



To complete the Application for Funding Cover Page type into the provided fields. Use your preferred word processing program to answer all other questions. **A complete application consists of the Application for Funding Cover Page; a narrative of five pages maximum (exclusive of attachments) answering the questions below; and the required attachments.** Completed applications may be emailed to grants@tfe.org or mailed to The Foundation for Enhancing Communities, PO Box 678, Harrisburg, PA 17108-0678. Emailed applications must be submitted by 4pm on the deadline date. Mailed applications must be postmarked by the deadline date. Contact Jennifer Strechay, Program Offer for Community Investment, at jstrechay@tfec.org or 717-236-5040 with questions.

Name of Organization Summer Program for Youth

Name, Title, Email, Phone of Executive Leader Name: Jeanna Som Title: Executive Director Email: admin@summerprogramforyouth.org Phone: 717-713-7296

Organization Mailing Address PO Box 612, Carlisle, PA 17013

Website www.summerprogramforyouth.org

Name, Title, Email Phone of Application Contact Name: Jeanna Som Title: Executive Director Email: admin@summerprogramforyouth.org Phone: 717-713-7296

Amount of Funding Requested \$6000

Purpose of Funding Request Funds will be used to provide summer educational and cultural enrichment programming to underserved children in the Carlisle community.

Briefly describe your organization

- A. Mission, purpose, and history.
- B. Service population and geographic area served, including demographics.
- C. Current programs, activities, and accomplishments.

Briefly describe the project for which you are requesting funding

- A. Project goals, objectives, and planned activities/events.
- B. Project timetable and budget. *The project budget is separate from the organization budget.*
- C. Constituency served or targeted population.
- D. Other funding sources and amounts.
- E. Project benefits and anticipated results.
- F. Description of how project differs from similar projects in geographic area served.

Required Attachments

- A. Board of Directors List.
- B. Applicant organization's current budget.
- C. First page of the applicant organization's most recent 990. If 990 is not available, provide the most recent audit or financial statement to meet this need.
- D. 501(c) (3) Letter or proof of application.
- E. Copy of your registration with the Pennsylvania Bureau of Charitable Organizations.

Please Note: Letters of support are not required, but are accepted. If your project represents a partnership or is 100% dependent upon participation by an organization presented in your application, provide a letter from each

organization that confirms their agreement to participate. If your project utilizes a Fiscal Sponsor, follow the Fiscal Sponsor instructions at <https://www.tfec.org/grants/the-childrens-home-foundation-fund-grant-guidelines/>.



CHILDREN'S HOME FOUNDATION APPLICATION FOR FUNDING SUMMER PROGRAM FOR YOUTH

Description of Organization

Mission and Purpose:

Summer Program for Youth (SPY) is an eight-week academic and social enrichment program for children entering the 1st, 2nd and 3rd grades in the Carlisle School District. SPY's mission is to help students grow academically, socially and emotionally.

History of the Organization:

Summer Program for Youth was founded in 1986 as an outreach program of St. John's Episcopal Church in Carlisle, PA. In the beginning years the program served less than 30 at-risk children and was administered completely by volunteers from the church.

Since this time, in response to our society's evolving needs, SPY has grown and developed into an independent 501 (c)(3) organization with a mission to help students grow academically, socially and emotionally and enhance their chance of success for the future and serves approximately 70 children.

Recognizing the need for qualified and credentialed individuals to achieve the quality of programming needed for successful mission accomplishment, SPY now employs paid professionals including an Executive Director for administrative oversight and Certified Teachers to plan and lead academic activities.

SPY continues to monitor the ever-evolving needs of the children in our community and make program enhancements when necessary to better serve them. Breakfast, lunch and an afternoon snack are now part of our program's offering as ninety percent of our campers qualify for free and reduced lunch at school. Transportation to and from camp each day was added for children living outside the city limits after observing low attendance from this population. For the summer of 2020, in response to current research regarding the effects of trauma on childhood development and the benefits of earlier intervention, SPY increased enrollment and added rising 1st grade students to their roster.

