



Thank you for applying to the Greater Harrisburg Foundation, a regional foundation of The Foundation for Enhancing Communities. Tell your story clearly and concisely. Attachments are required; follow all directions. Failure to answer questions, utilize this template, or attach required documents will disqualify your application. **Answer all questions using information that applies to the project seeking support of grant funds.** Contact Jennifer Strechay, Program Offer for Community Investment, at jstrechay@tfec.org or 717-236-5040 with questions.

APPLICANT PROFILE

Applicant Organization Name

Greater Capital Region STEAM Ecosystem

Provide your organization's name as currently recognized by the IRS

- Check box if the Applicant Organization Name above is a "Doing Business As" name and the provided 501c3 letter states a different name. To be recognized by the "Doing Business As" name, attach ONE legal document using the provided name. If not provided, TFEC will utilize the 501c3 name.**
- Check box if the Applicant Organization uses a Fiscal Sponsor and provide name here**
The Foundation For Enhancing Communities (TFEC)

Name, Title, Email, Phone of Executive Leader

Tim Ritter, VP of Universal Protective Packaging Inc., tritter@uppi.com, (717) 515-8588

All contracts and notifications of grant status will be addressed to the individual provided here

Applicant Organization's Physical Address

Greater Capital Region STEAM Ecosystem: 922 N. Third St. Harrisburg, PA 17102; The Foundation for Enhancing Communities: 200 N. 3rd Street, Harrisburg, PA 17101

Applicant Organization's Address for Mailed Communications

Greater Capital Region STEAM Ecosystem: 922 N. Third St. Harrisburg, PA 17102; The Foundation for Enhancing Communities: 200 N. 3rd Street, Harrisburg, PA 17101

All contracts and notifications of grant status will be sent to the address provided here

Name, Title, Email, Phone of Contact Completing Application

Chad Frey, Consultant, Cfrey@steamecosystem.org, (717) 609-5796

If application questions arise, this individual will be contacted by TFEC staff

Organization's Mission Statement

The Greater Capital Region STEAM Ecosystem is a project of The Foundation for Enhancing Communities and serves as a network of individuals and organizations preparing for 21st Century life and work. We strive to educate the public and establish a local STEAM infrastructure to improve 21st Century skills for our local community.

Organization History (Do not exceed this page)

The Greater Capital Region STEAM Ecosystem (GCR STEAM) was officially launched in December of 2018 as a project of The Foundation for Enhancing Communities (TFEC). Currently, GCR STEAM has 20 planning committee members working across four committee areas to advance its mission. GCR STEAM program

initiatives like Makershift Midtown have directly engaged well over 1,000 people in STEAM education, advocacy and awareness. Additionally, GCR STEAM has established a partnership with the Friends of Midtown (FOM) neighborhood association to deploy asset mapping technology that promises to build the capacity of FOM to coordinate connections for over 7,200 midtown residents with the local community resources near them.

PROJECT PROFILE

Project Title

Networking Neighbors in South Allison Hill

Project Title must match title listed throughout application and online.

Project Areas of Focus

UPSTREAM GENERAL

Choose UPstream General if your project utilizes upstream strategies but is not principally centered upon the categories below. See the grant guidelines for additional detail.

UPSTREAM: FOCUS AREAS

Choose an UPstream Focus Area (if your project is principally centered upon one or more of the categories below). Please select only those area(s) that apply to this project. See the grant guidelines for additional detail.

<p>EDUCATION</p> <p><input type="checkbox"/> Programs & projects that focus upon or nurture access to early childhood education</p> <p><input type="checkbox"/> Education & development programs for children & youth</p> <p><input checked="" type="checkbox"/> Educational programs serving adults</p>	<p>ENVIRONMENT & PARKS</p> <p><input type="checkbox"/> Environmental stewardship</p> <p><input type="checkbox"/> Horticulture & the arts</p> <p><input type="checkbox"/> Health & environment</p> <p><input type="checkbox"/> Park beautification & improvement</p>
<p>HEALTH</p> <p><input type="checkbox"/> Health & human services</p> <p><input type="checkbox"/> Cancer awareness and/or research</p> <p><input type="checkbox"/> Dental care for those in need</p> <p><input type="checkbox"/> Health & human services</p> <p><input type="checkbox"/> HIV & AIDS</p> <p><input type="checkbox"/> Individuals with debilitating or terminal illness</p> <p><input type="checkbox"/> Individuals with intellectual disabilities</p> <p><input type="checkbox"/> Prevention of head and/or spinal cord injury</p> <p><input type="checkbox"/> Purchasing of devices that improve accessibility</p>	<p>HOMELESSNESS</p> <p><input type="checkbox"/> Homelessness & hunger</p>
<p>MENTAL HEALTH</p> <p><input type="checkbox"/> Counseling for children with terminally ill family members</p> <p><input type="checkbox"/> Guidance, counseling, or programming that includes guidance and/or counseling for youths</p> <p><input type="checkbox"/> Mental health</p>	<p>SENIORS</p> <p><input type="checkbox"/> Programs & projects serving older adults</p>
<p>COMMUNITIES OF FOCUS</p> <p><input type="checkbox"/> Disaster relief & human services that serve the communities of Lebanon City, PA and Cressona, PA</p> <p><input type="checkbox"/> Programs and projects that benefit residents of Millersburg, a borough of Dauphin County, PA</p> <p><input type="checkbox"/> Projects to enhance Camp Hill Borough parks provided by youth organizations such as Scout programs or other youth organizations; programs & projects that focus upon or nurture access to early childhood education within Camp Hill.</p>	

