

2020 GREATER HARRISBURG COMMUNITY FOUNDATION UPSTREAM GRANT APPLICATION

DATE DUE: AUGUST 1, 2020

Thank you for applying to the Greater Harrisburg Foundation, a regional foundation of The Foundation for Enhancing Communities. Tell your story clearly and concisely. Attachments are required; follow all directions. Failure to answer questions, utilize this template, or attach required documents will disqualify your application. Answer all questions using information that applies to the project seeking support of grant funds. Contact Jennifer Strechay, Program Offer for Community Investment, at jstrechay@tfec.org or 717-236-5040 with questions.

APPLICANT PROFILE

Applicant Organization Name

The Salvation Army Harrisburg Capital City Region

Provide your organization's name as currently recognized by the IRS

- Check box if the Applicant Organization Name above is a "Doing Business As" name and the provided 501c3 letter states a different name. To be recognized by the "Doing Business As" name, attach ONE legal document using the provided name. If not provided, TFEC will utilize the 501c3 name.
- ☐ Check box if the Applicant Organization uses a Fiscal Sponsor and provide name here Click or tap here to enter text.

Name, Title, Email, Phone of Executive Leader

Major John N. Griner, Corps Officer, john_griner@use.salvationarmy.org, 717-233-6755

All contracts and notifications of grant status will be addressed to the individual provided here

Applicant Organization's Physical Address

506 South 29th Street, Harrisburg PA 17104

Applicant Organization's Address for Mailed Communications

506 South 29th Street, Harrisburg PA 17104

All contracts and notifications of grant status will be sent to the address provided here

Name, Title, Email, Phone of Contact Completing Application

Kathy Anderson-Martin, Director of Resource Development, Kathy.anderson-martin@use.salvationarmy.org,717-233-6755 ext 114

If application questions arise, this individual will be contacted by TFEC staff

Organization's Mission Statement

The mission purpose of The Salvation Army Harrisburg Capital City Region is to listen actively, respectfully and collaboratively; help with basic needs while moving individuals from dependence to self-sufficiency; nourish, educate and worship. Motivated by our love of God, we are committed to serving the whole person in body, mind and spirit without discrimination

Organization History (Do not exceed this page)

The Salvation Army was established in London England in 1865 when William Booth, a Methodist minister, abandoned the traditional church pulpit to take his ministry to the East End of London, ministering to the spiritual and physical needs of poor, homeless and impoverished individuals, children and families. The Salvation Army has been serving the Harrisburg area since 1885, offering 11 programs to meet the diverse needs of more than 20,000 individuals annually, within our service area of Dauphin, Eastern Cumberland

and Perry Counties. After more than 50 years in operaton at our office at 1122 Green Street, Harrisburg, we moved into our newly constructed Salvation Army Service & Worship Center at 506 S. 29th Street, Harrisburg in September 2019. The facility was planned and constructed after a series of program and feasibility studies and focus groups with more than 100 community members, clients and partners, including TFEC, who were invited to provide input and guidance regarding necessary facility features and programs to meet current and emerging community needs. Within our 39,000 sq. ft. multi-use facility, we have been able to greatly expand services including a Choice Shopping Food Pantry, Family Services suite with offices for private case management, 8-station teaching kitchen for nutrition and cooking programs, education wing for onsite youth programs including Head Start, afterschool and summer youth programs, multi-purpose room, chapel, indoor gym, and playgrounds and green space for recreation programs. We also utilize our facility in partnership with other community groups such as Head Start (daily Pre-K), Team Scott Inspire (activities for homeless teens), 3-Star Basketball (basketball mentoring), Central PA Food Bank (feeding programs) and more to meet community needs without duplication of resources. Overall The Salvation Army serves people in 126 countries, with 5,000 offices in the United States. Each local office is responsible for delivery of programs that address needs in that community and for raising funds to support local programs. Whether at the national or local level, The Salvation Army is committed to meeting needs of body, mind and spirit without discrimination. An advisory board of active, involved community members oversee local programs and finances with a hierarchy of program reporting, financial audits and general oversight through TSA divisional and territorial HQ to ensure accountability locally and nationally.