Expansion will continue for 2021 with SPY adding a second program site and accepting a total of 80 students. Every year elementary school counselors consistently refer more students to the program than what our singular location could accommodate. By identifying a second location in ideal proximity to potential campers with ample space and resources SPY is able to grow with the demand for its impactful program.

Service Population and Geographic Area Served:

SPY participants are recommended to the program by Carlisle Area School District Elementary School counselors as students who would benefit from added education over the summer along with a structured, safe and nurturing environment. Ninety percent of campers come from low-income homes. SPY is offered at no cost so that all children that would benefit from our quality programming are able to attend.



Current Programs, Activities, and Accomplishments:

SPY's eight-week summer program runs Monday-Friday from 8am-3:30pm. Every morning children start their day at camp gathering as a whole group for "morning meeting" where positive character development and social skills are reinforced to help foster healthy relationships. The "morning meeting" is then proceeded by small group stationed learning experiences in reading, writing, math, physical education, music and creative expression led by our staff of certified teachers and college education majors.

Fun educational enrichment activities are scheduled to fill the afternoons which serve to broaden the campers' horizons. Exposing children to a variety of experiences has been proven to advance reading comprehension skills as real life knowledge is applied to make inferences and draw conclusions and reading enjoyment increases as material becomes relatable and relevant. For many campers, these experiences are also once in a lifetime opportunities to create cherished memories that will last forever.

Each year programming is developed around a theme that enhances the education experience by providing additional enrichment, excitement and entertainment for the campers. Examples of themes from past summer include; "Around the World", "Learning through the Decades" and "Summer SEA of Learning". The theme for the summer of 2021 will be "Summer of the Arts" and filled with art exploration and opportunities for cultural enrichment.

Description of Project for Funding; "Summer of the Arts"

Project Goals, objectives and planned activities:

The positive effects of engaging with art in relation to a child's academic and social development has been proven, yet such experiences are limited for those children without the means to experience them. It was for this reason that SPY decided to make 2021 "Summer of the Arts"

Ninety percent of SPY campers come from low income homes with little disposable income to afford extracurricular or family activities such as art and music education or attendance at cultural events. The goal and program objective for "Summer of the Arts" is to provide exposure, cultivate a curiosity and develop the desire to learn more about the arts and ultimately increase the chance of future academic success for our participants.

Art encompasses many forms of creative expression and SPY's "Summer of the Arts" will dedicate each of its eight weeks to a new art form focusing on the areas of dance, music, literature, theatre, painting and drawing, sculpture, photography and videography. Art history and education will also be an included component of the program with content supplied by the Bosler Memorial Library.

Project Timetable and Budget:

SPY Camp "Summer of the Arts" will be held Monday through Friday 8am-3:30pm beginning Monday, June 7th and ending on Friday, July 30th, 2021. The dates and times of the camp are confirmed. Grant funds will be used to cover the expenses related to the provision of these experiences including the purchase of equipment and supplies, fees for credentialed professionals to provide instruction and the cost of additional off-site enrichment activities. While the activities and collaborators have been established, the exact dates for all will be confirmed in early 2021.