Counties to be served as part of project; check all that apply.

Cumberland Dauphin Franklin Lebanon Perry Northern York (Dillsburg Area)

Projected Number of Individuals to be served by project

9,458	Total number of ADULTS served
3,498	Total number of CHILDREN (ages 17 and under) served
12,956	Total number of ALL INDIVIDUALS served by the project

If above data is not appropriate to project, be sure to fully state the audience type and numbers to be served in Question 2 of the Impact Narrative.

PROJECT SNAPSHOT

1. Capture your UPstream project and the community need it seeks to address in 200 words or less. Neighborhood associations often face big challenges in their community with little to no resources to help them establish new systems in order to effect lasting change. This project will help South Allison Hill Residents Association (SAHRA) build systems of care by putting the following within reach: 1) asset mapping tools to more effectively coordinate and connect access to existing local resources for over 12,956 residents - 80% of which identify as members of a racial minority groups and all of which are currently living in a very low income area; 2) strategic planning and technical training to support and guide SAHRA's leadership in establishing a plan to harness the power of people and facilitate new ways of strengthening and diversifying community relationships and social capital.

PROJECT NARRATIVE

Answer questions 2-10 clearly and concisely; no limit.

2. The GHCF UPstream grant opportunity seeks to improve our area communities by supporting existing or new "upstream" systems, interventions, programs, or projects that attempt to create positive social change by addressing a problem at its source rather than managing its "downstream" symptoms. Describe your proposed upstream project, the geographic area it will serve, and the audience to be served; state why this audience was selected. Include how/why your project is "upstream" and how your project is working to address a specific need or needs. You MUST use and complete the following statement within your answer, "Grant funds will be used to _____".

Grant funds will be used to design, develop and deploy a SAHRA asset map that will highlight the South Allison Hill Community and connect resident's with easy access to vital community resources (E.g. Social service providers, small businesses, health care providers, faith communities) nearest them. Grant funds will also give SAHRA leadership access to strategic planning consultants and technical trainers that are needed to establish informed systems but would otherwise be out of reach for SAHRA.

The project will serve the South Allison Hill neighborhood of Harrisburg, PA. The South Allison Hill neighborhood was selected for this project because of a concerted effort from SAHRA community leaders to strengthen diverse neighborhood connections as well as its classification as a very low-income area by the U.S. Department of Housing and Urban Development (HUD). According to the 2019 US EPA Brownfields Area Wide Plan, South Allison Hill has 12,956 residents - 80% of which identify as members of a racial minority groups. In 2017, the median household income was \$29,015 and unemployment rates were high (13.9 percent), compared to 11.8 percent in the City and 4.8 percent in the Harrisburg-Carlisle Metropolitan Statistical Area (MSA). Low levels of educational attainment (approximately 29% of residents have not completed high school) create barriers to employment. South Allison Hill is a residential neighborhood, however, approximately half of all housing units were renter-occupied (50.8 percent) in 2017. The high rental rate and absentee landlords in South Allison Hill are widely recognized challenges for the neighborhood and high vacancy is also a contributing factor to the housing challenges.