PROJECT PROFILE

Project Title

Self-Sufficiency Programs - Direct Client Assistance

Project Title must match title listed throughout application and online.

Project Areas of Focus

⋈ UPSTREAM GENERAL

Choose UPstream General if your project utilizes upstream strategies but is not principally centered upon the categories below. See the grant guidelines for additional detail.

UPSTREAM: FOCUS AREAS

Question 2 of the Impact Narrative.

Choose an UPstream Focus Area (if your project is principally centered upon one or more of the categories below). Please select only those area(s) that apply to this project. See the grant guidelines for additional detail.

rieuse select only those area(s) that apply to this project. See the grant gai	delines for additional detail.				
EDUCATION	ENVIRONMENT & PARKS				
\square Programs & projects that focus upon or nurture access to early	☐ Environmental stewardship				
childhood education	☐ Horticulture & the arts				
☐ Education & development programs for children & youth	□Health & environment				
☐ Educational programs serving adults	□Park beautification & improvemen				
HEALTH	HOMELESSNESS				
☐ Health & human services	☐ Homelessness & hunger				
□Cancer awareness and/or research	_				
☐ Dental care for those in need					
☐ Health & human services					
□HIV & AIDS					
□Individuals with debilitating or terminal illness					
□Individuals with intellectual disabilities					
□Prevention of head and/or spinal cord injury					
□Purchasing of devices that improve accessibility					
MENTAL HEALTH	SENIORS				
□Counseling for children with terminally ill family members	☐ Programs & projects serving older				
□Guidance, counseling, or programming that includes guidance	adults				
and/or counseling for youths					
□Mental health					
COMMUNITIES OF FOCUS					
\square Disaster relief $\&$ human services that serve the communities of Le	•				
\square Programs and projects that benefit residents of Millersburg, a boro	ugh of Dauphin County, PA				
\square Projects to enhance Camp Hill Borough parks provided by youth o					
or other youth organizations; programs & projects that focus upon or	nurture access to early childhood				
education within Camp Hill.					
Counties to be served as part of project; check all that apply.					
oxtimes Cumberland $oxtimes$ Dauphin $oxtimes$ Franklin $oxtimes$ Lebanon $oxtimes$ Pe	erry□ Northern York (Dillsburg Area)				
Projected Number of Individuals to be served by project					
150 Total number of ADULTS served					
100 Total number of CHILDREN (ages 17 and under)	served				
250 Total number of ALL INDIVIDUALS serve					
If above data is not appropriate to project, be sure to fully state the audience type and numbers to be served in					

PROJECT SNAPSHOT

1. Capture your UPstream project and the community need it seeks to address in 200 words or less.

We are seeking grant funds to provide direct client assistance for adults enrolled in our workforce development and self sufficiency mentoring programs as they seek and obtain employment, including the "newly unemployed" due to the COVID-19 crisis. Requested funds will be used for direct assistance needs such as transportation, work clothing, temporary housing assistance and child care for clients working with our case managers on goals and action steps leading to employment, stability and self-sufficiency. Last year, 620 adults with 198 children benefited from our 1:1 mentoring programs which focus on employment, housing, transportation and budgeting. During 16 weeks of emergency COVID food assistance, we served 1,357 new households who never before accessed food from The Salvation Army. 86% of surveyed new clients in zip codes 17103 and 17104 indicated a need for longer term assistance as they struggle to regain stability and/or secure employment. As such, we anticipate service demands to significantly increase. In addition, we are planning for the possibility of providing a drop in center/day program for children during the school year, a significant need for working families if school will not be in session on a f/t, in-person basis in '20-'21.

PROJECT NARRATIVE

Answer questions 2-10 clearly and concisely; no limit.