PROJECT BUDGET WORKSHEET

<u>Item/Service</u>	<u>Description of Item/Service</u>	<u>Requested Grant Funds</u>	<u>Other Funding Sources</u>	<u>Pending (P), Committed (C) or Received (R)</u>	<u>Total</u>
Contracted Service	Carlisle Dance to provide 6 days of introduction to dance lessons, 3 for each group of campers, @ \$30 per hour (2 instructors)	\$360			\$360
Contracted Service	Carlisle Regional Performing Arts Center to provide 10 hours of instruction for each group of campers plus materials for prop and set design	\$1000			\$1000
Contracted Service	Carlisle Regional Performing Arts Center – Theatre rental for end of year Art Display and Talent Show		F&M Bank \$500	(P)	\$500
Contracted Service	Music Educators to provide 8 hours of instrument Instruction; 30 minutes a week for each group of campers	\$150			\$150
Program Supplies	Purchase of 80 Ukuleles for campers’ personal use and to keep after camp	\$800	Private Donation \$2000	Pending	\$2800
Contracted Service	Carlisle Arts Learning Center to provide art/sculpture activity to each group of campers and help construct mural for community display	\$500			\$500
Contracted Service	Field Trip to Gamut Theatre to see a live performance including transportation	\$1200			\$1200
Contracted Services	VanGo! Art Museum on Wheels	\$360			\$360
Supplies	Art supplies for projects related to art history		Private Donations \$500	(P)	\$500
Supplies	Purchase of 20 cameras for use during photography week	\$880			\$880
Printing and publishing fees	A compilation of camper stories and photographs will be published given to each camper	\$750	Charles Bruce Foundation \$750	Pending	\$1500
<u>Totals</u>		<u>\$6,000</u>	<u>\$3,750</u>	<u>Project Total:</u>	<u>\$9,750</u>



Constituency Served

Summer Program for Youth (SPY) is an eight-week program for at-risk children entering the 1st, 2nd and 3rd grades in the Carlisle School District who would benefit from academic and social and emotional enrichment during summer months off of school.

Project Benefits and Anticipated Results

Success for “Summer of the Arts” will be defined by the following key outcomes:

1. Exposure to various forms of art that otherwise would not be available to 80 at-risk children entering 1st, 2nd, and 3rd grades including dance, music, theatre, literature, photography and videography.
2. The provision of instruments for all 80 kids to keep and further develop skills.
3. Acting lessons for 80 children to uncover hidden talents and passions.
4. A published book including stories written and photographs taken by the children so the children will learn about the writing process, take pride in their accomplishment and share with others.
5. Introduction to dance and movement and scholarships offered to attend CPYB in the fall to those students displaying pleasure and a propensity for a future in dance.
6. A year end talent and art show for the campers to proudly share their new skills and completed art projects and feel acknowledged and appreciated.

Description of How this Project Differs from Similar Projects

There are no other organizations in our service area that provide this type of comprehensive arts and academic programming to at-risk children.



Carlisle Arts Learning Center

July 19, 2020

Jennifer Strechay
Program Officer for Community Investment
The Foundation for Enhancing Communities
P.O. Box 678
Harrisburg, PA 17108-0678

Dear Jennifer,

On behalf of Carlisle Arts Learning Center (CALC), I am writing to you to express our support for the Summer Program for Youth (SPY) and their request to The Foundation for Enhancing Communities.

Carlisle Arts Learning Center (CALC) is a private, nonprofit 501 (c)(3). For twenty-eight years CALC has been dedicated to creating an inclusive collaborative community that is strong and powerful. This is reflected in the CALC's mission statement: CALC inspires individual growth and community engagement through the arts. CALC strives to impact every person in our community through the arts. This happens through continually changing exhibits, extensive art classes and summer camps for kids, as well as bringing art outside of CALC through community partnerships and outreach programs.

We support the mission of the Summer Program for Youth and their value to our community. It is our understanding that any granted funds would be used to give youth served by the SPY program additional artistic opportunities. As we believe deeply in the power of the arts and the lifelong impact these experiences can have on children, we support this fully.

Thank you for your support of the arts.

Sincerely,

A handwritten signature in black ink that reads "Rebecca Richeson". The signature is written in a cursive, flowing style with a large loop at the end.

Rebecca Richeson
Executive Director

Charles Bruce Foundation
PO Box 914
Carlisle, PA 17013

23 July 2020

To whom it may concern:

It is with great enthusiasm and gratitude that I write on behalf of the Summer Program for Youth (SPY). For years – as a resident of Carlisle – I have watched young people play on the lawn where the SPY program is held. I didn't know much about these kids, except that they were always respectful to each other and to me when I passed by their recreational activities.

This year, because of the cooperation between our foundation which helps Writers, Artists and Musicians (WAM!), this year we had our second opportunity to meet the group of children enrolled in the program and the capable educators who assist them in the summer learning endeavors.