Despite many economic challenges, one of the greatest assets in South Allison Hill is the number of community-based organizations (CBO's) with rich cultural diversity. This project will go "upstream" to address poverty by equipping SAHRA neighborhood leaders with new asset mapping technology to identify these CBO's and by providing tools for strategic planning that takes a 21st Century asset-based community development approach to stimulating reinvestment in the neighborhood. This project will build SAHRA's capacity to marshal and champion existing community resources and CBO's through online asset maps that are both visually engaging and easily accessible. The use of 21st Century technology (especially mobile devices) to give residents access to community information is increasingly important given recent trends and required physical distancing of the COVID-19 pandemic. According to a 2019 Pew Research study, roughly 8 in 10 US adults go online at least daily and they are increasingly using mobile devices to get their information. 96% of Americans now own a cell phone of some kind. The number of Americans that own smartphones has jumped from just 35% to 81% in only 8 years while the percentage of Americans that own a desktop or laptop computer has held steady at around 74%.

DATES & LOCATIONS

3. When and where will the project take place? List dates and locations as appropriate in chronological order. State if provided dates/locations are confirmed, estimated, or to be determined.

Project activity dates and locations are TBD as they will be decided in collaboration with SAHRA leadership. It is anticipated that the project will take a three-phased approach throughout 2021 and will be organized by a strategic planning process following this timeline:

Phase One: (January – April) Design of Strategic Plan and Asset Map

- SAHRA Meeting / Project Overview and Introductions
- Conduct research and initial fact-finding / discovery needed to prepare for Phase Two activities

Phase Two (May-August) Development of Strategic Plan and Asset Map

- SAHRA Strategic Planning meeting
- SAHRA Strategic Planning meeting

Phase Three (September-December) Deployment of Strategic Plan and Asset Map

- SAHRA Meeting / Strategic Plan Finalization
- SAHRA Meeting / Asset Map Training and Deployment

ROLES & RESPONSIBILITIES

4. Does the project involve partnerships, collaborations, service, or affiliations with other organizations that will strengthen the project? If so, LIST their name(s) and corresponding role(s) within the categories below OR if this does not apply to you, state why your project is best positioned for success as a single organization.

SINGLE ORGANIZATION STATEMENT: Click or tap here to enter text.

PARTNERSHIPS: *We are equally invested in providing this project and success is dependent upon all organizations and shared roles although one entity serves as the applicant for this grant. Our application includes a letter from each partner that states their role in this relationship.*

Click or tap here to enter text.

COLLABORATIONS: *We are working with other organizations to make this project happen, but we serve as the lead organization for this grant opportunity and our project success is enriched by, but not dependent upon, our collaborators. An additional letter is NOT required, but may help the application.*

NAME: Friends of Midtown (FOM) ROLE: Collaborate with GCR STEAM and SAHRA to share their lessons learned as a peer neighborhood association having participated in strategic planning with a focus on strengthening social capital and implemented mapping technology to advance their mission.

SERVICE: *Our project will serve these organizations and cannot take place without their commitment to accept service. Our application includes a letter from each organization (this includes schools) that states their intent to participate.*

NAME: South Allison Hill Residents Association (SAHRA). ROLE: Function as the community liaison for the project and serve as the ongoing program provider with neighborhood leaders, residents and volunteers.

AFFILIATIONS: *Our project may be affiliated with these organizations in some way, but is not 100% dependent upon their participation. An additional letter is NOT needed.*

COMPARABLES

5. Are other organizations in your service area providing services that are similar to your proposed project? If yes, state their names or services and explain how your project differs. If no, state NA. Friends Of Midtown (FOM) is a neighborhood association in Harrisburg that has worked on a pilot project with GCR STEAM over the past year to launch asset mapping technology and develop a strategic plan that prioritizes ways to strength and diversify forms of social capital within the

Midtown community. The proposed project with South Allison Hill will build upon the lessons learned in the pilot project with FOM but would be deployed in a neighborhood with very different demographics.

ASSESSMENT & IMPACT

6a. What will project success look like? Provide a brief overview of the project's key outcomes, outputs, and/or other results of success.

KEY OUTCOMES: 1) Residents would thrive as their ability to access an array of community resources near them is improved; 2) New inspiring images and stories will be told about South Allison Hill that promote investment and reverse stigmas too often associated with poor urban neighborhoods.

KEY OUTPUTS: 1) A SAHRA strategic plan would be crafted that identifies ways to strengthen and diversify forms of bonding, bridging and linking social capital in the neighborhood; 2) A user friendly SAHRA asset map would be deployed that visualizes a comprehensive list of local community resources and improves resident's access to them.

6b. How will project success be measured and documented (i.e.: how will you know the project is successful? Are you collecting value statements, numbers served, surveys, photos, before and after images, or using other methods)?