2. The GHCF UPstream grant opportunity seeks to improve our area communities by supporting existing or new "upstream" systems, interventions, programs, or projects that attempt to create positive social change by addressing a problem at its source rather than managing its "downstream" symptoms. Describe your proposed upstream project, the geographic area it will serve, and the audience to be served; state why this audience was selected. Include how/why your project is "upstream" and how your project is working to address a specific need or needs. You MUST use and complete the following statement within your answer, "Grant funds will be used to ________".

100% of grant funds will be used to provide direct client assistance to adult individuals/families enrolled in our self-sufficiency programs (HAVE, Pathway of Hope, Short Term Case Management) and workforce development program (Road to Success in partnership with UWCR), including the "newly unemployed" resulting from the COVID-19 crisis. On March 16, we shifted to an emergency food drive through for COVID-19 response. In 16 weeks, we provided food for over 300,000 meals which was more food than we had provided from our pantry all of last year. 1,357 households were "new clients," never having accessed food from TSA Hbg before. While many of our programs were put on pause as we focused on food and basic needs, our case managers administering selfsufficiency and workforce development programs have continued to interact with clients. Case managers working remotely have remained connected with clients via phone and social media assisting with paperwork, utility assistance, employment needs, etc. Onsite assistance has also been provided in coordination with our food drive through and onsite Summer Youth Enrichment program for 63 children. Even during the height of the COVID crisis, we actually had people filling out employment applications on the benches outside our building, a case manager meeting a client at a garage to help them get new tires so they could get to work and the collection and delivery of household items to help another couple transition from a motel room to their own apartment. We have also provided several virtual financial literacy programs and "Eat Healthy Be Active" cooking and nutrition programs for adults and families, which will continue. While April was the highpoint of our food drive through (almost 4,000 people served), we are still serving more than double the number of people (average 1,400/month) than our normal Pre-COVID numbers of 500-700 per month and have added alternating evening and weekend appointments to better serve working

families. We also anticipate the need for additional services such as a drop-in/day center for children during the '20-'21 school year. If school doesn't go back into session on a f/t, in-person basis, parents will have a difficult time maintaining employment much less finding new employment – especially since many of the families we serve do not have jobs that lend themselves to "work from home" and/or flexible scheduling. Given an increased number of client households and heightened demand for services, our operating costs are expected to significantly increase. Our Road to Success workforce development case manager position is funded through a case management contract awarded to The Salvation Army through the United Way of the Capital Region. The Road to Success program does provide supports (childcare, transportation, work clothes) once the client is employment ready. However, many of the clients we work with are far from employment ready when we first meet them. Tpyically there are many urgent issues that need addressed before they can focus on long term goals and employment. We have had some program participants without any prior work experience appropriate for a resume so soft skills training, coaching, career assessments and other supports must be provided. Many need stability services including food on the table, a roof over their heads and appropriate clothing that fit before they can begin to focus on long-term goals. We provide help with these needs so the client's employability increases and we can help place them into a job with a career pathway versus a quick fix. Funds restricted for direct client assistance provides this necessary support. Last year, within our case management programs program we provided over \$20,000 in stability supports (direct client assistance). Recently, we also had a staff transition in that program, requiring an additional \$10,000 in staff costs (family health benefits vs. single benefits). Funds internally allocated for direct assistance needs were redirected to this unexpected expense so we could guarantee a qualified, experienced case manager to work with clients. Within our other case management programs, needs range from shoes, bus passes, work uniforms, job training, undergarments, temporary lodging, car repairs, IDs, etc. We are requesting UpStream funds so that we can maintain restricted funding for direct client assistance needs for clients in our self-sufficiency and workforce development programs including newly unemployed families due to COVID. Requested funding of \$10,000 to assist 250 people (adults and children in participating famioies) factors out to \$40 in assistance per person or \$160 for a family of four. A full reporting of use of funds, service beneficiaries and outcomes will be provided.

DATES & LOCATIONS

3. When and where will the project take place? List dates and locations as appropriate in chronological order. State if provided dates/locations are confirmed, estimated, or to be determined.