The Charles Bruce Foundation's participation this year in the program has been more than rewarding. We publish books and a number of our artists and writers have been volunteering to teach their skills to the children enrolled at SPY. To a person, our member representatives have been delighted with the opportunity it gave them to reach out to these young people and – with luck and determination – inspire the kids to believe in themselves and become authors and artists as well.

Every adult who works with children knows that learning comes from a systematic removal of barriers. SPY and the outstanding staff who make that program work help these children learn by doing just that!

We look forward to working with SPY even more closely next year, again. And every year going forward. We are a small non-profit, but we are very proud of the work we do. There is no work more rewarding than helping a child learn self-expression and understanding. Because of that we provide everything from music lessons to children's books written by our stable of authors.

Seeing SPY kids create, play, and read – well – it literally reminds us of why we exist.

Sincerely,

Pat LaMarche
CBF Board Member

Ashley Shade

Artistic Director, Players on High
Carlisle Regional Performing Arts Center
(304) 582.3030
artisticdirector@carlisletheatre.org



23 July 2020

Jeanna Som


Executive Director, Summer Program for Youth
(717) 713. 7296
admin@summerprogramforyouth.org

To Whom It May Concern,

I am writing this letter in support of SPY Camp in their application for grant funding toward arts education in the future. I had the pleasure of running eight classes over the course of 4 weeks, where I had the opportunity to work with their summer camp students in a small group setting. The lessons were *Introductions to Creative Dramatics*, which focused on expanding the imagination into character and story development, and highlighted the basics of theatre and why it is important. While as a professional artist I love the craft itself, it is the fundamentals that are so desperately needed in a camp setting such as SPY. The students, ages 5 and up, were given the permission to play with the ideas rattling in their heads, which lead to an increase in public speaking, teamwork, abstract thinking, expression, and ultimately, self-awareness--not to forget language arts and storytelling. They each were given the opportunity to develop an entirely new character, complete with magical/superhero powers, and were asked to create a story along with their classmate's characters. They were then given a chance to speak on why it was special and how/why it was developed individually. Student's who were shy at the beginning became team players. Students with behavior and learning difficulties were able to focus and be part of a group--they felt the importance of their role, and saw themselves as part of something. This is just a small piece of the life lessons theatre arts can bring to our students, and Players on High is committed to returning next year to teach new and expanded classes, with the help of additional professionals in the local theatre and teaching industry. This year, we were visited by Bongo, our sassy monkey puppet friend who loves theatre, naps, and cracking jokes. With grant funding specified for programs like these, we can not only continue to instill creative development through the artform, but also give students necessary tools and lessons to take with them to their homes, their classrooms, and into their personal relationships. We are looking forward to returning next year, with an emphasis on a program called *Imagination Stage*, created for young education through Players on High, our live theatre branch. It will provide diverse teaching and learning through theatre, music, movement, voice, and dance. If the bright students we had the privilege of teaching this year succeeded virtually, I can only imagine how they will grow with in person lessons through the arts. SPY camp has the most incredible, warm teachers, and it is evident that their mission is reaching the children they serve. The organized, caring environment they provide is second to none, and we hope to continue to work with their fantastic program for many years to come.

Please reach out with any other questions, I'd be happy to answer them.



Ashley Shade 
Artistic Director, Players on High
Carlisle Regional Performing Arts Center