At the completion of the project, SAHRA will have researched and documented a strategic plan that promises to guide and inform future progress toward identified community engagement goals. Additionally a comprehensive collection of community assets (along with images, contact information and rich descriptions for each) will be easily accessible in an online user friendly asset map.

FUNDING & SUPPORT

7. If this proposal is not funded at the level requested, will you be able to implement the project as stated? Explain as needed.

No

8. This grant opportunity will not fund 100% of any project. Restate the amount you are seeking and describe other funding sources and amounts.

[Click or tap here to enter text.](#)

9. Did the applicant organization end its most recent fiscal year with a budget surplus or deficit? If so, briefly state the amount of the surplus or deficit and state how the surplus may be used (i.e. is it earmarked for another program) and/or how the deficit may be handled.

GCR STEAM currently has a positive balance of \$6,492.70 in unrestricted funds.

ACCESS & INCLUSION

10. As a community foundation, TFEC fosters a climate of purposeful inclusion that values diversity of gender, age, race, ethnicity, national origin, range of abilities, sexual orientation, and socio-economic status. Please state how your project will be made accessible to all individuals who qualify for participation in the project and describe any accommodations, modifications, technologies, or services you will offer to ensure that all eligible participants experience the best possible services or outcomes.

The deliverables of this project will be available online to all SAHRA residents. It is important to note that project beneficiaries are primarily under-represented minority residents living in a very low income area of underrepresented minority residents whose median age is 29.1 years old.

GRANT OFFICER QUESTION:

8. This grant opportunity will not fund 100% of any project. Restate the amount you are seeking and describe other funding sources and amounts.

APPLICANT ANSWER:

We are seeking \$6,000.00 in grant funding for this project. An additional contribution of \$1,500 will come from the GCR STEAM Ecosystem.

BUDGET WORKSHEET

Complete the Budget Worksheet below; a Project Total is required.

ITEM OR SERVICE <i>Examples include: Contracted Services, Equipment, Personnel, Supplies; list your own as appropriate.</i>	DESCRIPTION OF ITEM OR SERVICE	REQUESTED GRANT FUNDS <i>Indicate where funds sought through this grant opportunity will be applied.</i>	OTHER FUNDING SOURCES <i>State the names and amounts of all other funding sources.</i>	PENDING, COMMITTED, OR RECEIVED <i>Using a P, C, or R, indicate the status of all funding sources.</i>	\$ TOTALS <i>Add across to provide a total for each row. Total columns as indicated in bottom row.</i>
Contracted Services	SAHRA asset mapping development and deployment	\$5,000	1000	P	\$6000
Marketing	Print and digital SAHRA awareness raising posters and posts	\$1000		P	\$1000
Hospitality	Food and refreshments for 5 SAHRA planning meetings	\$	250	P	\$250
Consulting	10 hrs of strategic planning and technology training with SAHRA	\$	250		\$250
		\$			\$
		\$			\$
		\$			\$
		\$			\$

		\$			\$
TOTALS		\$6,000 Total: Requested Grant Funds	\$1500 Total: Other Funding Sources		\$7500 PROJECT TOTAL

The Foundation for Enhancing Communities (TFEC) Board of Directors List

David F. Spang, Walker, Connor & Spang, LLC
David G. Forney, Community Volunteer
David J. Manbeck, CPA, Boyer & Ritter LLC
David Kutz, Community Volunteer
Devin Q. Langan, Langan Financial Group
Dolly M. Lalvani, Pricewaterhouse Coopers
Douglas Neidich, GreenWorks Development LLC
Dr. Carolyn Dumaresq, Retired Educator
Esmeralda Hetrick, Community Volunteer
Glenn P. Heisey, Capital BlueCross
Gregory J. Royer, Royer's Flower Shops
Greg D. Klopp, Hershey Entertainment & Resorts
Jennifer Holman, Best Space LLC
Kimberly K. Schaller, Ruby Shoes Consulting
L. Renee Lieux, McNees Wallace & Nurick, LLC
Neal S. West, Esq., Harristown Development
Richard D. Spiegelman, Community Volunteer
Robert E. Caplan, CFA, River Wealth Advisors LLC
Robert J. Dolan, ASA, ConradSiegel
Spencer G. Nauman, Jr. Esq., TFEC General Counsel
Susan Simms Marsh, PA American Water



Friends of Midtown
PO Box 5291
Harrisburg PA 17110-0291

www.friendsofmidtown.org | info@friendsofmidtown.org

July 31, 2020

Attention: The Foundation for Enhancing Communities

Regarding: Greater Harrisburg Foundation Upstream 2020 Grant Application

Dear Sir or Madam,

Friends of Midtown is a Pennsylvania 501(c)(3) not-for-profit community benefit organization dedicated to the economic and cultural development of Midtown Harrisburg. Our mission is to bring together neighbors, businesses, and other partners to help Midtown Harrisburg thrive as a beautiful, safe and inclusive community in which to live, work, learn, and play.