Funds to be used for program activities beginning January 1, 2021 at our TSA Harrisburg Worship & Service Center. Program activities are constant and ongoing.

ROLES & RESPONSIBILITIES

4. Does the project involve partnerships, collaborations, service, or affiliations with other organizations that will strengthen the project? If so, LIST their name(s) and corresponding role(s) within the categories below OR if this does not apply to you, state why your project is best positioned for success as a single organization.

SINGLE ORGANIZATION STATEMENT: Click or tap here to enter text.

PARTNERSHIPS: We are equally invested in providing this project and success is dependent upon all organizations and shared roles although one entity serves as the applicant for this grant. <u>Our application includes a letter from each partner that states their role in this relationship.</u>

Click or tap here to enter text.

COLLABORATIONS: We are working with other organizations to make this project happen, but we serve as the lead organization for this grant opportunity and our project success is enriched by, but not dependent upon, our collaborators. An additional letter is NOT required, but may help the application.

Click or tap here to enter text.

SERVICE: Our project will serve these organizations and cannot take place without their commitment to accept service. Our application includes a letter from each organization (this includes schools) that states their intent to participate.

Click or tap here to enter text.

AFFILIATIONS: Our project may be affiliated with these organizations in some way, but is not 100% dependent upon their participation. <u>An additional letter is NOT needed.</u>

We work with many program partners, businesses and organizations within our self-sufficiency and workforce development programs. For instance, we currently have an active "jobs" list that is 14 pages long, listing employers with whom we have been in contact regarding open postions. We regularly update the information, including access to public transportation, skill sets required, and other relevant issues such as mandated drug testing, background checks, etc. We provide this information since we do not want to waste the time of a client or business partner sending people to jobs for which they do not qualify for one reason or another. We also partner with Dress for Success and Salvation Army Thrift Stores for clothing and household needs, Capital Area Transit, driver training programs, etc. Our Road to Success (R2S) case manager position is funded through the United Way of the Capital Region (UWCR). Within R2S, we utilize specific UWCR employer partners to help clients obtain employment. The UWCR program is for a specific client profile, while our other programs provide a broader range of services to a larger client pool, including those accessing basic needs services.

COMPARABLES

5. Are other organizations in your service area providing services that are similar to your proposed project? If yes, state their names or services and explain how your project differs. If no, state NA.

Other organizations provide self-sufficiency programs to varying degrees. Our HAVE (single adults) and Pathway of Hope (families) programs provide intensive 1:1 mentoring with weekly sessions, goals and action plans, a more comprehensive, personal program than many others we have found. New Hope Ministries probably has the program opportunities closest to ours. They primarily serve West Shore families, while we are primarily assisting clients from Harrisburg City, Steelton and surrounding Dauphin County communities. With opportunities for on-site child care, via afterschool programs and/or a school year day program (in the event of school closures), we have the unique opportunity to meet a full array of needs to ensure families can obtain and maintain employment and regain stability and self-sufficiency. We are also working with unique referral sources, such as Team Scott Inspire. Team Scott mentors homeless high school students. Prior to the COVID crisis, Team Scott was utilizing our facility for their youth activities, a great partnership which also connected the youth to our programs and services so that we can serve as a resource for employment and other needs as the young people transition to adulthood. During COVID, we helped a young couple who came to us via Team Scott find employment and transition from a motel room to their own apartment. Both are working and doing well, hoping to purchase their own car. We are uniquely positioned to continue these mutually beneficial partnerships to those with significant needs who may otherwise fall through the cracks.

ASSESSMENT & IMPACT

6a. What will project success look like? Provide a brief overview of the project's key outcomes, outputs, and/or other results of success.