**SUMMER PROGRAM FOR YOUTH
2020 COMPARISON BUDGET TO ACTUAL**

		YEAR 2020 SPY BUDGET		2020 ACTUAL
		Subtotals by category	Budget totals	
INCOME:				
Sponsor Grant - St John's	\$ 6,000.00		+	\$ -
Grants	\$ 25,000.00			\$ 30,200.00
PA Food Supplement Program	\$ 7,000.00			\$ -
Private Donations	\$ 15,000.00			\$ 14,679.67
Civic Donations	\$ 15,000.00			\$ 15,308.00
Alice Stevens Fund (St. John's)	\$ 6,000.00			\$ -
Investment Income	\$ 25.00			\$ 0.99
Gift Card Fundraising Income (pls gift cards)	\$ 500.00			\$ -
Subtotal donations		\$ 74,525.00	\$ 74,525.00	\$ 60,188.66
United Way:				
Donor's Choice	\$ 1,000.00			\$ 305.00
Basic Grant (monthly distribution)	\$ 13,000.00			\$ 5,416.70
Special Allocation (Gala)	\$ 10,000.00			\$ 16,617.19
Subtotal United Way		\$ 24,000.00	\$ 24,000.00	\$ 22,338.89
Transfers From Reserves (if needed)	\$ -		\$ -	\$ -
CASH INCOME (Plus Transfers From Reserves):			\$ 98,525.00	\$ 82,527.55
IN-KIND INCOME:				
Facilities	\$ 5,000.00			\$ -
Dickinson Work Study Student	\$ 3,750.00			\$ -
Subtotal In-Kind	\$ 8,750.00		\$ 8,750.00	\$ -
TOTAL CASH & IN-KIND INCOME			\$ 107,275.00	\$ 82,527.55
EXPENSES:				
Salaries:				
Executive Director	\$ 17,000.00			\$ 9,708.35
Director	\$ 7,500.00			\$ 6,000.00
Ass't Director	\$ 7,500.00			\$ 6,000.00
Certified Teacher (1 @ \$4600, 3 @4500)	\$ 18,100.00			\$ 13,290.84
Counselor (Budget 4 @ \$3750 2 @\$3800)	\$ 18,800.00			\$ 13,846.18
Kitchen Manager	\$ 4,000.00			\$ 3,000.00
Sub-total Salaries:		\$ 72,900.00	\$ 72,900.00	\$ -
Honorarium	\$ 150.00			\$ -
Professional Fees (payroll/legal/custodial)	\$ 2,000.00			\$ 1,991.40
Taxes/FICA/Medicare SPY share/UC Fund	\$ 500.00			\$ -
Staff training/Clearances/t-shirts	\$ 1,400.00			\$ 1,475.53
Sub-total additional costs		\$ 4,050.00	\$ 4,050.00	\$ -
Total Employee costs			\$ 76,950.00	\$ 55,312.30
Non-Employee Operating Expenses				
Food	\$ 7,500.00			\$ 7,204.65
Transportation (School district bus)	\$ 5,600.00			\$ -
Insurance	\$ 4,600.00			\$ 3,999.00
Pool admissions	\$ 1,500.00			\$ -
Field trips and On-Site Activities	\$ 2,500.00			\$ -
Program Supplies & Student shirts	\$ 500.00			\$ 4,948.19
Administrative Support/Supplies/Phone	\$ 2,500.00			\$ 1,137.81
Equipment/Miscellaneous/Damages	\$ 500.00			\$ -
Sub-total Operating expenses		\$ 25,200.00	\$ 25,200.00	\$ -
CASH EXPENSES:			\$ 102,150.00	\$ 72,601.95
IN-KIND EXPENSES:				
Facilities	\$ 5,000.00			\$ -
Dickinson Work Study Student	\$ 3,750.00			\$ -
Transfer back to Reserves	\$ -			\$ -
Sub-total In Kind expenses		\$ 8,750.00	\$ 8,750.00	\$ -
TOTAL EXPENSES & IN-KIND CONTRIBUTIONS (Total Program):			\$ 110,900.00	\$ 72,601.95
NET INCOME (LOSS):			\$ (3,625.00)	\$ 9,925.60
Money Management Balance (7/21/2020)				
Money Management Balance (7/21/2020)	\$ 56,790.08	Balance 7/31/19	\$ 31,109.94	
Checkbook balance (7/22/2020)	\$ 24,115.00	Balance 6/30/19	\$ 13,063.68	
F&M 13 month CD		Balance 7/30/19	\$ 25,000.00	
Charles Schwab Investments (07/23/2020)	\$ 121,889.91	Balance 7/30/19	\$ 117,953.66	\$ 118,988.60
Total	\$ 202,794.99		\$ 187,127.28	