Friends of Midtown is pleased to support the *Networking Neighbors in South Allison Hill* project, as a project collaborator with the Greater Capital Region STEAM Ecosystem (GCR STEAM). We believe that the project will greatly benefit South Allison Hill Residents Association (SAHRA), as the components of the project have benefited the Friends of Midtown organization. Friends of Midtown intends to serve as a consulting resource for SAHRA in its adoption and implementation of the strategic tools to support effective and sustainable mission fulfillment and access to the communities it serves.

Background on the project

Friends of Midtown has partnered with GCR STEAM on a "social capital accelerator" project to enable community organizations to become social capital generators and leaders in their communities. As part of the pilot, GCR STEAM and Friends of Midtown developed tools to help organizations develop and propagate social capital:

- (1) an asset map to connect the community to economic, business, educational, human services, etc. assets relevant to the organizations' mission fulfillment; and
- (2) a strategic planning guide especially for community organizations, to help an organization implement social capital-building strategies and activities into its larger organizational or business strategy. The guide also educates the organization on the methods of growing social capital and the benefits of generating social capital to the organization and the larger community.

The pilot was used to develop and test these tools for efficacy, with the intention of offering them to SAHRA to utilize, with support and consulting from Friends of Midtown and GCR STEAM.

Benefits of social capital accelerator tools



Friends of Midtown
PO Box 5291
Harrisburg PA 17110-0291

www.friendsofmidtown.org | info@friendsofmidtown.org

Guided by the strategic planning tool, Friends of Midtown made strategic changes to the way it interacts with and serves the community. Friends of Midtown ran its first research campaign (focus groups and survey) to establish connections and trust with the community, particularly among marginalized groups we don't reach well, and to hear directly from our community what they want and expect from us. Guided by the community feedback, we:

- revised our mission statement and objectives to enhance efforts of creating access to resources for our community;
- adapted and expanded our current Safety Committee to a Community Building Committee that will strengthen social capital with and between the community;
- developed organizational resolutions and programming related to social justice and anti-racism, to better include, support, and serve communities of color.

The asset map tool allows Friends of Midtown to facilitate access between the community and useful resources via a convenient and accessible tool:

- creating awareness and engagement between community and local business, especially important during the economic crisis caused by COVID-19 and in creating opportunities to support underrepresented entrepreneurs;
- providing awareness and information on health and human services resources, especially important during the pandemic;
- creating awareness of and opportunities for community-building entities, services and events.

Friends of Midtown enthusiastically supports *Networking Neighbors in South Allison Hill* project as collaborator and fully commits to its successful execution. We hope TFEC will support CGR STEAM on this grant application to help us do this important work in our community.

Sincerely,

A handwritten signature in blue ink that reads "Annie Hughes". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Annie Hughes

President
Friends of Midtown
info@friendsofmidtown.org



SOUTH ALLISON HILL HOMEOWNERS & RESIDENTS ASSN

405.234.0866 sahhra1514@gmail.com 1514 Derry St, Harrisburg, PA 17104

July 31, 2020

Mr. Chad Frey
Greater Capital Regional STEAM Ecosystem

Dear Mr. Frey,

On behalf of the South Allison Hill Homeowners and Residents Association (SAHHRA), I would like to express our strong support for your application for the GHCF UpStream Grant in their pursuit of continuing to serve our community as we plan and prepare for the revitalization of Allison Hill in a manner congruent with the needs of our residents.

SAHHRA has worked with several groups in an effort to bolster the opportunities and resources which are sorely needed to improve several aspects of life, work, recreation and raising families within our community. We are specifically thrilled to hear of the GCR Steam's initiative in building out a greater ecosystem platform to assist in our local neighborhood planning efforts as well as to help synthesize information in a way that can further serve our efforts to unite the community. As a resident-led organization, having access to these type of tools greatly empowers us to remain in harmony and accountability with the needs of our residents, as well as enables to accurately and confidently share this same information with those who have the ability to influence the outcomes of our residential experience in Allison Hill.

SAHHRA is looking forward to working with GCR STEAM to develop a strategic plan which will empower us to advance our mission meaningfully and effectively towards a community in which wholeness, safety and well-being is the "normal" experience.