Our Pathway of Hope and HAVE self-sufficiency mentoring programs focus on 4 key areas: employment; safe, stable housing; reliable transportation and ability to live within a budget. These programs are very intensive, with clients connecting with case managers weekly as they work on their individualized plans. Short-term case management is an extended service provision to prevent a more significant, costly issue from occuring (ex. – help someone stay in their apartment via rent assistance and negotiation with a landlord vs. eviction leading to homelessness). Many of these clients are able to achieve stability and move forward with limited intervention (as opposed to POH and HAVE clients who require longer term mentoring). The number of clients participating in these programs varies given the level of time and need for each client/issue. We also assist clients with preparation needed to secure employment (resume, interview skills, clothing, cell phone, etc.), obtain employment and provide ongoing coaching and assistance to help clients maintain employment (ex. – if an issue with child care arises, our case manager works with the client and employer to resolve the issue vs. having them quit because they have no other alternative).

6b. How will project success be measured and documented (i.e.: how will you know the project is successful? Are you collecting value statements, numbers served, surveys, photos, before and after images, or using other methods)?

Outcomes are primarily measured by documenting achievement of goals and action steps within each client file. Last year, for instance, long-term self-sufficiency clients achieved an average of 3 major goals and 5 action steps on their individual plans. In Road to Success, we measure success by maintaining a full caseload and the # of clients who get and maintain employment. With capacity of 50 adults, we currently have an active case load of 43 adults, 31 of whom are employed with 4 new clients currently being matched with the employee liaison for appropriate employment connections. We regularly partner with other organizations for referrals for case load openings. For instance, we are presently working with Brethren Housing and Family Promise for new client referrals. We also maintain and report related activities and outputs such as 912 employment referrals and 1,166 short-term case management assists provided last year. Within our case management programs we track short and long term goal completion as well as track action steps achieved. 85% of clients made progress on their action steps as outlined in their Goal Plans, achieving an average of 3 out of 5 major goals – which could include housing, employment, education, obtaining a vehicle, developing/maintain a budget, establishing a savings account and more. 50% of our Pathway of Hope program participants reached self sufficiency and graduated from the program.

FUNDING & SUPPORT

- 7. If this proposal is not funded at the level requested, will you be able to implement the project as stated? Explain as needed.
 - We will continue to provide self-sufficiency and workforce development counseling and mentoring programs. However, the level of resources available for direct assistance needs may limit what can/can't be done in that area.
- 8. This grant opportunity will not fund 100% of any project. Restate the amount you are seeking and describe other funding sources and amounts.

We are seeking \$10,000 with 100% of requested funds used to provide direct client assistance for families and individuals participating in our self-sufficiency/workforce development programs. Given increased costs associated with COVID-19 (additional cleaning and supplies anticipated to add \$40k+ to operating costs alone) and the increasing numbers of clients seeking assistance and the need for additional services (like child care/day time drop in center if school doesn't resume as normal), we anticipate budget challenges ahead. Some funding struggles are also anticipated. For instance, we have already heard from a corporate donor who had previously provided \$50k/year in funding for food and nutrition programs. They will not beable to provide funding in '20-'21 given decreased business income. And our Shoe Strut event, which had achieved \$100k in net income may operate at a fraction of previous years or not at all. So we are beginning to "juggle" funds to ensure we maintain staff and essential crisis services. An Upstream grant will ensure the availability of restricted funds for direct assistance specifically for self-sufficiency program clients.

9. Did the applicant organization end its most recent fiscal year with a budget surplus or deficit? If so, briefly state the amount of the surplus or deficit and state how the surplus may be used (i.e. is it earmarked for another program) and/or how the deficit may be handled.

We ended the year with an operating fund deficit of \$78,714, primarily from temporary release of \$1,525,840 in restricted assets relating to capital campaign expenses. Operating account to be reimbursed accordingly as campaign is concluded.

ACCESS & INCLUSION

10. As a community foundation, TFEC fosters a climate of purposeful inclusion that values diversity of gender, age, race, ethnicity, national origin, range of abilities, sexual orientation, and socio-economic status. Please state how your project will be made accessible to all individuals who qualify for participation in the project and describe any accommodations, modifications, technologies, or services you will offer to ensure that all eligible participants experience the best possible services or outcomes.

