or assign any RSVP volunteers to conduct or engage in political, religious, or sectarian activity or advocacy, or to participate in any construction or remodel used for religious purposes.
14. **Compensation:** Neither the Station nor RSVP will charge a fee for service to the beneficiaries of RSVP volunteers. RSVP volunteers will not receive a fee for service from beneficiaries. The Station may provide financial support to RSVP, but it is not a precondition for the Station to obtain or continue volunteer service.
15. **Prohibition of Discrimination:** The Station will not discriminate against any RSVP volunteer or in the operation of its program on the basis of race, color, national origin, (including individuals with limited English proficiency), sex, age, political affiliation, sexual orientation, religion, or on the basis of disability, (if the participant or member is a qualified individual with a disability).
16. **Organization Tax Status:** The Station affirms it is a registered 501(c)(3) organization, a school, government agency or a church. Station may also be a proprietary health care facility that agrees **not** to utilize volunteers in their offices or in any fundraising efforts.

Signatures of:

Station Representative  Title President Date 3/23/19

Signature of RSVP Executive Director _____ Date _____


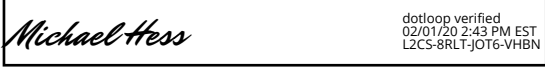
RSVP is a program partner of the United Way of the Capital Region and is funded by the Corporation for National and Community Service.

For Office Use Only: Focus Area: _____

Revised on 08/16/2018

SIGN & SUBMIT FORM

Provide signatures from the applicant organization, below. Both signatures are required; original signatures are required. Completion of this form is one component of your Complete Application.

✓ President/CEO	 Original Signature	Carol Oman Printed Name
✓ Board President	 Original Signature	<div style="border: 1px solid black; padding: 5px; width: fit-content;">Michael Hess</div> Printed Name

REQUIRED ATTACHMENTS TO BE UPLOADED & SUBMITTED BY 4PM ON THE DEADLINE DATE

All grant materials must be submitted through the TFEC online application system by 4pm on the deadline date. Items requiring an original signature must be signed in ink, scanned, and uploaded. This grant opportunity does not utilize delivered or mailed materials.

- Complete Application:** Applicant Snapshot, Project Snapshot, Project Narrative, Budget Worksheet, and Sign & Submit Form with original signatures.
- Board of Directors List:** Professional affiliations (ie: work positions and/or titles as applicable) must be listed.
- No more than TWO letters of support with original signatures.** Letters of support from the applicant organization’s Board of Directors will not be accepted. Identical form letters are discouraged. Letters of support are OPTIONAL for this grant opportunity.
- If you have indicated PARTNERSHIP with or SERVICE to other Agencies as stated in Question 4, you must upload letters with original signatures documenting the relationship.** A letter of partnership or service may also serve as a letter of support if support is expressly stated.
- Applicants who utilize a FISCAL SPONSOR must include a letter signed by the Executive Leader of the Fiscal Sponsor organization indicating agreement to serve as the Fiscal Sponsor. An original signature is required.**
- IRS 501(c)(3) determination letter**
- 1st Page of Applicant Organization’s Most Recent 990.** If 990 is not available or you file a 990 postcard, upload applicant organization’s most recent audit or financial statement.

QUESTIONS

If you should have any questions regarding this form or TFEC grant opportunities, contact Jennifer Strechay, Program Officer for Community Investment, at jstrechay@tfec.org or 717-236-5040.