SAHHRA fully supports GCR STEAM's application and wishes you well in your consideration for funding in this significant endeavor for all those who call Harrisburg their home.

Sincerely,



Tannon Herman, President of SAHHRA



THE FOUNDATION FOR ENHANCING COMMUNITIES

August 1, 2019

**GREATER
HARRISBURG
FOUNDATION**
est. 1920

**MECHANICSBURG
AREA
COMMUNITY
FOUNDATION**
est. 1986

**FRANKLIN
COUNTY
COMMUNITY
FOUNDATION**
est. 1987

**PERRY
COUNTY
COMMUNITY
FOUNDATION**
est. 1987

**DILLSBURG
AREA
FOUNDATION**
est. 2004



The official registration and financial information of The Foundation for Enhancing Communities may be obtained from the Pennsylvania Department of State by calling toll free, within Pennsylvania, 1.800.732.0999.

Registration does not imply endorsement. The Foundation for Enhancing Communities is registered in each state requiring such registration for charitable solicitation.

To: Potential Donors and Supporters of the Greater Capital Region STEAM Ecosystem

This letter serves as confirmation that The Foundation for Enhancing Communities (TFEC) is the fiscal sponsor of the Greater Capital Region STEAM Ecosystem. A Fiscal Sponsorship allows a charitable group without a 501(c)(3) to operate as a nonprofit under TFEC's 501(c)(3) designation. This allows the group to secure corporate donations, offer tax benefits to their donors, and apply for grants in addition to many other benefits. TFEC is responsible of all the Greater Capital Region STEAM Ecosystem contributions and prepares and sends acknowledgment letters to all donors.

TFEC is a nonprofit community foundation serving the South Central Pennsylvania counties of Cumberland, Dauphin, Franklin, Lebanon, Perry and the Dillsburg area of Northern York. The Foundation for Enhancing Communities mission is to inspire giving by partnering with donors to achieve their charitable goals, and strengthen our local communities by investing in them now and for future generations.

Being able to assist the Greater Capital Region STEAM Ecosystem to achieve their mission has also extended the mission of The Foundation for Enhancing Communities and we are very proud of the great work the Greater Capital Region STEAM Ecosystem has done in benefiting our community. Tim Ritter is the Project Lead of the Greater Capital Region STEAM Ecosystem.



If you have any further questions, please do not hesitate to contact me at any time at 717-236-5040.

Sincerely,

Janice R. Black
President & CEO

SIGN & SUBMIT FORM

Provide signatures from the applicant organization, below. Both signatures are required; original signatures are required. Completion of this form is one component of your Complete Application.

- ✓ **President/CEO** 
Original Signature Janice R. Black
Printed Name
- ✓ **Board President** 
Original Signature Timothy Ritter
Printed Name

REQUIRED ATTACHMENTS TO BE UPLOADED & SUBMITTED BY 4PM ON THE DEADLINE DATE

All grant materials must be submitted through the TFEC online application system by 4pm on the deadline date. Items requiring an original signature should be signed, scanned, and uploaded. This grant opportunity does not utilize delivered or mailed materials.

- Complete Application:** Applicant Snapshot, Project Title, Project Narrative, Budget Worksheet, and Sign & Submit Form with original signatures.
- Board of Directors List:** Professional affiliations (ie: work positions and/or titles as applicable) must be included.
- ONE, TWO, or THREE letters of support with original signatures. Applicants may submit the number of letters that will best support their application.** Letters of support from the applicant organization's Board of Directors will not be accepted. Identical form letters are discouraged. A minimum of ONE letter of support is REQUIRED for this grant opportunity regardless of response to Question 4.
- If you have indicated PARTNERSHIP with or SERVICE to other Agencies as stated in Question 4, you must upload letters with original signatures documenting the relationship.** A letter of partnership or service may also serve as a letter of support if support is expressly stated.
- Applicants who utilize a FISCAL SPONSOR must include a letter signed by the Executive Leader of the Fiscal Sponsor organization indicating agreement to serve as the Fiscal Sponsor. An original signature is required.**
- IRS 501(c)(3) determination letter**
- 1st Page of Applicant Organization's Most Recent 990.** If 990 is not available, upload applicant organization's most recent audit or financial statement.

QUESTIONS

If you should have any questions regarding this form or TFEC grant opportunities, contact Jennifer Strechay, Program Officer for Community Investment, at jstrechay@tfec.org or 717-236-5040.