The Salvation Army Harrisburg provides programs and services without discrimination. We employ a diverse staff, who speak Spanish, French, Arabic and Indonesian and make program materials available accordingly. In addition, we provide ongoing training and and education programs for staff from diverse groups such as the United Way, LGBT Center, Mental Health Association, Millersville School of Social Work, Central PA Food Bank, Salvation Army divisional social services department and TFEC on a wide range of subject matter – everything from social justice, civil rights and trauma informed care to food safety, public health and active shooter education.

BUDGET WORKSHEET

Complete the Budget Worksheet below; a Project Total is required.

ITEM OR SERVICE Examples include: Contracted Services, Equipment, Personnel, Supplies; list your own as appropriate.	DESCRIPTION OF ITEM OR SERVICE	REQUESTED GRANT FUNDS Indicate where funds sought through this grant opportunity will be applied.	OTHER FUNDING SOURCES State the names and amounts of all other funding sources.	PENDING, COMMITTED, OR RECEIVED Using a P, C, or R, indicate the status of all funding sources.	\$ TOTALS Add across to provide a total for each row. Total columns as indicated in bottom row.
Personnel-Case Managers	Salaries/benefits - 2 f/t; 1 partial time	\$0	UWCR \$75,000; PDE Grant \$60k; unrestricted \$11k	С	\$146,000
Personnel Admin	salaries/benefits, partial staff time allowance	\$0	\$15,500 PDE; \$15k unrestricted	С	\$30,500
Travel		\$0	\$1,500 unrestricted donations		\$1,500
Direct Client Assistance	Clothing, rent, transportation, cell phones, etc	\$10,000	\$20,000 (inkind/PDE/restricted)	Р	\$30,000
		\$			\$
		\$			\$
		\$			\$
		\$			\$
		\$			\$
		\$10,000	\$198,000		\$208,000
TOTALS		Total: Requested Grant Funds	Total: Other Funding Sources		PROJECT TOTAL



ADVISORY BOARD

The Salvation Army Harrisburg Capital City Region 2019-2020

Kirby Beshore, Co-Chair - Resource Development Financial Advisor - Morgan Stanley Investments (Retired)

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Barbara Conklin Senior Manager, Manufacturing Alliances – The Hershey Company

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Association Sales Manager — Wyndham Gettysburg

Stanley Smith, Esq.

Partner/Attorney - Barley Snyder Attorneys at Law

Jill Snyder Manager, Corporate Social Responsibility – Capital BlueCross

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Claudia Williams, Esq, Chair - Shoe Strut

President - The Human Zone

Judith Windom Sr. Community Affairs Analyst - Highmark Robert Yocum, *Chair - Audit* Treasurer - Harsco Corporation (*Retired*)



Team Scott Inspire PO Box 6006 ~ Harrisburg, PA 17112 (717) 496-6800 / teamscottinspire@gmail.com www.TeamScottInspire.com

Charitable Organization EIN: 01-0564355

July 27, 2020

To Whom It May Concern,

Our local non-profit Team Scott Inspire has had the pleasure of partnering with the Salvation Army over the past year. Our mission is to synergize kindness in the community to improve the lives of youth facing homelessness or adversity by providing SMILES! (Support, Mentoring, Inspiration, Leadership, Empowerment and Supplies). With the help of the Salvation Army and their client assistance programs, we have been able to provide additional resources for our students.

Team Scott Inspire provides local students throughout the year with emotional support as well as hygiene products, educational supplies, and essential items to help them achieve academic success. Through various donations from the Salvation Army to help supplement these supplies we have been able to serve 11 school districts, and 3 agencies. Furthermore, we have had various students over this past year that needed additional support that we successfully referred directly to the Salvation Army programs. The Salvation Army has assisted our students with emergency support services such as shelter, household items, clothing assistance, job resources, IDs and transportation.

Along with their support with supplies and resources, the Salvation Army has been gracious to allow us the opportunity to host events at their facilities. We have provided Lunch and Learn programs for our students, and the Salvation Army has supplied the lunch. They have even opened their doors to our program on off hours to provide a safe and secure place to meet with students outside the classroom. They have provided staff and supplies as we used their teaching kitchen to enrich the students' lives with additional resources on how to make meals based on ingredients, they are given through a food pantry. This has been a beneficial and fun way to engage with the students!

The Salvation Army of the Capital Region has gone above and beyond to show their efforts of serving the community. We appreciate their support and look forward to growing our partnership to help these students thrive!

Thank you,

Rachelle Scott

James and Rachelle Scott

Team Scott Inspire Founders





July 23, 2020

To Whom It May Concern:

It has been our pleasure to partner with The Salvation Army Harrisburg to provide employment opportunities at Ecumenical for their clients, along with ongoing support and assistance.

The Salvation Army has placed 10 clients in full-time positions at Ecumenical. They have welcomed our outreach representative to their campus to meet with clients and share information about career opportunities at our facility.

Our relationship with The Salvation Army is a two-way street. While they help connect and prepare their clients for employment at Ecumenical, we have also referred our employees who experience life and financial challenges to their programs for assistance and support. By working together, we are able to help people get and/or maintain meaningful employment and prevent bigger, more costly issues!

Some examples of assistance The Salvation Army has provided to Ecumenical employees include transportation to and from work, driver's education classes and permit tests, clothing both for employment and general needs, and cell phones so employees can communicate with their employer and other community resources.

We support The Salvation Army's request for a grant to provide direct assistance to individuals in need of employment and ongoing support to help them succeed at work and beyond. We appreciate our partnership with The Salvation Army. By helping them, you'll be helping businesses like Ecumenical and people who live and work in our community. Thank you for your consideration of their request.

Sincerely,

Talent & Development Cooldinator

> P 717.561.2590 F 717.561.3836 3525 Canby Street Harrisburg, Pennsylvania 17109 www.ecumenicalretirement.org

2020 GREATER HARRISBURG COMMUNITY FOUNDATION UPSTREAM SIGN & SUBMIT FORM

Provide signatures from the applicant organization, below. Both organization representatives must sign.

By providing your original OR digital signature below, you agree that the provided information in this application

is true to the best of your knowledge and may be submitted for review. Com	npletion of this form is one componer
of your Complete Application.	
□ President/CEO Ink Signature	Chyolotae helevia Moleculext. Digital Signature
Board President Ohre Sector Hollahu Vice Chair Ink Signature	Annea Deela Gallahor Digital Signature
REQUIRED ATTACHMENTS TO BE UPLOADED & SUBMITTED BY 4P All grant materials must be submitted through the TFEC online application so This grant opportunity does not utilize delivered or mailed materials.	
 Complete Application: Applicant Profile, Project Profile, Project Snap Worksheet, and Sign & Submit Form with original or digital signature: Board of Directors List: Professional affiliations (ie: work positions an included. 	s.
□ ØNE, TWO, or THREE letters of support with original or digital signal number of letters that will best support their application. Letters of organization's Board of Directors will not be accepted. Identical form minimum of ONE letter of support is REQUIRED for this grant opport Question 4.	support from the applicant n letters are discouraged. A
If you have indicated PARTNERSHIP with or SERVICE to other Age must upload letters with original or digital signatures documenting partnership or service may also serve as a letter of support if support	the relationship. A letter of
Applicants who utilize a FISCAL SPONSOR must include a letter sign Fiscal Sponsor organization indicating agreement to serve as the Fisc signature is required.	•
☑ IRS 501(c)(3) determination letter.	
☐ Ist Page of Applicant Organization's Most Recent 990. If 990 is not organization's most recent audit or financial statement to meet this in	

QUESTIONS

If you should have any questions regarding this form or TFEC grant opportunities, contact Jennifer Strechay, Program Officer for Community Investment, at jstrechay@tfec.org or 717-236-5040.